

## AGENDA

### **COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION**

**July 20, 2004**

**Aldermen Smith, Guinta,  
Osborne, Shea, Thibault**

**4:00 PM**

**Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)**

1. Chairman Smith calls the meeting to order.
2. The Clerk calls the roll.
  
3. Report from Solicitor's Office relative to State Statutes regarding fair debt collection practices and why the City cannot list the names of individuals who owe money to the City.

**Gentlemen, what is your pleasure?**

4. Communication from Kevin Buckley, Internal Audit Manager, submitting audit status updates and a listing of police vehicles purchased since 1996, which had been requested by Alderman Shea.

**Gentlemen, what is your pleasure?**

5. Communication from Guy Beloin, Financial Analyst II, submitting the City's Monthly Financial Statements for the twelve months ended June 30, 2004 for FY2004.

**Gentlemen, what is your pleasure?**

6. Communication from Sharon Wickens, Financial Analyst II, submitting reports as follows:

- a) department legend;
- b) open invoice report over 90 days by fund;
- c) open invoice report all invoices for interdepartmental billings only;
- d) open invoice report all invoices due from the School Dept. only;
- e) listing of invoices submitted to City Solicitor for legal determination; and
- f) accounts receivable summary.

**Gentlemen, what is your pleasure?**

7. Communication from Sharon Wickens, Financial Analyst II, submitting the 4<sup>th</sup> quarter FY2004 write-off list for the Accounts Receivable module.  
**Gentlemen, what is your pleasure?**
8. Report of the Committee on CIP recommending that a policy for Fleet Management/Motorized Equipment be approved.  
*(Note: referred to Committee by the Board on 04/20/2004).*  
**Gentlemen, what is your pleasure?**
9. If there is no further business, a motion is in order to adjourn.



**City of Manchester  
Office of the City Solicitor**

One City Hall Plaza  
Manchester, New Hampshire 03101  
(603) 624-6523 Fax (603) 624-6528  
TTY: 1-800-735-2964  
Email: [solicitor@ci.manchester.nh.us](mailto:solicitor@ci.manchester.nh.us)

Thomas R. Clark  
City Solicitor

Thomas I. Arnold, III  
Deputy City Solicitor

Daniel D. Muller, Jr.  
Kenneth R. Bernard  
Michele A. Battaglia  
Marc van Zanten

June 10, 2004

Committee on Accounts  
C/o Leo Bernier, Clerk  
One City Hall Plaza  
Manchester, New Hampshire 03101

**Re: Publication of Names**

Aldermen:

On April 20, 2004 meeting the Committee on Accounts requested that I report back to the Committee, in writing, at their next meeting with the State Statutes and the position of why the City cannot list names of people who owe the City money.

In response to your request I would call to your attention to the following:

The federal debt collection practices act, specifically Title 15 of the United States Code Section 1692d which provides:

A debt collector may not engage in any conduct the natural consequence of which is to harass, oppress, or abuse any person in connection with the collection of a debt. Without limiting the general application of the foregoing, the following conduct is a violation of this section: . . .

The publication of a list of consumers who allegedly refuse to pay debts, . . .

In addition I would call your attention to New Hampshire Revised Statutes Annotated 358-C:3 which provides:

For the purposes of this chapter, any debt collection or attempt to collect a debt shall be deemed unfair, deceptive or unreasonable if the debt collector . . .

IV Communicates or threatens to communicate, except by proper judicial process, the fact of such debt to a person other than the person who might reasonably be expected to be liable therefore . . .

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As the above federal and state statutes make clear the City cannot publish a list of people who the City believes owe unpaid debts.

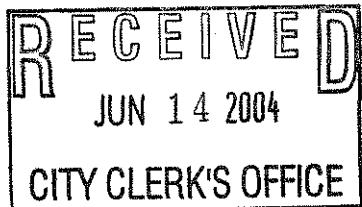
I will be in attendance of the next meeting of the Committee on Accounts should there be any questions.

Very Truly Yours



Thomas I. Arnold, III  
Deputy City Solicitor

TIA/hms





**City of Manchester  
Department of Finance**

One City Hall Plaza  
Manchester, New Hampshire 03101  
Phone: (603) 624-6460  
Fax: (603) 624-6549

July 13, 2004

Committee on Accounts, Enrollment and Revenue Administration  
C/o Mr. Leo Bernier  
City Clerk  
One City Hall Plaza  
Manchester, NH 03101

Dear Honorable Committee Members,

**Audit Status Update:**

FIRST Mortgage Covenants Review 2004

Update of Mortgage Covenants as of May 31, 2004 presented tonight.

Department of Elderly Services Checking Account

Audit of checking account held by the West Side Senior Center for the 17 Months ended May 31, 2004. Report drafted and will be presented next month.

Valley Street Cemetery Trust Funds

A request has been made to perform an audit of the trust fund balances on an individual plot level for the Valley Street Cemetery. This is in response to questions surrounding balances available to restore the Blood Mausoleum, which is in need of repair. A majority of the financial information has been gathered and is in the process of reconciliation.

**Other Business**

Year End Consumable Inventory Reconciliation

As part of year-end closing procedures IA performed a reconciliation of the subsidiary consumable inventory accounts to the General Ledger and proposed an adjustment to the general ledger to put the two systems in balance. This is part of the work IA has been conducting on this account throughout the fiscal year.

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Annual Encumbrance Testing

Every year at year-end IA samples encumbrance balances to determine if the encumbrance balance represents commitments to unperformed contracts or if the open purchase order should be closed and the unspent balance lapsed to fund balance. This procedure will be completed by mid July.

Respectfully Submitted,



Kevin M. Buckley  
Internal Audit Manager

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# **INTERNAL AUDIT REPORT**

## **CITY OF MANCHESTER**

## **NEW HAMPSHIRE**



**FIRST Mortgage Covenants Review**  
**At May 31, 2004**  
Prepared by  
City of Manchester, NH – Finance Department  
Internal Audit Division

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**INTERNAL AUDIT REPORT  
CITY OF MANCHESTER, NEW HAMPSHIRE  
FIRST MORTGAGE COVENANTS REVIEW  
AT MAY 31, 2004**

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City of Manchester  
Department of Finance

One City Hall Plaza  
Manchester, New Hampshire 03101  
Phone: (603) 624-6460  
Fax: (603) 624-6549

June 22, 2004

Committee on Accounts, Enrollment and Revenue Administration  
City of Manchester, New Hampshire  
Honorable Aldermen: Smith, Shea, Guinta, Osborne and Thibaultt

Dear Honorable Committee Members:

A request was made to Internal Audit to determine the status of the mortgage agreement between the City of Manchester, NH (City) and the United States Foundation For the Inspiration and Recognition of Science and Technology (FIRST) for a building at 200 Bedford Street. Internal Audit (IA) agreed to review the status of the covenant provisions in the mortgage agreement.

IA's procedures were limited to a review of the covenant provisions at May 31, 2004. Annually FIRST receives a financial audit from a public accounting firm and has received an unqualified opinion in the most recent audit for the year ended June 30, 2003.

The review procedures began with an examination of the mortgage agreement and other documentation between the City and FIRST. IA then determined which covenants should be tested and developed an audit program to address these points.

### Conclusion

Based on the testwork performed it appears that FIRST complied in all material respects with the covenants tested except for a slight delay in complying with square footage requirements. IA has noted in the report that FIRST will most likely not be in compliance with the square footage requirements as of July 1, 2004. IA does not consider this a major breach of the mortgage covenants as steps are being taken to comply with the square footage requirement and compliance should be achieved within 2 months of the specified date.

The draft review report was sent to the Director of Finance at FIRST for his review and comment. The observation generated and the auditee written response is included on page three. The auditee response indicates general agreement with the report's finding and states that corrective action has been taken. We appreciate the courtesy and cooperation of the staff and administration of the FIRST on this assignment.

Respectfully Submitted,

*Kevin Buckley*  
Kevin Buckley, CPA  
Internal Audit Manager

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## **INTRODUCTION**

### **AUDIT BACKGROUND**

A request was made to do an update of a prior report on the status of the mortgage agreement between the City and FIRST for a building located at 200 Bedford Street. Internal Audit (IA) has agreed that it would be appropriate to review the status of the covenant provisions in the mortgage agreement. IA has performed this review in the past most recently at June 30, 2003. The Finance Officer of the City of Manchester, NH has been designated by state law, city charter and local ordinance with the authority to conduct such examinations and audits.

Our review was conducted in accordance with standards, established by the American Institute of Certified Public Accountants, as well as standards applicable to financial and compliance audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

### **AUDIT SCOPE AND OBJECTIVES**

Our review was limited to the mortgage covenants in the mortgage agreement between the City of Manchester, NH and FIRST for property located at 200 Bedford Street in effect at May 31, 2004.

The results of our testing are included in the Status of Mortgage Covenants section of this report found on pages three through six.

### **BACKGROUND OF AUDITEE**

The US Foundation for Inspiration and Recognition of Science and Technology (FIRST) is a non-profit corporation founded in 1989 to interest and inspire students in mathematics, science and technology. In 1994 FIRST entered into an agreement with the City to purchase a building, for \$1,995,000, in the historic millyard district at 200 Bedford Street for use as a museum, open to the public, for programs and displays for the inspiration and recognition of science and technology. The City would purchase the building with proceeds from a \$2,300,000 general obligation bond and FIRST would renovate and develop the building into a science museum. FIRST would own the building and the City would hold a \$2,000,000 mortgage on the building that contained provisions that if met, the mortgage would be forgiven. In case of default of the mortgage covenants the building ownership would revert to the City. At the time of purchase the building was partially occupied by St. Mary's Bank and the Wee Play School Inc. These two for-profit organizations were allowed to remain as lease tenants. All lease proceeds are deposited in a separate account and are used to offset maintenance expenses of the building. It was also determined that the Millyard Museum (a non-profit organization) would occupy a section of the building for its fair share of assessments, insurance and common maintenance expenses. A similar arrangement has been reached in 2001 with the University of New Hampshire, which occupies 1,833 square feet of space in the building.

Upon completion of current renovations one and one half floors of the building will be occupied by the Science Enrichment Encounters (SEE) Science Center. SEE is a non-profit interactive science center whose mission is to promote the understanding, enjoyment and achievements of science. During the 12 months ended May 31, 2004 over 85,000 visitors have enjoyed the center and its special exhibits.

## STATUS OF MORTGAGE COVENANTS

### **Covenant 1: Renovation of Premises**

To complete renovations of portions or all of the premises (other than those leases approved and consented to as contemplated in covenant 2 on next page) and commence operation of portions or all of the premises for use as a museum, open to the public, for programs and displays for the inspiration and recognition of science and technology by not later than each of the dates set forth below.

- At least 10,000 square feet on or before July 1, 1996
- At least 25,000 square feet on or before July 1, 1998
- At least 50,000 square feet on or before July 1, 2001
- At least 75,000 square feet on or before July 1, 2004

### **Current Status:**

Approximately 18,000-sq.ft. in the basement of the building (first floor) is occupied by the Millyard Museum (MHA), if the hallway display area is included. The remaining space consists of a loading dock of approximately 2,800-sq. ft., used for all tenants, and storage space and staging areas used by the science museum of approximately 9,200-sq. ft.

The second floor consists of approximately 15,000-sq. ft. occupied by the Wee Play childcare center and the remainder by FIRST Place science museum. The science museum section of approximately 15,000-sq. ft. consists of some exhibits but mostly hands on labs and work areas. There is also a small theatre area for doing demonstrations and contests included within this space. The University of New Hampshire Cooperative Extension Service leases approximately 1,800-square feet of space at the north end of the building.

The south end of the third floor (approximately 15,000-sq. ft.) is in the process of renovation. When complete some time in July it will connect to the SEE Science Museum on the fourth floor by a stairwell and contain permanent exhibits. The north end (approximately 15,000-sq.ft.) is in the process of renovation to house temporary traveling exhibits for both FIRST and the SEE Science Museum. The expected completion date is sometime in August 2004.

The fourth floor is occupied in the south half by the SEE Science Museum (approximately 15,000-sq. ft.) and the north half by the FIRST administrative offices and meeting rooms (approximately 15,000-sq. ft.). The FIRST administrative office contains approximately 1,200-square feet of display area plus an additional 5,000 in the Annex.

The fifth floor is entirely occupied by St Mary's Bank offices (30,000-sq. ft.).

### **Observation:**

Total space occupied by the SEE science museum and FIRST in use, as a science museum that when complete will be open to the public is approximately 75,400-sq. ft. Of this amount all but 15,000-sq. ft. will be in daily continual use to the public with additional 15,000-sq. ft. open and used by the public on an as needed part-time basis for programs and displays for the recognition of science and technology. As of July 1, 2004 FIRST will be out of compliance until the new renovations are completed. The new renovations will give approximately 75,400-sq. ft. of space used for programs and displays for the recognition of science and technology that would appear to fulfill the square footage requirement in the mortgage agreement when

complete. In addition the Manchester Historic Association Millary Museum dedicates much of its space to the historic technology displays.

#### **AUDITEE RESPONSE:**

As was the case in 2001, FIRST wishes to point out that this mortgage covenant was incorrectly worded when the original document was drafted and executed. FIRST's Attachment 1 is a July 22, 1994 letter from FIRST to the City stating the commitment for museum occupancy for the building. This commitment was agreed to by the then-City Coordinator and the then-Mayor. At the City's insistence, it was agreed that at least 15,000 square feet would be made available to the NH Industrial Heritage Commission for a museum. (The Industrial Heritage Commission later passed on its' rights to the Manchester Historical Association (MHA)). It was agreed that such museum space, if developed, would clearly count towards the museum space commitment. FIRST's Attachment 2 is a December 29, 1997 letter from FIRST, which requests an amendment to the mortgage to correct the wording of Covenant # 1. Unfortunately, the City has never addressed this request and subsequent requests including FIRST's written response to same in August 2001.

Additionally, a lease was negotiated and signed with MHA and MHA has subsequently raised funds and constructed an excellent museum on FIRST's first floor. FIRST believes that the approximately 18,000 square feet clearly meets the intent of the City for qualifying museum space. Once again, FIRST requests and would sincerely appreciate the City taking action on this long-standing request for an amendment to Covenant # 1.

FIRST will continue to argue that the 18,000 plus square feet area that MHA is continuing to utilize for museum space should be added to the reported totals. The City's intent for this covenant was to assure that museum space would be developed in the building that could be used by the citizens of Manchester and might also be a tourist attraction for those visiting Manchester.

Since the Manchester Historic Association dedicates much of its' museum space to historic technology displays, and since the Millary's history is an inspirational story of the power of science and technology, FIRST believes that MHA's square footage should be included in the calculation of space devoted within the facility. Doing so raises the square footage so used to 93,400. This is in addition to the facts stated above and FIRST's similar written response and request in the Auditee Response of 2001.

#### **COVENANT 2: LEASE AGREEMENTS**

Not to enter into any lease, license, sublease, contract or other occupancy of the premises or any part thereof for purposes other than those of the museum and currently outstanding leases to St. Mary's Bank and Wee Play School, Inc. or any amendment thereof, without in each case the prior written approval of the form of the lease and consent to the lease or amendment thereof by the City.

#### **CURRENT STATUS:**

The only leased spaces as of June 30, 2001 were to St. Mary's Bank and Wee Play School, Inc. FIRST currently also leases space, rent free, for the Millary Museum and UNH Cooperative Extension Service. The lease stipulates that the Museum and UNH Cooperative Extension Service will pay their proportion of building expenses.

#### **CONCLUSION:**

FIRST appears to be in compliance with the leasing covenant.

### **COVENANT 3: INSURANCE REQUIREMENT**

To keep the building and structure and all fixtures covered by this mortgage now or hereafter on the premises insured against loss by fire or other hazards, such insurance to be in an amount sufficient to avoid coinsurance, first payable in case of loss to the City who shall be named as an additional insured.

#### **CURRENT STATUS:**

FIRST currently have insurance coverage with Peerless Insurance Co. with the City named as an additional insured.

#### **CONCLUSION:**

FIRST appears to be in compliance with the insurance covenant.

### **COVENANT 4: BUILDING CONDITION**

To keep the premises at all times in as good repair and condition as the same now are or hereafter may be put.

#### **CURRENT STATUS:**

IA performed a visual inspection of the entire building and found it to be clean and orderly with no evidence of major repairs needed. A new roof membrane was recently installed on the building.

#### **CONCLUSION:**

FIRST appears to be in compliance with the building condition covenant.

### **COVENANT 5: TAXES AND ASSESSMENTS**

To pay when due all taxes, charges, assessments and water rates to whomever laid or assessed, on said premises or any interest therein.

#### **CURRENT STATUS:**

From a review of tax records, City accounts payable, FY 2003 independent audit report and review of FIRST's general ledger IA noticed no instances where FIRST was delinquent in any payments.

#### **CONCLUSION:**

FIRST appears to be in compliance with the tax and assessment covenant.

### **COVENANT 6: ACCOUNTING RECORDS**

To keep and maintain orderly books, records and accounts, including without limitation true and accurate records and books of accounting and current files of lease arrangements, which books, records and accounts

shall be open and made available to persons designated by the City and such persons shall be entitled to enter the premises and inspect the same.

**CURRENT STATUS:**

IA was given copies of all leases, the general ledger for the facility accounts for the month of May, and bank statements for May. All documents appear complete and agree with one another. The amount of rent due per agreements equal the monthly deposits and the level of expenditures appear reasonable. The most recent independent auditor's report has an unqualified opinion.

**CONCLUSION:**

It appears that FIRST is maintaining orderly books, records and accounts that are open and made available to persons designated by the mortgagee.

**COVENANT 7: LEAD DUST MONITORING**

To continue to monitor the existence of lead dust within the premises, and specifically to carry out a program of quarterly cleaning, and semi-annual testing, for lead dust by qualified environmental consultants and testing laboratories and provide written evidence to the City within 21 days. The testing and cleaning program shall continue until the City, upon the recommendation of its environmental consultant, determines that such programs are no longer necessary.

**CURRENT STATUS:**

FIRST has been conducting annual lead dust testing as per the agreement.

**CONCLUSION:**

FIRST is in compliance with the lead dust covenant.

## **ATTACHMENTS**

Following are documents supplied by FIRST to help clarify their position.



July 22, 1994

Mr. John Snow  
City Coordinator  
Manchester, NH 03101

Dear John,

As I explained previously, FIRST would prefer to see any revision language written in the form of a right of the City instead of an automatic event. Therefore, we would like to have it say that if the defined milestones are not met, then the City has the right, at its sole determination, to take over ownership of the building.

The milestones that we would recommend are;

Occupancy of interior space by not-for-profit organizations for operating museums and museum support functions:

<u>Square Footage</u>	<u>Time</u>
At least 10,000 square feet	By 7/1/1996
At least 25,000 square feet	By 7/1/1998
At least 50,000 square feet	By 7/1/2001
At least 75,000 square feet	By 7/1/2004

John, I recognize that 75,000 square feet might appear to be a conservative objective but please remember that with St. Mary's possibly occupying until 2012, the maximum space available is approximately 117,000 square feet. Therefore 75,000 would represent 64% of the maximum available space. Additionally, the first floor - north area might not be desirable to some museums.

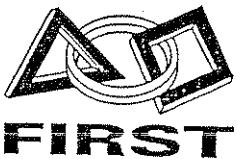
Please give me a call with any questions or comments.

Best regards,

Robert M. Tuttle

FOR INSPIRATION AND RECOGNITION OF SCIENCE AND TECHNOLOGY

U.S. FIRST • 340 Commercial Street • Manchester, New Hampshire 03101 • (603) 666-3906 • FAX (603) 624-0573



LFAE DSC  
12/29/97  
ATTY DSC  
CITY PLR  
SUS + M

December 29, 1997

Mr. Samuel A. Maranto, Jr.  
Program Planner  
City of Manchester Planning Department  
The Beacon Building 814 Elm Street  
Manchester, NH 03101

Dear Mr. Maranto,

Enclosed please find the following documents you requested:

1. Amendment To Mortgage between FIRST and the City of Manchester signed by Dean Kamen, FIRST Founder, and notarized (amends the commencement of the first 10,000 square feet to July 1, 1998).

Please return a complete and notarized copy of the amendment with the Mayor's signature for our records.

2. Summary of Jobs Retained and Created by FIRST

The updated report on jobs retained and created by FIRST, as per the FIRST/City of Manchester agreement.

*Please note:* This update indicates an accelerated growth by FIRST on its job creation schedule from the report in the 1996 FIRST/City of Manchester agreement. Please let me know if FIRST has now met all requirements and fully satisfied our agreement.

Regarding the Mortgage between FIRST and the City of Manchester, this is an appropriate time to clarify and make the following correction:

2. Section 2.(a) of the Mortgage is hereby amended to delete the following words starting on the fifth line:

, open to the public, for programs and displays for the inspiration and recognition of science and technology

FOR INSPIRATION AND RECOGNITION OF SCIENCE AND TECHNOLOGY

and replace them with the following words:

or educational program space, primarily open to the public, for programs and displays for FIRST, Science Enrichment Encounters (SEE), N.H. Industrial Heritage Commission/Manchester Historical Association, or other complementary, not-for-profit organizations

Lastly, regarding our contract with the Community Development Finance Authority (CDFA), I need to receive a letter from the City of Manchester, signed by the appropriate City official, consenting to mortgage the property to the CDFA. Here is a draft for your use:

*DRAFT OF LETTER TO FIRST FROM CITY OF MANCHESTER*

The City of Manchester hereby consents to U.S. FIRST (United States Foundation for the Inspiration and Recognition of Science and Technology) mortgaging the real estate at 200 Bedford Street, Manchester, NH to the Community Development Finance Authority (CDFA) as collateral for the December 22, 1997 letter agreement between U.S. FIRST and CDFA.

I have tried to reach you several times unsuccessfully, and will contact you after January 5. I look forward to speaking with you and discussing these issues.

I hope you had a wonderful holiday season and cheers to a great 1998! Thank you as always for all of your help.

With respect,

*Dia Stolnitz*  
Dia Stolnitz  
Project Director, FIRST Place

Encls.

FOR INSPIRATION AND RECOGNITION OF SCIENCE AND TECHNOLOGY

FIRST • 200 Bedford Street • Manchester, NH 03101 • (800) 871-8326 • FAX (603) 666-3907 • <http://www.usfirst.org>

463979

94 DEC 16 AM 10:57

MORTGAGE

1. Mortgage Grant; Description of Premises. UNITED STATES FOUNDATION FOR THE INSPIRATION AND RECOGNITION OF SCIENCE AND TECHNOLOGY, a tax-exempt non-profit corporation, having an address at 340 Commercial Street, Manchester, New Hampshire 03101 (hereinafter called "Mortgagor") for consideration paid grants to City of Manchester, New Hampshire, a body corporate and politic, having an address at 908 Elm Street, Manchester, New Hampshire 03101 (hereinafter called "Mcrtgaggee"), with MCRTGAGE COVENANTS, to secure a Mortgage Note of even date herewith (the "Note"), and also the payment of all obligations hereunder and the performance and observance of all covenants herein contained, a certain parcel of land situated in Manchester, Hillsborough County, New Hampshire, more particularly bounded and described in Exhibit "A" attached hereto and made a part hereof; and all improvements and fixtures now or hereafter existing thereon and all rights and appurtenances thereto (hereinafter collectively called the "Premises").

2. Covenants of Mortgagor. Mortgagor hereby covenants:

- (a) to complete renovations of portions or all of the Premises (other than those areas leased under leases approved and consented to as contemplated in (e) below) and commence operation of portions or all of the Premises for use as a museum, open to the public, for programs and displays for the inspiration and recognition of science and technology (hereinafter referred to as the "Museum") by not later than each of the dates set forth below and from and thereafter to operate continuously all such portions of the Premises as the Museum for such purposes until September 1, 2013;

<u>Minimum Square Feet of Space Operated as Museum</u>	<u>Date</u>
At least 10,000 square feet	On or before July 1, 1996
At least 25,000 square feet	On or before July 1, 1998
At least 50,000 square feet	On or before July 1, 2001
At least 75,000 square feet	On or before July 1, 2004

- (b) to duly and punctually perform and observe all the covenants, agreements and provisions contained herein and in the Note;
- (c) to keep the Premises free from mechanics' liens, materialmen's liens, judgment liens and other liens, executions, attachments or levies;

## AMENDMENT TO MORTGAGE

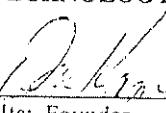
This Amendment to Mortgage is agreed to by **UNITED STATES FOUNDATION FOR THE INSPIRATION AND RECOGNITION OF SCIENCE AND TECHNOLOGY** ("Mortgagor") and the **CITY OF MANCHESTER** ("Mortgagee"), parties to the Mortgage dated December 16, 1994 recorded at the Hillsborough County Registry of Deeds at Book 5598, Page 1154 (the "Mortgage"), on July 31, 1996.

1. Section 2. (a) of the Mortgage is hereby amended to change the deadline for completion of renovations and commencement of museum operations in the first 10,000 square feet of space from July 1, 1996 to July 1, 1998.

Except as expressly modified hereby all other terms and conditions of the Mortgage continue in full force and effect.

Dated: September 14, 1997.

**UNITED STATES FOUNDATION FOR THE  
INSPIRATION AND RECOGNITION OF SCIENCE  
AND TECHNOLOGY**

By: 

Its: Founder

**CITY OF MANCHESTER**

By: \_\_\_\_\_

Its: Mayor

**STATE OF NEW HAMPSHIRE  
COUNTY OF ROCKINGHAM**

On this 14 day of September, 1997, personally appeared Sean Kamen, in his/her capacity as founder of **UNITED STATES FOUNDATION FOR THE INSPIRATION AND RECOGNITION OF SCIENCE AND TECHNOLOGY**, known to me or satisfactorily proven to be the person described in the foregoing instrument and acknowledged that he/she executed the same for the purposes therein contained, and as his/her free act and deed, before me.

Joyce E. Benson (Joyce E. Benson)  
Justice of the Peace/Notary Public  
My Commission Expires: 12/14/99

**STATE OF NEW HAMPSHIRE  
COUNTY OF ROCKINGHAM**

On this \_\_\_\_\_ day of \_\_\_\_\_, 1997, personally appeared \_\_\_\_\_, in his/her capacity as \_\_\_\_\_ of City of Manchester Known to me or satisfactorily proven to be the person described in the foregoing instrument and acknowledged that he/she executed the same for the purposes therein contained, and as his/her free act and deed, before me.

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Justice of the Peace/Notary Public  
My Commission Expires: \_\_\_\_\_

Reference Number	Fixed Asset Number	Purchased	PO	Cost	Description	VIN Number	Transferred	Date	Replaced by
PD-DVD1					PLYM ACCLAIM - DOMESTIC V	3P3XA46K4MT580714			
PD-0319	23500319			19758	1995 CROWN VIC. - CRUISER	2FALP71W4SX193672			
PD-0320	23500320			19643.00	1995 CROWN VIC. - CRUISER	2FALP71W9SX170484			
PD-0754	23500754			11500.00	GMC VAN SRT	2GTEG25H8G451959			
PD-0827	23500827			3500.00	1988 CAMARO	1G1FP18394L187479			
PD-0829	23500828	1/11/1996	Inv. 44185	19764.80	1996 CHEVY CAPRICE	1G1BL52P8TR128034			
	23500829	1/11/1996	Inv. 44186	19764.80	1996 CHEVY CAPRICE - 4DR	1G1BL52P9TR128052			
	23500855			19617.30	1996 CHEVY CAPRICE - 4DR	1G1BL52P9TR128009			
	23500856	1/11/1996	Inv. 44184	19617.30	1996 CHEVY CAPRICE - 4DR	1G1BL52P7TR128011	Highway	8/20/1998	PD-0908
	23500857			19617.30	1996 CHEVY CAPRICE - 4DR	1G1BL52P0TR128030			
	23500858	1/22/1996	Inv. 44295	1996	CHEVY CAPRICE	1G1BL52P4TR128094	Pool 1	11/12/1998	
	23500859	1/12/1996	Inv. 44229	1996	CHEVY CAPRICE	1G1BL52P7TR128221	Pool 4	11/17/1999	
PD-0868	23500868			18914.00	1996 CROWN VIC. - CRUISER	2FALP71WXTX167353			
PD-0869	23500869			21663.00	1996 CROWN VIC. - CRUISER	2FALP71W2TX167363	HR		
PD-0870	23500870			21663.00	1996 CROWN VIC. - CRUISER	2FALP71W4TX167364			
PD-0871	23500871			21663.00	1996 CROWN VIC. - CRUISER	2FALP71W6TX167365			
PD-0872	23500872			18914.00	1996 CROWN VIC. - CRUISER	2FALP71W1TX167354			
PD-0873	23500873			18914.00	1996 CROWN VIC. - CRUISER	2FALP71W3TX167355			
PD-0874	23500874			18914.00	1996 CROWN VIC. - CRUISER	2FALP71W5TX167356			
PD-0875	23500875			18914.00	1996 CROWN VIC. - CRUISER	2FALP71W7TX167357			
PD-0876	23500876			18914.00	1996 CROWN VIC. - CRUISER	2FALP71W9TX167358			
PD-0877	23500877			18914.00	1996 CROWN VIC. - CRUISER	2FALP71W8TX167352			
PD-0878	23500878			18914.00	1996 CROWN VIC. - CRUISER	2FALP71W6TX167351			
	23500886			21818.00	1996 CROWN VIC. - CRUISER	2FALP71W9TX145280	Pool 2		
	23500887	8/12/1996	Inv. 37696	21818.00	1996 CROWN VIC. - CRUISER	2FALP71W1TX145273	Pool 3	10/28/1998	
PD-0908	23500908	2/6/1998	815446	21462.50	CROWN VIC. - CRUISER	2FAFP71W3WX119405			
PD-0909	23500909	2/6/1998	815446	21462.50	CROWN VIC. - CRUISER	2FAFP71W5WX119406			
PD-0910	23500910	2/6/1998	815446	22615.00	CROWN VIC. - CRUISER	2FAFP71WWX119407	Highway (598)	9/7/1998	PD-1026
PD-0911	23500911	2/6/1998	815446	22615.00	CROWN VIC. - CRUISER	2FAFP71W9WX119408	Highway	2/15/2001	PD-0954
PD-0912	23500912	2/6/1998	815446	22615.00	CROWN VIC. - CRUISER	2FDLE4750VHB76063	Grant Fund		
PD-0913	23500913	2/6/1998	815446	22615.00	CROWN VIC. - CRUISER	2FAFP71W7WX119410	Totaled		PD-1060
PD-0914	235-0914	2/6/1998	815446	22615.00	CROWN VIC. - CRUISER	2FAFP71W9WX119411	P&R		PD-1014
PD-0915	23500915	3/3/1998		1997	E476 VAN	1FBSS31LXWHB82821			
PD-0919	23500919			21675.00	1998 E350 15 PASSENGER VAN	1G8ED18J4FF111859			
PD-0924	23500924			12000.00	1985 DIESEL 4 WD BLAZER	2FAFP71W6XX103202			
PD-0925	23500925			22615.00	1999 CROWN VIC. - CRUISER	2FAFP71W7XX103200			
PD-0926	23500926								PD-1024
PD-0927	23500927	11/6/1998		22615.00	1999 CROWN VIC. - CRUISER	2FAFP71W2XX103200			
	23500929			1999	CROWN VIC. - CRUISER	2FAFP71W8XX103198	Highway (591)	2/15/2001	
PD-0931	23500931			22615.00	1999 CROWN VIC. - CRUISER	2FAFP971W4XX103196			
PD-0932	23500932	9/21/1998	900070	22615.00	1999 CROWN VIC. - CRUISER	2FAFP71W2XX103195	Pool 5		PD-1028
PD-0933	23500933			22615.00	1999 CROWN VIC. - CRUISER	2FAFP71W3XX103190			
PD-0934	23500934			22615.00	1999 CROWN VIC. - CRUISER	2FAFP71W7XX103189			
PD-0937	23500937	3/20/2000		27000.00	1999 E243 VAN	1FTNE24LOXHA30439			
PD-0946	23500946	4/12/1999	927317	1694.00	E150 CARGO VAN	1FTRE14W8XHB44856	Grant Fund		

Reference Number	Fixed Asset Number	Purchased	PO	Cost	Description	VIN Number	Transferred	Date	Replaced by
PD-0953	23500953	6/17/1999	927374	22988.00	CROWN VIC. - CRUISER	2FAFP71W0XX210214			
PD-0954	23500954	6/17/1999	927374	22988.00	CROWN VIC. - CRUISER	2FAFP71W6XX210217	Totaled		PD-1023
	23500955	6/17/1999	927374	22988.00	CROWN VIC. - CRUISER	2FAFP71W6XX210220	Welfare	7/9/2003	PD-1047
PD-0956	23500956	6/17/1999	927374	22988.00	CROWN VIC. - CRUISER	2FAFP71W4XX210216			
	23500957	7/28/1999	927374	22988.00	CROWN VIC. - CRUISER	2FAFP71W2XX210215	Surplus	6/20/2003	PD-1048
	23500958	7/28/1999	927374	22988.00	CROWN VIC. - CRUISER	2FAFP71W8XX210218	Bldg	7/23/2003	PD-1050
PD-0959	23500959	6/17/1999	927374	22988.00	CROWN VIC. - CRUISER	2FAFP71W9XX210213			
PD-0960	23500960	6/17/1999	927374	22988.00	CROWN VIC. - CRUISER	2FAFP71WXXX210219			
PD-0964	23500964	6/7/1999				2FAFP71W5XX210211	Block Grant		
PD-0965	23500965	6/4/1999				2FAFP71W7XX210212	Block Grant		
PD-0971	23500971	12/6/1999				2FAFP71W3YYX131394	Block Grant		
PD-0974	23500974	10/12/1999				1FTSW3S1YEA60280			
PD-0982	23500982	3/21/2000		0.00	1985 CHEVY CORVETTE	1G1YY07XF51341199			
PD-0985	23500985	6/15/2002	21642	23552.00	2000 CROWN VIC. - CRUISER	2FAFP71W8YX188030			
PD-0988	23500988	9/18/2000		22192.00	2000 E250 VAN	1F1NE24L2YHB76505			
PD-0989	23500989			23552.00	2000 CROWN VIC CRUISER	2FAFP71W3YX194978	Highway	PD-1057	
PD-0991	23500991	10/4/2000		23552.00	CROWN VIC. - CRUISER	2FAFP71W1YX194980			
PD-0992	23500992	9/26/2000		23552.00	CROWN VIC. - CRUISER	2FAFP71W3YYX194981			
PD-1009	23501009	4/9/2001			CROWN VIC. - CRUISER	2FAFP71W9YYX205496			
PD-1011	23501011	6/15/2001	29873	16650.00	FORD E35W VAN	1FCJE39L1YHB97617	Block Grant		
PD-1014	23501014	7/31/2001	201964	23898.00	CROWN VIC. - CRUISER	2FAFP71W11X197447			
PD-1023	23501023	7/31/2001	132703	23898.00	CROWN VIC. - CRUISER	2FAFP71W21X152310			
PD-1024	23501024	7/31/2001	201964	23898.00	CROWN VIC. - CRUISER	2FAFP71W31X197448			
PD-1026	23501026	7/31/2001	201964	23898.00	CROWN VIC. - CRUISER	2FAFP971W1X197446			
PD-1027	23501027			1650.00	ECONOLINE VAN	1FTJE34H1JHA50643	Auction	5/04	11/18/2003
PD-1028	23501028	7/31/2001	201964	23898.00	CROWN VIC. - CRUISER	2FAFP71W51X197449			
PD-1031	23501031	11/21/2001	214276	26694.00	FORD PICKUP F211	1FTNF21L72EA12564			
PD-1047	23501047	5/28/2003	326561	23310.00	CROWN VIC. - CRUISER	2FAFP71W23X201752			
PD-1048	23501048	5/28/2003	326561	23190.00	CROWN VIC. - CRUISER	2FAFP71W03X201751			
PD-1050	23501050	6/12/2003	327920	23190.00	CROWN VIC. - CRUISER	2FAFP71W03X225144			
PD-1052	23501052	6/11/2003	327853	19055.00	FORD ECONOLINE VAN	1FTSS34L13HB9434			
PD-1057	23501057	9/18/2003	405600	23900.00	CROWN VIC. - CRUISER	2FAFP71W34X105842			
PD-1060	235001060	10/28/2003	408558	18655.00	CROWN VIC. - CRUISER	2FAHP71W93X222137			
PD-3357	33003357	3/11/2003			CHEVY IMPALA - School Resource	2G1WF55K539288553	Block Grant		
PD-3358	33003358	3/11/2003			CHEVY IMPALA - School Resource	2G1WF55K639291817	Block Grant		
PD-3359	33003359	3/11/2003							
					1994 Chevy Caprice	1G1BL52P3SR128974	Traffic	8/26/1998	PD-0909
					1994 Chevy Caprice	1G1BL52P3SR129008	Surplus	9/7/1998	PD-0912
	235000815				1994 Chevy Caprice	1G1BL52P2SR129288	Hillsborough	2/15/2001	
					2000 CROWN VIC - CRUISER	2FAFP71W5YX194979	Totaled		PD-1009



**City of Manchester  
Department of Finance**

One City Hall Plaza  
Manchester, New Hampshire 03101  
(603) 624-6460  
Fax: (603) 624-6549

July 9, 2004

Committee on Accounts, Enrollment and Revenue Administration  
C/O Mr. Leo Bernier  
Office of the City Clerk  
One City Hall Plaza  
Manchester, NH 03101

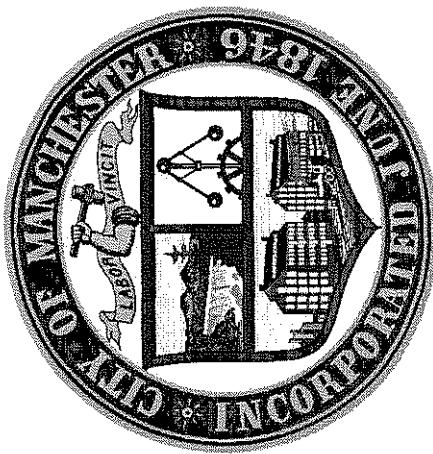
Dear Honorable Committee Members,

Attached, for your review, please find the City of Manchester's Monthly Financial Statements. These unaudited statements represent activity for the twelve months ended June 30, 2004 for Fiscal Year 2004.

Respectfully submitted,

Guy Beloin  
Financial Analyst II

CITY OF MANCHESTER  
NEW HAMPSHIRE



**FINANCIAL REPORTS**

FOR THE YEAR ENDED  
JUNE 30, 2004

UNAUDITED

CITY OF MANCHESTER, NEW HAMPSHIRE  
PRELIMINARY FINANCIAL STATEMENTS  
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FOR THE YEAR ENDED JUNE 30, 2004

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City of Manchester, New Hampshire  
 Budget vs Actual Expenditures - General Fund  
 By Department without Restricted Items  
 For the Years Ended June 30, 2004 and 2003  
 (UNAUDITED)  
 BUDGET BASIS  
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AGENCIES-	FY 2004		FY 2004		FY 2004		FY 2003		FY 2003		
	BUDGET	OBLIGATIONS TO DATE	UNOBLIGATED	BALANCE	PERCENT UNOBLIGATED	BUDGET	MODIFIED BUDGET	OBLIGATIONS TO DATE	UNOBLIGATED BALANCE	PERCENT UNOBLIGATED	
ALDEMN	\$ 70,000.00	\$ 70,000.00	-	-	-	\$ 68,460.00	\$ 68,460.00	-	-	-	
ASSESSORS	499,389.00	491,936.71	7,452.29	1.49	1.49	384,993.00	382,331.68	2,661.32	.69	2.75	
BUILDING	1,027,551.00	1,009,068.36	18,582.64	1.81	1.81	914,534.00	889,363.70	25,170.30	2.55	1.36	
CITY CLERK	1,125,044.00	1,105,287.27	19,756.73	1.76	1.76	1,035,672.90	1,021,745.56	14,127.34	1.36	8.11	
MEDO	138,464.00	112,917.90	25,546.10	18.45	18.45	220,885.00	202,966.92	17,915.08	8.11	4.72	
CITY SOLICITOR	781,385.00	761,990.06	19,394.94	2.48	2.48	729,162.00	694,753.05	34,408.95	5.47	4.07	
FINANCE	1,087,207.00	1,175,011.91	(87,804.91)	(8.06)	(8.06)	1,044,664.00	987,482.21	57,181.79	5.47	4.34	
INFORMATION SYSTEMS	1,742,954.00	1,683,897.15	59,056.85	3.39	3.39	1,752,669.00	1,681,145.72	71,323.28	4.07	(1.68)	
MAJOR	213,673.00	208,160.17	5,512.83	2.58	2.58	211,651.00	202,467.43	9,183.57	(7,292.63)	14.39	
OFFICE OF YOUTH SERVICES	443,301.00	418,029.27	25,871.73	5.83	5.83	433,897.00	441,189.63	113,161.46	3.40	3.40	
HUMAN RESOURCES	744,324.00	711,843.75	32,480.25	4.36	4.36	786,268.00	673,103.54	739,777.00	5,172,670.00	65,831.10	
PLANNING	691,712.00	688,519.41	9,192.59	1.32	1.32	547,768.00	516,529.07	31,236.93	5.70	1.26	
BUILDING MAINTENANCE DIVISION	5,319,532.00	5,283,740.05	95,791.95	1.78	1.78	13,505,483.00	13,522,411.00	(16,928.00)	(1.13)	1.26	
TAX COLLECTOR	557,382.00	534,415.08	22,966.92	4.12	4.12	(11.22)	(14.22)	14,603,177.00	184,630.04	14,386.39	
14,648,033.00	14,826,772.41	(178,739.41)	(1.22)	(1.22)	(1.22)	14,22	14,22	2,252,888.00	14,966,795.22	12,70	
POLICE	15,118,584.00	15,211,804.10	(33,220.10)	(2.42)	(2.42)	15,095,634.75	485,087.25	3.11	15,168,656.00	478,995.71	3.16
HEALTH	2,490,056.00	2,058,843.46	341,212.54	14.22	14.22	3.08	3.043,717.00	3,045,662.25	(1,945.25)	(1,6)	
HIGHWAY	15,580,722.00	15,095,634.75	2,442.76	11.61	11.61	1,361,126.00	1,361,126.00	2,688,956.00	2,578,747.22	20,27	
TRAFFIC	2,955,158.00	2,952,715.24	138,104.25	3.02	3.02	1,213,084.00	1,213,084.00	1,805,615.03	1,805,615.03	4.10	
WELFARE	1,190,040.00	1,051,935.75	84,500.64	16.86	16.86	1,213,084.00	1,213,084.00	219,125.19	14,444.81	3.98	
PARKS & RECREATION	2,759,226.00	2,714,725.36	334,240.86	67,778.14	67,778.14	1,213,084.00	1,213,084.00	76,031.61	19.71	6.18	
MCTV	402,019.00	1,919,333.00	1,077,402.86	1.63	1.63	1,213,084.00	1,213,084.00	233,570.00	233,570.00	2.81	
LIBRARY	226,511.00	232,113.03	(5,602.03)	(2.47)	(2.47)	1,167,495.09	1,167,495.09	69,166,769.90	67,224,441.33	1,942,328.57	
ELDERLY SERVICES	71,808,500.00	70,541,004.91	-	1.33	1.33	-	-	-	-	-	
TOTAL AGENCIES	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	
RESTRICTED ITEMS-	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	
HEALTH INSURANCE	7,519,359.00	7,019,288.27	500,070.73	6.65	6.65	8,131,289.00	6,866,579.12	1,264,709.88	15.55	4.25	
DENTAL INSURANCE	630,526.00	687,054.04	1,471.96	.50	.50	638,220.00	611,069.39	27,150.61	1.247	1.247	
DEATH BENEFIT	75,554.00	85,317.33	(9,763.33)	(12.92)	(12.92)	89,823.00	78,618.05	11,204.95	36.36	14.28	
WORKER'S COMPENSATION	1,245,841.00	1,051,370.25	194,470.75	15.61	15.61	1,414,71.00	900,264.80	514,306.20	12,515.40	14.28	
DISABILITY INSURANCE	77,727.00	76,226.76	1,500.24	1.93	1.93	87,661.00	75,145.60	1,753.73	(4.8)	(4.25)	
CITY RETIREMENT	930,329.00	1,866,726.27	(936,397.27)	(100.65)	(100.65)	1,034,479.00	1,039,492.73	(31,154.34)	(9.42)	(9.42)	
FIRE STATE PENSION	1,701,340.00	1,733,011.02	(31,671.02)	(1.86)	(1.86)	732,943.00	764,097.34	536,004.00	587,569.81	246,621.26	
POLICE STATE PENSION	843,080.00	908,792.03	(65,712.03)	(7.79)	(7.79)	2,303,034.00	2,056,412.74	2,056,412.74	10.71	1.89	
FICA	2,306,232.00	2,163,202.33	143,029.67	6.20	6.20	40,000.00	64,735.18	64,264.82	56.87	56.87	
UNEMPLOYMENT	40,000.00	14,200.00	25,800.00	64.50	64.50	39,242.73	39,242.73	(786,718.41)	(173,63)	8.14	
TUITION	116,000.00	43,162.06	72,837.94	62.79	62.79	113,000.00	48,735.18	1,239,821.41	1,267,078.10	1,267,078.10	
CGI INSURANCE	355,367.00	597,303.79	(241,936.79)	(68.08)	(68.08)	453,103.00	1,239,821.41	(786,718.41)	(173,63)	8.14	
TOTAL RESTRICTED ITEMS	15,901,355.00	16,245,154.15	(344,289.15)	(2.17)	(2.17)	15,574,127.00	14,307,048.90	1,267,078.10	1,267,078.10	1,267,078.10	

City of Manchester, New Hampshire  
 Budget vs Actual Expenditures - General Fund  
 By Department without Restricted Items  
 For the Years Ended June 30, 2004 and 2003  
 (UNAUDITED)

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BUDGET BASIS  
 C/P/BUDGET

NON-DEPARTMENTAL ITEMS-	FY 2004 MODIFIED BUDGET	FY 2004 OBLIGATIONS TO DATE	FY 2004 UNOBLIGATED BALANCE	FY 2004 PERCENT UNOBLIGATED	FY 2003 MODIFIED BUDGET	FY 2003 OBLIGATIONS TO DATE	FY 2003 UNOBLIGATED BALANCE	FY 2003 PERCENT UNOBLIGATED
CHARTER REVIEW	-	-	96,730.00	-	12,585.10	-	12,585.10	100.00
CONTINGENCY	96,730.00	-	142,378.30	96,730.00	56,452.00	-	56,452.00	100.00
CIVIC CONTRIBUTIONS	134,450.00	-	68,089.00	(7,928.30)	124,644.00	119,644.97	4,999.03	4.01
NON-CITY PROGRAMS	68,089.00	-	-	-	67,597.00	-	-	-
SAFETY REVIEW BOARD	25,000.00	-	24,997.97	2.03	.01	25,000.00	25,000.00	-
COMMUNITY IMPROVEMENT PROGRAM	1,612,115.00	1,612,115.00	-	-	1,790,165.00	1,790,165.00	-	-
MOTORIZED EQUIPMENT REPLACEMENT	554,000.00	540,080.34	13,919.66	2.51	50,000.00	34,910.63	15,089.37	30.18
TRANSIT SUBSIDY	850,000.00	850,000.00	-	-	725,000.00	725,000.00	-	-
EMPLOYEE MEDICAL SERVICES	105,022.00	104,788.59	233.41	.22	100,000.00	100,000.00	-	-
CONSERVATION COMMISSION	9,863.00	1,974.41	7,888.59	79.98	13,355.00	12,924.78	430.22	3.22
NATURING DEBT	10,353,228.00	9,630,629.45	739,939.55	7.97	10,890,802.00	10,890,802.32	-	-
INTEREST ON NATURING DEBT	5,854,924.00	5,856,375.99	8,548.01	.15	5,181,213.00	5,181,212.28	.72	-
HEALTH INSURANCE AUDIT	-	-	-	-	500,000.00	-	500,000.00	100.00
TOTAL NON-DEPARTMENTAL ITEMS	19,663,921.00	18,831,529.05	857,351.95	4.33	19,336,813.10	18,947,255.98	589,556.12	3.02
TOTAL GENERAL FUND	\$ 107,393,776.00	\$ 105,718,188.11	\$ 1,675,587.89	1.56 \$	\$ 104,277,710.00	\$ 100,478,747.21	\$ 3,798,902.79	3.64

City of Manchester, New Hampshire  
 Budget vs Actual Expenditures - General Fund  
 By Department with Restricted Items  
 For the Years Ended June 30, 2004 and 2003  
 (UNAUDITED)

BUDGET BASIS  
 (QTRBUDCOMP)

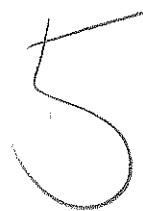
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AGENCIES-	FY 2004		FY 2004		FY 2004		FY 2004		FY 2003		FY 2003	
	MODIFIED BUDGET	OBLIGATIONS TO DATE	UNOBBLIGATED BALANCE	UNOBBLIGATED	PERCENT UNOBBLIGATED	MODIFIED BUDGET	BUDGET	OBLIGATIONS TO DATE	UNOBBLIGATED BALANCE	PERCENT UNOBBLIGATED	UNOBBLIGATED	BALANCE
ALDERMAN	\$ 142,388.00	\$ 146,556.46	\$ (4,168.46)	(4,168.46)		\$ 136,175.00	\$ 135,025.97	\$ 1,149.03		.99		
ASSESSORS	631,986.00	609,222.73	22,733.27	3,60	465,343.00	444,292.91	21,050.09			4.52		
BUILDING	1,322,280.00	1,344,446.69	(25,166.69)	(1,68)	1,164,146.00	1,109,727.21	54,418.79			4.67		
CITY CLERK	1,350,786.00	1,350,880.75	(94.75)	(1)	1,224,130.90	1,182,492.13	41,638.77			3.40		
MEDO	122,000.00	147,388.40	24,611.60	14.31	262,628.00	233,454.77	29,173.23			11.11		
CITY SOLICITOR	971,810.00	1,128,695.47	(455,835.47)	(47.01)	1,109,524.00	1,573,839.95	(464,345.95)			(41.05)		
FINANCE	1,264,466.00	1,376,793.27	(112,327.27)	(8.88)	1,212,310.00	1,104,185.33	108,124.67			8.92		
INFORMATION SYSTEMS	2,023,468.00	2,021,015.84	2,852.16	(14)	2,003,451.00	1,934,785.76	69,065.24			3.45		
MAYOR	274,060.00	276,438.21	(2,378.21)	(87)	263,317.00	251,288.71	12,028.29			4.77		
OFFICE OF YOUTH SERVICES	538,164.00	524,527.89	14,236.11	2.94	523,279.00	518,672.42	4,605.58			8.88		
HUMAN RESOURCES	1,072,169.00	434,466.15	637,702.85	59.48	2,504,469.00	1,770,972.91	733,496.09			29.29		
PLANNING	878,118.00	892,295.64	(89,176.17)	(1.68)	897,873.00	851,237.14	46,635.86			5.19		
BUILDING MAINTENANCE DIVISION	5,615,081.00	5,525,295.64	89,785.36	1.60	5,363,021.00	5,261,278.69	101,747.31			1.90		
TAX COLLECTOR	704,795.00	692,295.13	12,499.87	1.77	703,099.00	626,254.33	76,844.67			10.98		
FIRE	19,581,334.00	19,219,366.89	301,967.11	1.54	17,332,848.00	16,787,491.20	605,356.80			3.48		
POLICE	16,858,743.00	19,169,457.44	(310,714.44)	(11.65)	18,241,240.00	17,903,492.33	338,187.67			1.85		
HEALTH	3,071,406.00	2,755,685.20	315,720.80	10.28	2,805,523.00	2,475,541.90	329,981.10			11.76		
HIGHWAY	18,256,567.00	18,092,817.01	163,749.99	.90	17,513,531.00	17,024,369.75	489,167.25			2.79		
TRAFFIC	3,267,245.00	3,225,422.98	41,622.02	1.27	3,329,382.00	3,219,749.58	109,832.32			3.30		
WELFARE	1,307,234.00	1,266,202.21	41,091.79	3.14	1,476,875.00	1,345,431.41	131,443.59			8.90		
PARKS & RECREATION	3,308,024.00	3,233,125.37	74,897.63	2.26	3,191,498.00	2,983,429.12	208,068.88			6.52		
MCTV	402,019.00	358,767.32	42,251.68	10.76	385,700.00	373,255.29	14,074.71			3.65		
LIBRARY	2,399,640.00	2,425,996.54	(27,356.54)	(11.14)	2,233,783.00	2,148,844.90	134,938.10			5.91		
ELDERLY SERVICES	295,473.00	308,890.30	(13,217.30)	(4.47)	286,952.00	274,061.14	12,890.86			4.49		
TOTAL AGENCIES	87,709,316.00	86,856,659.06	822,656.94	.94	84,740,896.90	81,531,104.95	3,209,791.95			3.79		
<hr/>												
NON-DEPARTMENTAL ITEMS-												
CHARTER REVIEW	-	-	-	-	-	12,515.10	-			12,585.10		
CONTINGENCY	96,730.00	142,378.30	96,730.00	100.00	56,452.00	56,452.00	100.00			56,452.00		
CIVIC CONTRIBUTIONS	134,450.00	68,089.00	(7,928.30)	(15.90)	124,644.00	119,644.97	4,999.03			4.01		
NON-CITY PROGRAMS	-	-	-	-	67,597.00	-	-			-		
SAFETY REVIEW BOARD	25,000.00	24,997.97	2.03	.01	25,000.00	25,000.00	1,790,155.00			-		
COMMUNITY IMPROVEMENT PROGRAM	1,612,215.00	1,612,215.00	13,919.66	2.51	50,000.00	34,910.63	15,089.37			30.18		
MOTORIZED EQUIPMENT REPLACEMENT	554,000.00	540,080.34	850,000.00	-	725,000.00	725,000.00	-			-		
TRANSIT SUBSIDY	850,000.00	105,023.00	104,786.59	.22	100,000.00	100,000.00	100,385.28			(39)		
EMPLOYEE MEDICAL SERVICES	10,402.00	1,974.41	8,327.59	.81	13,335.00	12,924.78	430.22			3.22		
CONSERVATION COMMISSION	10,363,628.00	9,630,629.45	732,998.55	7.07	10,890,802.00	10,890,602.32	(32)			-		
MATURING DEBT	5,864,924.00	5,856,375.99	8,548.01	.15	5,181,213.00	5,181,212.28	.72			-		
INTEREST ON MATURING DEBT	-	-	-	-	500,000.00	500,000.00	500,000.00			100.00		
HEALTH INSURANCE AUDIT	-	-	-	-	-	-	-			-		
TOTAL NON-DEPARTMENTAL ITEMS	19,684,460.00	18,831,529.05	822,930.95	4.33	19,536,813.10	18,947,642.26	569,70.84			3.02		
TOTAL GENERAL FUND	\$ 107,393,776.00	\$ 105,710,188.11	\$ 1,675,587.89	1.56 \$	\$ 104,277,750.00	\$ 100,478,747.21	\$ 3,798,962.79			3.64		

City of Manchester, New Hampshire  
 Budget vs Actual Revenue by Department - General Fund  
 Non-Property Tax Revenues  
 For the Year Ended June 30, 2004  
 (Unaudited)  
 Budget Basis  
 QTRREVAGEN

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AGENCIES -	MODIFIED BUDGET		REVENUE RECOGNIZED		UNRECOGNIZED BALANCE		PERCENTAGE UNRECOGNIZED
	\$		\$		\$		
ALDERMEN	150,000		"		150,000		10.00
ASSESSORS	579,154		571,397		7,757		1.34
BUILDING	2,110,600		2,390,307		(279,707)		(13.25)
CITY CLERK	1,660,875		1,652,731		8,144		.49
MEDO	905,901		855,799		50,102		5.53
CITY SOLICITOR	319,956		354,152		(34,196)		(10.69)
FINANCE	5,552,640		5,440,134		112,506		2.03
INFORMATION SYSTEMS	31,982		41,757		(9,775)		(30.56)
HUMAN RESOURCES	21,000		26,660		(5,660)		(26.95)
PLANNING BOARD	290,000		305,192		(15,192)		(5.24)
BUILDING MAINTENANCE DIVISION	4,950,617		4,731,582		219,035		4.42
TAX COLLECTOR	15,680,000		15,700,067		(20,067)		(13)
FIRE	324,450		369,255		(44,805)		(13.81)
POLICE	1,922,905		2,142,377		(219,472)		(11.41)
HEALTH	1,847,672		1,379,598		468,074		25.33
HIGHWAY	3,555,356		3,706,608		(151,252)		(4.25)
TRAFFIC	4,920,593		4,175,898		744,695		15.13
WELFARE	133,000		93,814		39,186		29.46
CEMETERY, PARKS & RECREATION	655,375		632,123		23,252		3.55
CIP			4.39		(439)		
TOTAL AGENCIES	\$ 45,612,076		\$ 44,569,890		\$ 1,042,186		2.28



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**City of Manchester, New Hampshire**  
**Budget vs Actual Revenue by Type - General Fund**  
**Non-Property Tax Revenues**  
**For the Year Ended June 30, 2004**  
**(Unaudited)**  
**Budget Basis**  
**QTREVNPRP**

	MODIFIED BUDGET	REVENUE RECOGNIZED	UNRECOGNIZED BALANCE	PERCENTAGE UNRECOGNIZED
TAXES, INTEREST AND PENALTIES				
BOAT TAXES	\$ 35,000	\$ 35,257	\$ (257)	(73)
MISCELLANEOUS TAXES	65,200	47,714	17,486	26.82
INTEREST AND PENALTIES	688,000	596,014	91,599	13.31
CABLE FRANCHISE FEES	1,000,000	985,213	14,787	1.48
<b>TOTAL TAXES, INTEREST AND PENALTIES</b>	<b>1,783,200</b>	<b>1,664,855</b>	<b>123,615</b>	<b>6.91</b>
LICENSES AND PERMITS				
AUTO REGISTRATIONS	15,357,000	15,268,766	88,234	.57
LICENSES	391,150	421,909	(30,759)	(7.86)
PERMITS	5,869,119	5,771,822	97,337	1.66
<b>TOTAL LICENSES AND PERMITS</b>	<b>21,617,269</b>	<b>21,462,457</b>	<b>154,812</b>	<b>.72</b>
INTERGOVERNMENTAL				
FEDERAL REVENUES	268,000	425,213	(157,213)	(58.66)
PAYMENTS IN LIEU OF TAXES	501,154	497,121	5,833	1.16
STATE REVENUES	6,061,488	6,058,926	2,562	.04
<b>TOTAL INTERGOVERNMENTAL</b>	<b>6,832,642</b>	<b>6,981,460</b>	<b>(148,818)</b>	<b>(2.18)</b>
SALES AND SERVICES				
GENERAL REVENUES	145,750	153,817	(8,067)	(5.53)
PUBLIC SAFETY	189,400	234,473	(45,073)	(23.80)
HIGHWAYS	610,600	705,932	(95,093)	(15.57)
TRAFFIC	877,200	751,982	126,118	14.38
CIVIC CENTER PARKING	500,000	293,007	206,993	41.40
SANITATION	30,000	29,188	812	2.71
HEALTH	6,815	8,110	(1,495)	(21.94)
CEMETERY, PARKS & RECREATION	161,950	173,741	(11,791)	(7.28)
ZONING BOARD	30,000	57,442	(27,142)	(90.47)
PARKING VIOLATIONS	1,206,726	1,206,442	(202,416)	(20.17)
COURT FINES	53,500	55,581	(2,081)	(3.89)
OTHER FINES	11,700	17,103	(5,403)	(46.18)
FEES	928,625	951,656	(13,031)	(1.39)
WITNESS FEES	105,100	95,595	10,041	9.55
<b>TOTAL SALES AND SERVICES</b>	<b>4,664,366</b>	<b>4,731,994</b>	<b>(67,628)</b>	<b>(1.45)</b>
OTHER REVENUE SOURCES				
INTEREST INCOME	1,000,000	720,298	279,702	27.97
FUND TRANSFERS	385,100	336,070	49,030	12.73
REIMBURSEMENTS	1,023,419	884,121	139,298	13.61
RENTALS	16,700	9,103	9,297	49.72
SCHOOL CHARGEBACKS	7,260,601	6,613,078	647,523	8.92
MISCELLANEOUS	1,021,779	1,166,124	(144,645)	(14.16)
<b>TOTAL OTHER REVENUE SOURCES</b>	<b>10,709,599</b>	<b>9,729,794</b>	<b>980,205</b>	<b>9.15</b>
<b>TOTAL</b>	<b>\$ 45,612,076</b>	<b>\$ 44,569,890</b>	<b>\$ 1,042,186</b>	<b>2.28</b>

City of Manchester, New Hampshire  
Budget vs Actual Revenue by Type - General Fund  
Non-Property Tax Revenues

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For the Years Ended June 30, 2004 and 2003

(Unaudited)

Budget Basis  
QTRREVC04P

	ACTUAL FY 2003	MODIFIED BUDGET FY 04	DIFFERENCE ACTUAL 03 VS BUDGET 04	PERCENTAGE DIFFERENCE OF FY03 VS FY04	12 MONTHS ACTUAL FY03	12 MONTHS ACTUAL FY04	DIFFERENCE ACTUAL 03 VS ACTUAL 04	PERCENTAGE DIFFERENCE OF FY03 VS FY04
TAXES, INTEREST AND PENALTIES								
BOAT TAXES	\$ 44,192	\$ 35,000	\$ (9,192)	(20.80%)	\$ 44,192	\$ 35,257	\$ (8,935)	(20.22%)
MISCELLANEOUS TAXES	38,411	65,200	26,789	69.74%	38,411	47,714	9,303	24.22%
INTEREST AND PENALTIES	568,104	688,000	119,896	21.10%	568,104	596,401	28,297	4.98%
CABLE FRANCHISE FEES	995,354	1,000,000	4,646	.47%	995,354	985,213	(10,141)	(1.02%)
<b>TOTAL TAXES, INTEREST AND PENALTY</b>	<b>1,646,061</b>	<b>1,798,200</b>	<b>142,139</b>	<b>8.64</b>	<b>1,646,061</b>	<b>1,664,585</b>	<b>18,524</b>	<b>1.13</b>
LICENSES AND PERMITS								
AUTO REGISTRATIONS	14,726,729	15,357,000	630,271	4.28%	14,726,729	15,268,766	542,037	3.68%
LICENSES	395,970	391,150	(4,821)	(1.22%)	395,970	421,909	25,938	6.55%
PERMITS	5,415,270	5,869,119	453,849	8.38%	5,415,270	5,771,782	356,512	6.58%
<b>TOTAL LICENSES AND PERMITS</b>	<b>20,537,970</b>	<b>21,617,269</b>	<b>1,079,299</b>	<b>5.26</b>	<b>20,537,970</b>	<b>21,462,457</b>	<b>924,487</b>	<b>4.50</b>
INTERGOVERNMENTAL								
FEDERAL REVENUES	185,486	268,000	82,514	44.49%	185,486	425,213	239,727	129.24%
PAYMENTS IN LIEU OF TAXES	486,287	503,154	16,867	3.47%	486,287	497,321	11,034	2.27%
STATE REVENUES	6,076,518	6,061,488	(15,030)	(.25%)	6,076,518	6,058,926	(17,592)	(.29%)
<b>TOTAL INTERGOVERNMENTAL</b>	<b>6,748,291</b>	<b>6,832,622</b>	<b>84,351</b>	<b>1.25</b>	<b>6,748,291</b>	<b>6,911,460</b>	<b>233,169</b>	<b>3.46</b>
SALES AND SERVICES								
GENERAL REVENUES	198,105	145,750	(52,355)	(26.43%)	198,105	153,817	(44,288)	(22.36%)
PUBLIC SAFETY	171,417	182,400	17,983	10.49%	171,417	234,473	63,056	36.79
HIGHWAYS	664,353	610,600	53,753	8.09%	664,353	705,693	41,340	6.22%
TRAFFIC	744,739	877,200	132,461	17.79%	744,739	751,082	6,343	.85%
CIVIC CENTER PARKING	426,605	500,000	73,395	17.20%	426,605	233,007	(123,598)	(31.32%)
SANITATION	32,264	30,000	(2,264)	(7.02%)	32,264	29,188	(3,076)	(9.53%)
HEALTH	6,299	6,815	516	8.19%	6,299	8,310	2,011	31.93%
CEMETERY, PARKS & RECREATION	163,576	161,950	(1,626)	(.99%)	163,576	173,741	10,165	6.21%
ZONING BOARD	44,033	30,000	(14,033)	(31.87%)	44,033	57,142	13,109	29.77%
PARKING VIOLATIONS	945,053	1,003,726	58,673	6.21%	945,053	1,206,142	251,089	27.63%
COURT FINES	41,192	51,500	11,708	28.01%	41,192	55,581	13,789	32.99%
OTHER FINES	8,582	11,700	3,118	36.33%	8,582	17,103	8,521	99.29%
FEES	937,928	938,625	697	.07%	937,928	951,656	13,728	1.46%
WITNESS FEES	106,901	105,100	(1,801)	(1.68%)	106,901	95,059	(11,842)	(11.842%)
<b>TOTAL SALES AND SERVICES</b>	<b>4,491,647</b>	<b>4,664,366</b>	<b>172,719</b>	<b>3.85</b>	<b>4,491,647</b>	<b>4,731,994</b>	<b>240,347</b>	<b>5.35</b>
OTHER REVENUE SOURCES								
INTEREST INCOME	736,111	1,000,000	263,889	35.85%	736,111	720,298	(15,813)	(2.15%)
FUND TRANSFERS	306,169	385,100	78,931	25.78%	306,159	336,070	29,901	9.77%
REIMBURSEMENTS	894,123	1,023,419	122,296	14.46%	894,123	884,121	(10,002)	(11.12%)
RENTALS	95,037	18,700	(76,337)	(80.32%)	95,037	9,403	(85,634)	(90.11%)
SCHOOL CHARGEBACKS	6,689,601	7,260,601	571,000	8.54%	6,689,601	6,613,076	(76,523)	(11.14%)
MISCELLANEOUS	249,351	1,021,779	772,428	309.78%	249,351	1,166,424	917,073	367.78%
<b>TOTAL OTHER REVENUE SOURCES</b>	<b>8,970,392</b>	<b>10,709,599</b>	<b>1,739,207</b>	<b>19.39</b>	<b>8,970,392</b>	<b>9,729,394</b>	<b>759,002</b>	<b>8.46</b>
<b>TOTAL</b>	<b>\$ 42,194,361</b>	<b>\$ 45,612,076</b>	<b>\$ 3,217,715</b>	<b>7.59</b>	<b>\$ 42,394,361</b>	<b>\$ 44,569,890</b>	<b>\$ 2,175,529</b>	<b>5.13</b>



**City of Manchester  
Department of Finance**

One City Hall Plaza  
Manchester, New Hampshire 03101  
(603) 624-6460  
Fax: (603) 624-6549

July 14, 2004

Committee on Accounts, Enrollment and Revenue Administration  
C/O Mr. Leo Bernier, City Clerk  
One City Hall Plaza  
Manchester NH 03101

Dear Honorable Committee Members,

Enclosed for your review are the following reports updated through today:

**Department Legend**

Open Invoice report over 90 days by fund

Open Invoice report all invoices for interdepartmental billings only

Open Invoice report all invoices due from the School Department only

Listing of Invoices Submitted to City Solicitor for Legal Determination

Accounts Receivable Summary

Please let me know if you have any questions or require further information.

Respectfully submitted,

Sharon Wickens  
Financial Analyst II  
Enc.

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<b>Legend</b>			
<b>Customer Type Code</b>	<b>Department</b>	<b>Fund</b>	<b>Name</b>
02	Assessors	0101	General
03	Building/Housing Code	0204	CDBG
04	City Clerk	0205	Grants
05	City Coordinator/MEDO	0301	Capital Projects
07	City Solicitor	0801	EPD
10	Finance Department	0805	Airport
13	Information Systems	0807	Recreation
16	Mayor's Office	0808	Aggregation
18	Office of Youth Services		
19	Human Resources		
20	CIP/Planning		
21	Public Bldg. Services		
22	Tax Collector's Office		
25	Airport/Aviation		
27	Environmental Protection Div		
30	Fire Department		
33, 34, 35, 36	Police Department		
41	Health Department		
50	Highway Department		
52	Traffic Department		
60	Welfare Department		
65	Parks & Recreation/Cemetery		
71	Library (east/west)		
82	Elderly Services		

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CITY OF MANCHESTER, NH  
OPEN INVOICE REPORT OVER 90 DAYS  
BY FUND, CUSTOMER TYPE FOR COA

CUSTOMER TYPE CODE	FUND ID	CUSTOMER NAME	TRANS DATE	CHARGE TRANSACTION CODE	DESCRIPTION	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CONTROL CODE	COMMENT
52	000005747	PARTS, MARK	00/06/06	ZZZ01	22% Admin Fee	9814844	247.00	247.00	90	
						TOTAL	247.00	247.00		
	000005973	BRIAN SMITH	00/08/09	ZZZ01	22% Admin Fee	9816151	155.07	155.07	90	
						TOTAL	155.07	155.07		
	000006977	LORRENZ, TERESA	01/10/22	ZZZ01	22% Admin Fee	9826959	239.33	239.33	90	
						TOTAL	239.33	239.33		
	000007307	GARCIA, DANIELLE	02/04/24	ZZZ01	22% Admin Fee	9833429	569.89	569.89	90	
						TOTAL	569.89	569.89		
	000007878	FOURNIER, DIAN	03/02/19	ZZZ01	22% Admin Fee	9841050	98.57	98.57	90	
						TOTAL	98.57	98.57		
	000007887	BRUNN, JOSEPH	03/02/26	ZZZ01	22% Admin Fee	9841488	608.59	608.59	90	
						TOTAL	608.59	608.59		
	000008009	IVERSON, MARY C	03/06/09	ZZZ01	22% Admin Fee	9844058	81.00	81.00	90	
						TOTAL	81.00	81.00		
	000008202	MORRISON, PETER	03/07/23	ZZZ01	22% Admin Fee	9845699	151.10	.02	90	
						TOTAL	151.10	.02		
	000008489	SCHIPLILIT, KRISTI	03/12/08	ZZZ01	22% Admin Fee	9849459	108.53	108.53	90	
						TOTAL	108.53	108.53		
	000008493	DONNA, STEPHEN	03/12/08	ZZZ01	22% Admin Fee	9849458	74.18	74.18	90	
						TOTAL	74.18	74.18		
	000008555	ROJAS, ALEXIS	04/01/09	ZZZ01	22% Admin Fee	9851006	285.84	285.84	90	
						TOTAL	285.84	285.84		
	000008556	BOSSE, JOSHUA	04/01/28	ZZZ01	22% Admin Fee	9851608	34.61	34.61	90	
						TOTAL	34.61	34.61		

CUSTOMER TYPE	FUND ID	CUSTOMER NAME	CUSTOMER CODE	TRANS DATE	CHARGE TRANSACTION CODE	DESCRIPTION	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING	CONTROL CODE	COMMENT
52	000008606	DONGHUE, KATHRYN		04/02/05	ZZZ01	22% Admin Fee	9851769	176.24	176.24	90		
							TOTAL	176.24	176.24	90		
	000008640	VANASSE, MICHAEL		04/02/06	ZZZ01	22% Admin Fee	9852464	170.93	170.93	90		
							TOTAL	170.93	170.93	90		
							CUSTOMER TYPE					
							TOTAL	3,000.88	2,849.80			
							FUND					
							TOTAL	3,000.88	2,849.80			
10	0101	000002557	MANCHESTER WATER WORKS	04/03/04	10839	City Admin Costs - Mtn	9852567	20,000.00	20,000.00	90	\$38,345,000 Rev Bond Issu	
							TOTAL	20,000.00	20,000.00	90		
							CUSTOMER TYPE					
							TOTAL	91,927.00	58,325.56	90	Report I Overpayment	
							TOTAL	111,927.00	78,325.56	90		
							FUND					
							TOTAL	91,927.00	58,325.56	90		
							CUSTOMER TYPE					
							TOTAL	120.63	25.44	90	7/01/02-12/31/02	
							FUND					
							TOTAL	120.63	25.44	90		
							CUSTOMER TYPE					
							TOTAL	7,500.00	3,750.00	90	Continuation Property	
							FUND					
							TOTAL	7,500.00	3,750.00	90		
							CUSTOMER TYPE					
							TOTAL	7,620.53	3,775.44			
							FUND					
							TOTAL	294.00	212.40			
21	000003384	PAT MORSE SCHOOL OF DANCE		03/12/10	21591	Custodial Contract Manpw	9849509	142.80	102.00	90	Cust Sys Memorial High	
		PAT MORSE SCHOOL OF DANCE		03/12/10	21591	Custodial Contract Manpw	9849509	142.80	102.00	90	Cust Sys Memorial High	
		PAT MORSE SCHOOL OF DANCE		03/12/10	21928	Custodial Indirect Cost	9849509	8.40	8.40	90	Administrative Fees	
							FUND					
							TOTAL	672.00	672.00			
							CUSTOMER TYPE					
							TOTAL	672.00	672.00			
							FUND					
							TOTAL	672.00	672.00			

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CITY OF MANCHESTER, NH  
OPEN INVOICE REPORT OVER 90 DAYS  
SOLD CUSTOMED TONNE POB COA

CITY OF MANCHESTER, NH  
OPEN INVOICE REPORT OVER 90 DAYS  
BY FUND, CUSTOMER TYPE FOR COA

CUSTOMER TYPE CODE	FUND ID	CUSTOMER NAME	TRANS DATE	CHARGE CODE	DESCRIPTION	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CONTROL CODE	COMMENT
30	0101	000002972 261 PINE REALTY TRUST	04/01/05	30485	Fire Alarm User Fee	9850697	480.00	480.00	90	261 PINE ST., BOX #1625
		261 PINE REALTY TRUST	03/03/20	30483	False Alarm Fee	9842181	50.00	50.00	90	261 PINE ST., 1 CALL
		261 PINE REALTY TRUST	03/01/01	30485	Fire Alarm User Fee	9839333	480.00	480.00	90	261 PINE ST., BOX #1625
					TOTAL		1,010.00	1,010.00		
000004431	JOSHUA IRREVOCABLE TRUST		99/01/26	30485	Fire Alarm User Fee	9807770	480.00	480.00	90	168 MERRIMACK, BOX #3437
	JOSHUA IRREVOCABLE TRUST		01/01/01	30485	Fire Alarm User Fee	9819350	480.00	150.00	90	168 MERRIMACK, BOX #3437
	JOSHUA IRREVOCABLE TRUST		00/05/24	30483	False Alarm Fee	9814633	50.00	50.00	90	168 MERRIMACK ST., 1 CALL
	JOSHUA IRREVOCABLE TRUST		00/01/01	30485	Fire Alarm User Fee	9812586	480.00	480.00	90	168 MERRIMACK, BOX #3437
					TOTAL		1,430.00	1,160.00		
000004992	BEST BUY CO INC		04/01/05	30485	Fire Alarm User Fee	9850756	480.00	480.00	90	1500 S WILLOW, BOX#4692
					TOTAL		480.00	480.00	90	
000005867	NH DEMOLITION INC		00/06/29	3A740	REPLACE 2 LEN. 1.5" HOSE	9815206	365.35	335.10	90	RETURNED DESTROYED
	NH DEMOLITION INC		00/06/29	30453	Equipment Rental, 30 DAYS	9815206	1,627.00	1,427.00	90	22 LEN., 2 BUTTS, 1REDUCER
					TOTAL		1,992.35	1,762.10		
000006269	BRIDGE BAY LLC		04/01/05	30485	Fire Alarm User Fee	9850820	480.00	480.00	90	610 UNION ST., BOX 2935
	BRIDGE BAY LLC		03/01/01	30485	Fire Alarm User Fee	9839464	480.00	480.00	90	610 UNION ST., BOX 2935
	BRIDGE BAY LLC		02/01/04	30485	Fire Alarm User Fee	9829359	480.00	480.00	90	610 UNION ST., BOX 2935
					TOTAL		1,440.00	1,440.00		
000006622	STUBBS, BERNARD		01/06/29	3B740	EQUIP. REPLACEMENT	9823938	1,735.89	1,735.89	90	ACC.-VALLEY ST.5/21/01
					TOTAL		1,735.89	1,735.89	90	
000007137	JOSHUA IRREVOCABLE TRUST		04/01/05	30485	Fire Alarm User Fee	9850846	480.00	480.00	90	168 MERRIMACK, BOX 3437
					TOTAL		480.00	480.00	90	
000008283	PIATT, KEITH		03/08/29	3D130	CALL BACK, WILLIAMS	9846684	87.44	87.44	90	ACC. CANDIA RD., 8/20/03
	PIATT, KEITH		03/08/29	3D224	RETIREMENT-WILLIAMS	9846684	11.75	11.75	90	ACC. CANDIA RD., 8/20/03
	PIATT, KEITH		03/08/29	30444	MATERIALS	9846684	7.93	7.93	90	ACC. CANDIA RD., 8/20/03
	PIATT, KEITH		03/08/29	30482	LINE TRUCK	9846684	45.00	45.00	90	1.5 HRS., 8/20/03
					TOTAL		152.12	152.12		
000008156	JEAS, CHRISTINE N		03/10/03	30444	ACCIDENT, 9/8/03	9847675	108.17	108.17	90	POLE REPAIR MATERIALS
	JEAS, CHRISTINE N		03/10/03	30482	ACCIDENT, 9/8/03	9847675	120.00	120.00	90	LINS TRUCK, 4HRS @ \$30.
					TOTAL		228.17	228.17		

CITY OF MANCHESTER, NH  
OPEN INVOICE REPORT OVER 90 DAYS  
BY FUND, CUSTOMER TYPE FOR COA

FAGS

CITY OF MANCHESTER, NH  
OPEN INVOICE REPORT OVER 90 DAYS  
RECEIVED BY  
MANCHESTER MUNICIPAL POWER COMM.

CUSTOMER TYPE CODE	FUND ID	CUSTOMER NAME	TRANSACTION DATE	CHARGE DESCRIPTION	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING	CONTROL CODE	COMMENT
30	0101	000008566 COOMBS, TINA L	04/01/29	3D130 OT-J.WILLIAMS 1/13/04	9851683	116.58	90	ACCIDENT-BEECH & SILVER		
		COOMBS, TINA L	04/01/29	3D224 Billed Retire -J.WILLIAMS	9851683	15.67	90	ACC. BEECH&SILVER, 1/13/04		
		COOMBS, TINA L	04/01/29	3D482 Fire Dept Standby Fee	9851683	120.00	90	ACC. BEECH&SILVER, 1/13/04		

		CUSTOMER TYPE	TOTAL	17,590.78	15,596.62	
34	000000064	SCHOOL ADMINISTRATIVE UNIT #37 03/08/30 3A140 SCHOOL ADMINISTRATIVE UNIT #37 03/08/30 3A225	Regular Rate Officer's Regular Rate Retirement	9846641 9846641	101.25 8.64	101.25 8.64
						Police Extra Detail Police Extra Detail

000000302	KEYSPAN ENERGY DELIVERY	03/10/25	3A140	Regular Rate Officer's	9848479	1,603.13	90	Police Extra Detail
	KEYSPAN ENERGY DELIVERY	03/10/25	3A125	Regular Rate Retirement	9848479	126.80	90	Police Extra Detail
	KEYSPAN ENERGY DELIVERY	03/10/25	33237	Extra Detail Admin Fee	9848479	80.75	90	Police Extra Detail

0000002812	RIVERFEST INC	02/09/14	32140	Regular Rate Officer's Regular Rate Retirement	9836996	1,628.43
RIVERFEST INC		01/09/14	32225	Supervisor Rate Officer's Regular Rate Retirement	9836996	91.80
RIVERFEST INC		02/09/14	31140	Supervisor Rate Officer's Regular Rate Retirement	9836996	440.04
RIVERFEST INC		02/09/14	31225	Supervisor Rate Retiremen Extra Detail Admin Fee	9836996	24.72
RIVERFEST INC		02/09/14	32237	Supervisor Rate Retiremen Extra Detail Admin Fee	9836996	107.10
RIVERFEST INC		01/09/07	31140	Regular Rate Officer's Regular Rate Retirement	9836957	6,226.35
RIVERFEST INC		02/09/07	32225	Supervisor Rate Officer's Regular Rate Retirement	9836957	315.90
RIVERFEST INC		02/09/07	31140	Supervisor Rate Officer's Regular Rate Retirement	9836957	1,100.10
RIVERFEST INC		02/09/07	31225	Supervisor Rate Retiremen Extra Detail Admin Fee	9836957	61.80
RIVERFEST INC		02/09/07	32237	Supervisor Rate Retiremen Extra Detail Admin Fee	9836957	382.50
RIVERFEST INC		02/09/07	33931	Extra Detail Reserve Acct	9836957	35.10

000002814	POL RITE PAVING	02/12/21 3A140	Regular Rate Officer's Retirement	9840047	255.44	90	Police Extra Detail
	POL RITE PAVING	02/12/21 3A225	Regular Rate Retirement	9840047	14.40	90	Police Extra Detail
	POL RITE PAVING	02/12/21 3B140	Overtime Rate Officer's Retirement	9840047	121.75	90	Police Extra Detail
	POL RITE PAVING	02/12/21 3B225	Overtime Rate Retirement	9840047	6.85	90	Police Extra Detail
	POL RITE PAVING	02/12/21 33A37	Extra Detail Admin Fee	9840047	17.85	90	Police Extra Detail

				Police Extra Detail
04/01/10 3A140	Liquid	Regular Rate Officer's	9851087	135.00
04/01/10 3A225	Liquid	Regular Rate Retirement	9851087	11.52
04/01/10 3A227	Liquid	Extra Detail Admin Fee	9851087	6.80
03/11/29 3A240	Liquid	Regular Rate Officer's	9849596	270.00
03/11/29 3A245	Liquid	Regular Rate Retirement	9849596	23.04
				90

CUSTOMER TYPE	FUND	CUSTOMER ID	CUSTOMER NAME	TRANS DATE	CHARGE TRANSACTION CODE	DESCRIPTION	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CONTROL CODE	COMMENT
34	0101	000004530	LIQUID	03/11/29	33237	Extra Detail Admin Fee	9840596	13.60	13.60	90	Police Extra Detail
							TOTAL	459.96	459.96		
				04/02/28	33237	Extra Detail Admin Fee	9852528	27.20	.03	90	Police Extra Detail
							TOTAL	27.20	.03		
				03/06/07	3A140	Regular Rate Officer's	9844153	159.65	159.65	90	Police Extra Detail
				03/06/07	3A225	Regular Rate Retirement	9844153	9.00	9.00	90	Police Extra Detail
				03/06/07	33237	Extra Detail Admin Fee	9844153	8.50	8.50	90	Police Extra Detail
							TOTAL	177.15	177.15		
				03/08/16	3A140	Regular Rate Officer's	9846210	810.00	810.00	90	Police Extra Detail
				03/08/16	3A225	Regular Rate Retirement	9846210	69.12	69.12	90	Police Extra Detail
				03/08/16	33237	Extra Detail Admin Fee	9846210	40.80	40.80	90	Police Extra Detail
							TOTAL	919.92	919.92		
				03/10/04	3A140	Regular Rate Officer's	9847788	185.63	185.63	90	Police Extra Detail
				03/10/04	3A225	Regular Rate Retirement	9847788	15.84	15.84	90	Police Extra Detail
				03/10/04	33237	Extra Detail Admin Fee	9847788	9.35	9.35	90	Police Extra Detail
				03/08/30	3A140	Regular Rate Officer's	9846870	54.00	54.00	90	Police Extra Detail
				03/08/30	3A225	Regular Rate Retirement	9846870	46.08	46.08	90	Police Extra Detail
				03/08/30	3B140	Overtime Rate Officer's	9846870	102.80	102.80	90	Police Extra Detail
				03/08/30	3B225	Overtime Rate Retirement	9846870	8.78	8.78	90	Police Extra Detail
				03/08/30	33237	Extra Detail Admin Fee	9846870	30.60	30.60	90	Police Extra Detail
				03/08/23	3A140	Regular Rate Officer's	9846657	945.00	945.00	90	Police Extra Detail
				03/08/23	3A225	Regular Rate Retirement	9846657	57.60	57.60	90	Police Extra Detail
				03/08/23	3B140	Overtime Rate Officer's	9846657	154.20	154.20	90	Police Extra Detail
				03/08/23	3B225	Overtime Rate Retirement	9846657	10.98	10.98	90	Police Extra Detail
				03/08/23	33237	Extra Detail Admin Fee	9846657	52.70	52.70	90	Police Extra Detail
				03/08/23	33931	Extra Detail Reserve Acct	9846657	25.24	25.24	90	Police Extra Detail
				03/08/16	3A140	Regular Rate Officer's	9846211	270.00	270.00	90	Police Extra Detail
				03/08/16	3A225	Regular Rate Retirement	9846211	23.04	23.04	90	Police Extra Detail
				03/08/16	3B140	Overtime Rate Officer's	9846211	102.80	102.80	90	Police Extra Detail
				03/08/16	3B225	Overtime Rate Retirement	9846211	8.78	8.78	90	Police Extra Detail
				03/08/16	33237	Extra Detail Admin Fee	9846211	17.00	17.00	90	Police Extra Detail
							TOTAL	2,605.42	2,605.42		
				03/10/11	3A140	Regular Rate Officer's	9847901	860.63	860.63	90	Police Extra Detail
				03/10/11	3A225	Regular Rate Retirement	9847901	61.92	61.92	90	Police Extra Detail
				03/10/11	33237	Extra Detail Admin Fee	9847901	43.35	43.35	90	Police Extra Detail
				03/10/11	33931	Extra Detail Reserve Acct	9847901	11.52	11.52	90	Police Extra Detail

CITY OF MANCHESTER, NH  
 OPEN INVOICE REPORT OVER 90 DAYS  
 BY FUND, CUSTOMER TYPE FOR COA

CUSTOMER TYPE	FUND	CUSTOMER ID	CUSTOMER NAME	TRANS DATE	CHARGE TRANSACTION CODE	DESCRIPTION	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CONTROL CODE	COMMENT	
34	0101	000008588	AMERICAN INTERNATIONAL SEC	GRP 04/02/07	3A140	Regular Rate Officer's	9851848	168.75	168.75	90	Police Extra Detail	
			AMERICAN INTERNATIONAL SEC	GRP 04/02/07	3A225	Regular Rate Retirement	9851848	14.40	14.40	90	Police Extra Detail	
			AMERICAN INTERNATIONAL SEC	GRP 04/02/07	3A237	Extra Detail Admin Fee	9851848	8.50	8.50	90	Police Extra Detail	
					TOTAL			977.42	977.42			
35	000002488	000002488	COMMERCIAL INSURANCE, THE COMMERCIAL INSURANCE, THE	03/12/07	33231	03-83080 acc	98419691	11.00	11.00	90	Police - Accident Reports	
				03/12/09	33231	03-82659 acc	98419519	1.00	1.00	90	Police - Accident Reports	
					TOTAL			12.00	12.00			
		000004146	SAFETY INSURANCE CO	01/10/23	33231	01-75060	Acc 9827015	5.00	5.00	90	Police - Accident Reports	
					TOTAL			5.00	5.00			
		000004148	SENTRY CLAIMS SERVICE	03/02/26	33231	03-10443	acc	9841615	1.00	1.00	90	Police - Accident Reports
					TOTAL			1.00	1.00			
		000004149	STATE FARM INSURANCE CO	04/02/18	33231	04-3686 acc	9851926	12.00	12.00	90	Police - Accident Reports	
					TOTAL			12.00	12.00			
		000006407	ASAP ASAP ASAP	04/03/02	33746	Towing Fee	9852532	105.00	105.00	90		
				04/02/19	33746	Towing Fee	9851967	125.00	125.00	90		
				03/12/11	33746	Towing Fee	98419535	60.00	60.00	90		
					TOTAL			290.00	290.00			
		000006413	LMC TOWING	04/01/08	33746	Towing Fee	9850971	110.00	110.00	90		
					TOTAL			110.00	110.00			
		000006416	GRANITE STATE COLLISION	04/01/08	33746	Towing Fee	9850973	85.00	85.00	90		
					TOTAL			85.00	85.00			
		000006417	ALL CITY TOWING	04/02/19	33746	Towing Fee	9851975	110.00	110.00	90		
					TOTAL			110.00	110.00			
		000006427	HANOVER INSURANCE COMPANY	04/02/11	33231	04-8285 acc	9851880	1.00	1.00	90	Police - Accident Reports	

CITY OF MANCHESTER, NH  
OPEN INVOICE REPORT OVER 90 DAYS  
BY FUND, CUSTOMER TYPE FOR COA

CUSTOMER TYPE	FUND ID	CUSTOMER NAME	TRANS DATE	CHARGE TRANSACTION CODE	DESCRIPTION	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CONTROL CODE	COMMENT
CODE										
35	0101	000006427 HANOVER INSURANCE COMPANY	03/05/04	33231	03-8167	Acc 9843990	6.00	6.00	90	Police - Accident Reports
						TOTAL	7.00	7.00		
000006430		RELIANCE INSURANCE CO	01/07/10	33231	00-50729	Acc 9824066	6.00	6.00	90	Police - Accident Reports
		RELIANCE INSURANCE CO	01/04/26	33231	01-25472	Acc 9822186	11.00	11.00	90	Police - Accident Reports
		RELIANCE INSURANCE CO	01/04/26	33231	01-55601	Acc 9822186	1.00	1.00	90	Police - Accident Reports
		RELIANCE INSURANCE CO	01/04/26	33231	01-26883	Acc 9822186	2.00	2.00	90	Police - Accident Reports
						TOTAL	20.00	20.00		
000006458		NATIONAL GRANGE MUTUAL INS CO	03/10/23	33231	03-78611 acc	9848020	10.00	10.00	90	Police - Accident Reports
		NATIONAL GRANGE MUTUAL INS CO	01/10/36	33231	01-78886	Acc 982175	11.00	11.00	90	Police - Accident Reports
						TOTAL	21.00	21.00		
000006453		PROGRESSIVE INSURANCE CO	04/03/10	33231	04-16064 acc	9852654	10.00	10.00	90	Police - Accident Reports
						TOTAL	10.00	10.00		
000006476		AMICA INSURANCE CO	04/03/10	33231	04-14381 acc	9852655	5.00	5.00	90	Police - Accident Reports
		AMICA INSURANCE CO	04/02/11	33231	04-7953 acc	9851881	10.00	6.00	90	Police - Accident Reports
						TOTAL	15.00	11.00		
000007483		MT WASHINGTON ASSURANCE CORP	04/02/18	33231	04-9035 acc	9851932	10.00	10.00	90	Police - Accident Reports
		MT WASHINGTON ASSURANCE CORP	04/02/11	33231	04-798 acc	9851886	10.00	10.00	90	Police - Accident Reports
		MT WASHINGTON ASSURANCE CORP	04/02/04	33231	04-5196 acc	9851763	10.00	7.00	90	Police - Accident Reports
		MT WASHINGTON ASSURANCE CORP	04/02/04	33231	04-6755 acc	9851763	11.00	11.00	90	Police - Accident Reports
						TOTAL	41.00	38.00		
000008170		MAIN STREET AMERICA ASSURANCE	04/01/19	33231	04-1682 acc	9851571	10.00	10.00	90	Police - Accident Reports
		MAIN STREET AMERICA ASSURANCE	04/01/19	33231	04-932 acc	9851571	10.00	10.00	90	Police - Accident Reports
						TOTAL	20.00	20.00		
000008248		NATIONWIDE INS CO	04/01/05	33231	03-94737 acc	9850959	10.00	10.00	90	Police - Accident Reports
						TOTAL	10.00	10.00		
000008545		CCMSI	04/02/18	33231	04-10037 acc	9851934	10.00	10.00	90	Police - Accident Reports
						TOTAL	10.00	10.00		
000008636		CRAWFORD & COMPANY	04/02/25	33231	04-10246 acc	9852459	10.00	10.00	90	Police - Accident Reports



CITY OF MANCHESTER, NH  
OPEN INVOICE REPORT OVER 90 DAYS  
BY FUND, CUSTOMER TYPE FOR COA

CUSTOMER TYPE	FUND	CUSTOMER ID	CUSTOMER NAME	TRANS DATE	CHARGE TRANSACTION CODE	DESCRIPTION	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CONTROL CODE	COMMENT
36	0101	000000826	PROGRESSIVE INSURANCE CO	03/02/13	33238	03-170	Inv Rpts 9841031	24.00	21.00	90	Police - Records
							TOTAL	10.00	10.00		
							CUSTOMER TYPE	789.00	782.00		
							TOTAL	24.00	21.00		
000000869	AMICA MUTUAL INSURANCE CO	03/10/22	33238	03-70506			9848005	10.00	10.00	90	Police - Records
AMICA MUTUAL INSURANCE CO	03/04/04	33238	03-14217				9844044	6.00	6.00	90	Police - Records
AMICA MUTUAL INSURANCE CO	02/12/18	33238	02-34720				9835722	3.00	3.00	90	Police - Records
AMICA MUTUAL INSURANCE CO	02/08/13	33238	02-32124				Inv Rpts 9835724	12.00	12.00	90	Police - Records
							TOTAL	31.00	31.00		
000002488	COMMERCE INSURANCE, THE	03/08/08	33238	03-49113			9845929	10.00	10.00	90	Police - Records
COMMERCE INSURANCE, THE	02/10/11	33238	02-79265				Inv Rpts 9838020	9.00	9.00	90	Police - Records
							TOTAL	19.00	19.00		
000002500	CONCORD GROUP INSURANCE	03/06/23	33238	03-26899			9844790	6.00	6.00	90	Police - Records
CONCORD GROUP INSURANCE	03/06/23	33238	03-36106				9844790	6.00	6.00	90	Police - Records
							TOTAL	12.00	12.00		
000003863	METROPOLITAN REPORTING BUREAU	03/06/23	33238	03-22943			9844791	15.00	15.00	90	Police - Records
METROPOLITAN REPORTING BUREAU	03/06/23	33238	03-31112				9844791	6.00	6.00	90	Police - Records
METROPOLITAN REPORTING BUREAU	03/06/23	33238	03-36267				9844791	6.00	6.00	90	Police - Records
METROPOLITAN REPORTING BUREAU	03/06/23	33238	03-37865				Inv Rpts 9844791	9.00	9.00	90	Police - Records
METROPOLITAN REPORTING BUREAU	03/01/14	33238	02-89130				9840246	25.00	15.00	90	Police - Records
METROPOLITAN REPORTING BUREAU	03/01/14	33238	02-903				9840246	6.00	6.00	90	Police - Records
METROPOLITAN REPORTING BUREAU	03/01/14	33238	02-97547				Inv Rpts 9840246	3.00	3.00	90	Police - Records
METROPOLITAN REPORTING BUREAU	03/01/14	33238	03-0065				Inv Rpts 9840246	3.00	3.00	90	Police - Records
METROPOLITAN REPORTING BUREAU	03/01/14	33238	03-1501				Inv Rpts 9840246	6.00	6.00	90	Police - Records
METROPOLITAN REPORTING BUREAU	02/09/27	33238	02-72286				Inv Rpts 9847110	12.00	12.00	90	Police - Records
METROPOLITAN REPORTING BUREAU	02/09/24	33238	02-66268				Inv Rpts 987026	3.00	3.00	90	Police - Records
METROPOLITAN REPORTING BUREAU	01/08/13	33238	01-57640	invest.	rpt		9824944	6.00	6.00	90	Police - Records
							TOTAL	90.00	90.00		
000006420	ALLSTATE INSURANCE	03/03/17	33238	03-10301			Inv Rpts 9842141	6.00	6.00	90	Police - Records
							TOTAL	6.00	6.00		
000006427	HANOVER INSURANCE COMPANY	03/04/04	33238	02-68137			9842409	24.00	24.00	90	Police - Records
HANOVER INSURANCE COMPANY	03/03/17	33238	03-13319				Inv Rpts 9842142	5.00	5.00	90	Police - Records

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CITY OF MANCHESTER, NH  
OPEN INVOICE REPORT OVER 90 DAYS  
BY FUND, CUSTOMER TYPE FOR COA

CUSTOMER TYPE	FUND ID	CUSTOMER NAME	TRANSACTION DATE	CHARGE CODE	DESCRIPTION	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CONTROL CODE	COMMENT
36	0101	000006431 STATE FARM INSURANCE	03/09/18	33238	03-613841	9846938	15.00	12.00	90	Police - Records
					TOTAL		15.00	12.00		
000006560 MERCHANTS MUTUAL INSURANCE CO	03/06/23	33238	03-18886	9844794			12.00	9.00	90	Police - Records
MERCHANTS MUTUAL INSURANCE CO	03/02/13	33238	02-97692	Inv Rpts 9841039			3.00	3.00	90	Police - Records
					TOTAL		15.00	12.00		
000006609 NATIONWIDE INSURANCE	03/03/17	33238	03-11475	Inv Rpts 9842143			9.00	6.00	90	Police - Records
					TOTAL		9.00	6.00		
000007488 BOYNTON, JILLIAN	02/08/07	332216	NSF Charge - Police Admin	9835672			30.00	30.00	90	Police - Administration
BOYNTON, JILLIAN	02/08/07	33234	Fingerprints	9835672			45.00	45.00	90	Check Not Honored-NSP
					TOTAL		75.00	75.00		
000007604 SENTRY INSURANCE	02/08/29	33238	02-58031	Inv Rpts 9836357			6.00	6.00	90	Police - Records
					TOTAL		6.00	6.00		
000007921 ALLSTATE INS CO	03/08/08	33238	03-33820	9845932			25.00	25.00	90	Police - Records
ALLSTATE INS CO	03/06/23	33238	03-33820	9844797			15.00	15.00	90	Police - Records
					TOTAL		40.00	40.00		
000007923 SENTRY CLAIMS SERVICE	03/04/04	33238	03-14961	9842416			6.00	6.00	90	Police - Records
					TOTAL		6.00	6.00		
000008248 NATIONWIDE INS CO	03/10/22	33238	03-75053	9848013			10.00	10.00	90	Police - Records
					TOTAL		10.00	10.00		
					CUSTOMER TYPE					
					TOTAL		391.00	375.00		
41	000004107 HILLSIDE MIDDLE SCHOOL	03/06/30	41110 MAHONEY FIELD TRIP	6/6/03	9844978		131.44	131.44	90	SCHOOL HEALTH NURSE
					TOTAL		131.44	131.44		
000007139 MANCHESTER DENTAL ALLIANCE	02/05/31	41898	Special Projects	9834244			638.84	638.84	90	Health Dept
					TOTAL		638.84	638.84		

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CUSTOMER TYPE	FUND	CUSTOMER ID	CUSTOMER NAME	TRANS DATE	CHARGE TRANSACTION CODE	DESCRIPTION	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CONTROL CODE	COMMENT
41	0101	000007993	MILLER, MELISSA B	03/06/30 41216	NSF Charge	ck#2114	9844979	30.00	30.00	90	DAY CARE PERMIT
				03/06/30 41467	CK#2114 RETURN	HEALTH	DEP 9844979	30.00	30.00	90	
						TOTAL		60.00	60.00		
		000007994	SAMALIS, DEBBIE M	03/06/30 41216	NSF Charge - Health		9844980	30.00	30.00	90	CR #476
				03/06/30 41592	CR#476 RETURN		9844980	265.00	265.00	90	FOOD PERMIT FEES
						TOTAL		295.00	295.00		
		000008250	FRITZ, DONNA	03/09/30 41916	JUL03	HEALTH PRM& BAL DUE	9847745	23.35	23.35	90	PAYROLL 8/07/03 \$23.35
						TOTAL		23.35	23.35		
						CUSTOMER TYPE		1,148.63	1,148.63		
50	000003109	KEYSPAN ENERGY DELIVERY	04/01/29 50608	237	MASSABEIC ST		9851630	200.00	200.00	90	04 00011813
		KEYSPAN ENERGY DELIVERY	04/01/27 50608	147	WALNUT ST		9851630	200.00	200.00	90	04 00011808
		KEYSPAN ENERGY DELIVERY	04/01/27 50608	167	MADELINE RD		9851630	200.00	200.00	90	04 00011812
		KEYSPAN ENERGY DELIVERY	04/01/27 50608	740	SILVER ST		9851630	200.00	200.00	90	04 00011807
		KEYSPAN ENERGY DELIVERY	04/01/27 50608	975	CHESTNUT ST		9851630	200.00	200.00	90	04 00011811
						TOTAL		1,000.00	1,000.00		
		000005238	DIG-RITE EXCAVATING	04/03/01 5G130	175	Utility Insp OT-1hour	9852485	35.00	35.00	90	W/E 2/21/04
						TOTAL		35.00	35.00		
		000005611	ERNEST L RANDALL	03/08/06 50363	Drop-Off Center	Revenue	9845963	123.50	123.50	90	tkt# 133228 8-4-03
						TOTAL		123.50	123.50		
		000005981	COLD STONE DEVELOPMENT	01/11/08 50363	Drop-Off Center	Revenue	9827382	105.00	105.00	90	11/S Ticket 98762
			COLD STONE DEVELOPMENT	01/10/04 50363	Drop-Off Center	Revenue	9826336	58.50	58.50	90	10/2 Ticket 96420
			COLD STONE DEVELOPMENT	01/09/21 50363	Drop-Off Center	Revenue	9826156	31.50	31.50	90	9/17 Ticket 95617
			COLD STONE DEVELOPMENT	01/09/14 50363	Drop-Off Center	Revenue	9825794	133.50	133.50	90	9/12 Ticket 95236
			COLD STONE DEVELOPMENT	01/09/07 50363	Drop-Off Center	Revenue	9825663	406.50	406.50	90	9/4 Ticket 94786
			COLD STONE DEVELOPMENT	01/08/24 50363	Drop-Off Center	Revenue	9825476	18.00	18.00	90	8/22 Ticket 94169
			COLD STONE DEVELOPMENT	01/08/24 50363	Drop-Off Center	Revenue	9825476	168.00	168.00	90	8/22 Ticket 94178
			COLD STONE DEVELOPMENT	01/08/22 50363	Drop-Off Center	Revenue	9825476	124.50	124.50	90	8/21 Ticket 94107
			COLD STONE DEVELOPMENT	01/08/22 50363	Drop-Off Center	Revenue	9825476	156.00	156.00	90	8/20 Ticket 93977
			COLD STONE DEVELOPMENT	01/08/17 50363	Drop-Off Center	Revenue	9825286	73.20	73.20	90	8/15 Ticket 93886
			COLD STONE DEVELOPMENT	01/08/17 50363	Drop-Off Center	Revenue	9825286	76.50	76.50	90	8/15 Ticket 93713
			COLD STONE DEVELOPMENT	01/08/17 50363	Drop-Off Center	Revenue	9825286	88.50	88.50	90	8/16b Ticket 93759
			COLD STONE DEVELOPMENT	01/08/16 50363	Drop-Off Center	Revenue	9825286	292.50	292.50	90	8/10/01 Ticket 93487

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CUSTOMER TYPE	FUND ID	CUSTOMER NAME	TRANS DATE	CHARGE TRANSACTION CODE	DESCRIPTION	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CONTROL CODE	COMMENT
50	0101	000006160 NEWMAN, STEVEN	03/08/04	50229	Charge adjustment		TOTAL 1,800.20	1,900.20		
		NEWMAN, STEVEN	03/06/13	50229	Worker's Comp Overpayment	9844232	25.00	25.00	90	Worker's Comp Overpayment Date of Injury:12/25/2002
						TOTAL	303.26	108.26	90	
							328.26	133.26		
			03/12/05	50229	Worker's Comp Overpayment	9845482	332.90	82.90	90	Date of Injury: 10/20/03
						TOTAL	332.90	82.90		
			03/06/04	50229	Hgwy W/C salary op reim	9845639	96.49	96.49	90	doi 9-11-01
			00/11/28	50229	Hgwy W/C salary op reim	9818435	63.84	63.84	90	Workers Comp reimburse
						TOTAL	160.33	160.33		
			00/11/28	50229	Hgwy W/C salary op reim	9818436	218.98	218.98	90	Workers Comp reimburse
						TOTAL	218.98	218.98		
			00/11/28	50229	Hgwy W/C salary op reim	9818437	486.53	486.53	90	Workers Comp reimburse
						TOTAL	486.53	486.53		
			03/12/15	50363	Drop-Off Center Revenue	9845654	18.50	18.50	90	Workers Comp reimburse
						TOTAL	18.50	18.50		
			03/10/06	50363	Drop-Off Center Revenue	9847715	20.00	20.00	90	Workers Comp reimburse
						TOTAL	20.00	20.00		
			03/11/21	50363	Drop-Off Center Revenue	9849299	113.50	13.50	90	Workers Comp reimburse
			03/10/14	50363	Drop-Off Center Revenue	9847833	33.00	33.00	90	Workers Comp reimburse
			03/10/10	50363	Drop-Off Center Revenue	9847833	24.00	24.00	90	Workers Comp reimburse
						TOTAL	70.50	70.50		
			04/03/15	50363	Drop-Off Center Revenue	9852696	216.50	216.50	90	Workers Comp reimburse
						TOTAL	216.50	216.50		
			03/03/10	50363	Drop-Off Center Revenue	9841736	72.00	72.00	90	2/26 Ticket# 123204
						TOTAL	72.00	72.00		
			03/10/23	50363	Drop-Off Center Revenue	9848448	28.50	28.50	90	138521 10/22/03

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CITY OF MANCHESTER, NH  
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CUSTOMER TYPE	FUND	CUSTOMER ID	CUSTOMER NAME	TRANS DATE	CHARGE TRANSACTION CODE	DESCRIPTION	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CONTROL CODE	COMMENT	
50	0101	000007934	BEAUDET, PAUL	03/10/23	50363	Drop-Off Center Revenue	9848448	49.50	49.50	90	138476 10/21/03	
		03/10/17	50363	Drop-Off Center Revenue	9847939			57.00	57.00	90	138182 10/16/03	
		03/10/03	50363	Drop-Off Center Revenue	9847718			24.00	24.00	90	137287 10/01/03	
		03/09/29	50363	Drop-Off Center Revenue	9847566			24.00	24.00	90	137053 9/26/2003	
		03/08/18	50363	Drop-Off Center Revenue	9846147			34.50	34.50	90	134159 8/15/2003	
		03/08/06	50363	Drop-Off Center Revenue	9845776			15.00	15.00	90	tkt# 133383 8-5-03	
		03/07/24	50363	Drop-Off Center Revenue	9848804			54.50	54.50	90	1322359 7/22/2003	
		03/07/07	50363	Drop-Off Center Revenue	9845085			57.00	57.00	90	130783 6/30/2003	
		03/07/07	50363	Drop-Off Center Revenue	9845085			75.00	75.00	90	130800 6/30/2003	
				TOTAL				419.00	419.00			
								30.00	30.00	90	Check #343 dated 1/28/04	
		000007963	SABETTE, GREGG	04/02/06	50216	NSF Charge - Highway	5851814		24.50	24.50	90	142586 1/28/04
			SABETTE, GREGG	04/02/06	50363	Drop-Off Center Revenue	9851814					
				TOTAL				54.50	54.50			
		000007983	VILGRAIN, MARIE	03/04/24	50363	Drop-Off Center Revenue	9843074		46.50	46.50	90	TRTH 125223 4-14-03
								46.50	46.50			
		000008005	MANN, STEVE	03/05/06	50229	Hgwy W/C salary op reim	9843224		417.56	417.56	90	doi 1-3-01
								417.56	417.56			
		000008006	BOUCHER, TEAC	03/05/06	50229	Hgwy W/C salary op reim	9843225		92.11	92.11	90	doi 10-11-02
								92.11	92.11			
		000008008	GOSSE, SCOTT	03/05/06	50229	Hgwy W/C salary op reim	9843226		158.70	158.70	90	doi 1-17-03
			GOSSE, SCOTT					166.17	166.17	90	doi 4-26-02 balance due	
				TOTAL				324.87	324.87			
		000008052	TORNE, FRANCIS J	03/09/12	50363	Drop-Off Center Revenue	9846965		28.50	28.50	90	tkt# 35660-8-03
			TORNE, FRANCIS J	03/09/05	50363	Drop-Off Center Revenue	9846835		30.00	30.00	90	135431 9/4/2003
				03/09/02	50363	Drop-Off Center Revenue	9846774		18.00	18.00	90	135156 8/29/2003
			TORNE, FRANCIS J	03/08/28	50363	Drop-Off Center Revenue	9846774		63.00	63.00	90	135043 8/28/2003
			TORNE, FRANCIS J	03/08/29	50363	Drop-Off Center Revenue	9846774		94.50	94.50	90	135042 8/28/2003
			TORNE, FRANCIS J	03/08/29	50363	Drop-Off Center Revenue	9846774		97.50	97.50	90	135041 8/28/2003
				03/08/28	50363	Drop-Off Center Revenue	9846774		42.50	42.50	90	134754 8/25/2003
			TORNE, FRANCIS J	03/08/28	50363	Drop-Off Center Revenue	9846774		70.50	70.50	90	134850 8/26/2003
				03/08/28	50363	Drop-Off Center Revenue	9846774		84.00	84.00	90	134904 8/26/2003
			TORNE, FRANCIS J	03/08/28	50363	Drop-Off Center Revenue	9846774		99.00	99.00	90	134949 8/27/2003
			TORNE, FRANCIS J	03/08/06	50363	Drop-Off Center Revenue	9845981		12.00	12.00	90	tkt# 133316 8-5-03
			TORNE, FRANCIS J	03/08/01	50363	Drop-Off Center Revenue	9845895		38.00	38.00	90	132779 7/29/2003
				03/07/08	50363	Drop-Off Center Revenue	9845093		34.50	34.50	90	131013 7/3/2003

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CUSTOMER TYPE	FUND ID	CUSTOMER NAME	TRANSACTION DATE	CHARGE TRANSACTION CODE	DESCRIPTION	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING	COMMENT
CODE									CONTROL CODE	
50	0101	000008052 TOWNE, FRANCIS J	03/06/24	50363	Drop-Off Center Revenue	9844748	66.00	66.00	90	130227 6/20/2003
		TOWNE, FRANCIS J	03/06/23	50363	Drop-Off Center Revenue	9844748	39.00	39.00	90	130042 6/19/2003
		TOWNE, FRANCIS J	03/06/19	50363	Drop-Off Center Revenue	9844748	27.00	27.00	90	129836 6/17/2003
		TOWNE, FRANCIS J	03/06/19	50363	Drop-Off Center Revenue	9844748	31.50	31.50	90	129830 6/17/2003
		TOWNE, FRANCIS J	03/06/19	50363	Drop-Off Center Revenue	9844748	39.00	39.00	90	129935 6/17/2003
		TOWNE, FRANCIS J	03/06/19	50363	Drop-Off Center Revenue	9844748	72.00	72.00	90	129839 6/17/2003
		TOWNE, FRANCIS J	03/06/18	50363	Drop-Off Center Revenue	9844748	54.00	54.00	90	129798 6/16/2003
		TOWNE, FRANCIS J	03/06/18	50363	Drop-Off Center Revenue	9844748	66.00	66.00	90	129740 6/16/2003
		TOWNE, FRANCIS J	03/06/13	50363	Drop-Off Center Revenue	9844244	33.00	33.00	90	129540 6/11/2003
		TOWNE, FRANCIS J	03/06/09	50363	Drop-Off Center Revenue	9844119	39.00	39.00	90	129263 6/7/2003
		TOWNE, FRANCIS J	03/05/21	50363	Drop-Off Center Revenue	9843832	19.50	19.50	90	#127975 5/19/03
		TOWNE, FRANCIS J	03/05/21	50363	Drop-Off Center Revenue	9843832	19.50	19.50	90	#128037 5/20/03
		TOWNE, FRANCIS J	03/05/21	50363	Drop-Off Center Revenue	9843832	33.00	33.00	90	#127813 5/17/03
		TOWNE, FRANCIS J	03/05/21	50363	Drop-Off Center Revenue	9843832	39.00	39.00	90	#127976 5/19/03
		TOWNE, FRANCIS J	03/05/21	50363	Drop-Off Center Revenue	9843832	48.00	48.00	90	#128012 5/19/03
		TOWNE, FRANCIS J	03/05/21	50363	Drop-Off Center Revenue	9843832	58.50	58.50	90	#128011 5/19/03
					TOTAL		1,396.00	1,396.00		
		000008107 KOZA, ANDREW	03/06/12	50363	Drop-Off Center Revenue	9844248	64.50	64.50	90	129076 6/5/2003
					TOTAL		64.50	64.50		
		000008111 THOMPSON, STEVE THOMPSON, STEVE	03/07/25	50229	Worker's Comp Overpayment	9845813	598.72	518.72	90	Date Of Injury: 6-16-03
			03/06/13	50229	Worker's Comp Overpayment	9844250	82.97	82.97	90	Date of Injury: 3/5/2001
					TOTAL		681.69	601.69		
		000008113 BOISVERT, TIMOTHY	03/06/13	50229	Worker's Comp Overpayment	9844252	51.13	51.13	90	Date of Injury: 8/7/2002
					TOTAL		51.13	51.13		
		000008114 POISSON, KYLE	03/06/13	50229	Worker's Comp Overpayment	9844253	440.93	440.93	90	DOI: 3/28/2001&4/19/2002
					TOTAL		440.93	440.93		
		000008115 FITZGERALD, RYAN	03/06/13	50229	Worker's Comp Overpayment	9844254	36.92	36.92	90	Date of Injury: 11/18/2002
					TOTAL		36.92	36.92		
		000008139 TREMBLAY, DEREK W	03/06/23	50363	Drop-Off Center Revenue	9844753	37.50	37.50	90	129493 6/11/2003
					TOTAL		37.50	37.50		
		000008196 FERRI, MARK A	03/07/15	50363	Drop-Off Center Revenue	9845269	51.00	51.00	90	131378 7/9/2003
					TOTAL		51.00	51.00		

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50	0101	0000008220 KOMM, HOWARD	03/07/25	50229	Worker's Comp Overpayment	9845817	866.76	691.76	90	Date of Injury: 2-17-03
					TOTAL		866.76	691.76		
0000008262	0000008262 BELANGER, CHRIS		03/08/15	50229	Worker's Comp Overpayment	9846161	492.44	32.44	90	Date of Injury: 7/24/03
					TOTAL		492.44	32.44		
0000008297	0000008297 GILBERT, DEREK		03/11/03	50229	Worker's Comp Overpayment	9848565	192.97	137.73	90	Date of Injury: 10/2/2003
					TOTAL		192.97	137.73		
0000008307	0000008307 WADSWORTH, GARY T		03/09/15	50363	Drop-Off Center Revenue	9846371	35.00	35.00	90	8/29/2003
					TOTAL		35.00	35.00		
0000008326	0000008326 HODGKINS, LEONARD		03/09/16	50363	Drop-Off Center Revenue	9847473	50.00	50.00	90	9/6/2003
					TOTAL		50.00	50.00		
0000008371	0000008371 LEWIS, PETER		03/10/06	50363	Drop-Off Center Revenue	9847733	129.00	129.00	90	136637 9/20/03
					TOTAL		129.00	129.00		
0000008374	0000008374 STEFANIK, STEVEN A		03/10/06	50363	Drop-Off Center Revenue	9847736	43.50	43.50	90	136996 9/25/03
					TOTAL		43.50	43.50		
0000008392	0000008392 SIMARD, DAVID EDWARD		03/10/10	50363	Drop-Off Center Revenue	9847851	24.50	24.50	4.49	90 137512 10/4/03
					TOTAL		24.50	24.50		
0000008433	0000008433 EASTMAN, MATTHEW		03/11/03	50229	Worker's Comp Overpayment	9848570	250.86	170.86	90	Date of Injury: 8/28/03
					TOTAL		250.86	170.86		
0000008469	0000008469 SILVA, MARIA		03/11/28	SE130	Overtime Labor-10/14/03	9849419	283.66	63.66	90	Fire Clean Up-Auburn St.
					TOTAL		283.66	63.66		
0000008495	0000008495 FANTAS, ORLANDO		03/12/05	50229	Worker's Comp OverPayment	9849501	1,240.28	1,050.00	90	Date of Injury: 10/9/03
					TOTAL		1,240.28	1,050.00		
0000008567	0000008567 PERRINO, CHRISTOPHER		04/01/16	50216	NSF Charge - Highway	9851123	30.00	30.00	90	Check #1056 12/29/03
			04/01/16	50363	Drop-Off Center Revenue	9851123	55.50	55.50	90	141627 12/29/03

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50	0101	000008568	BEAUVAYS, WILLIAM G	04/01/16	50363	Drop-Off Center Revenue	9851124	85.50	85.50		
							TOTAL	5.00	5.00	90	141939 1/6/04
		000008570	FRECHETTE, MARK S	04/01/16	50363	Drop-Off Center Revenue	9851126	5.00	5.00	90	141995 1/7/04
							TOTAL	5.00	5.00	90	Date of Injury: 4/7/03
		000008572	OLIVIO, VICTOR	04/01/16	50229	Worker's Comp Overpayment	9851128	161.34	161.34	90	
							TOTAL	161.34	161.34	90	
		000008609	SPANIC, ELVIR	04/02/06	50363	Drop-Off Center Revenue	9851821	117.00	117.00	90	142587 1/28/04
							TOTAL	117.00	117.00	90	
		000008614	OLIVIER, SAUL B	04/03/06	50363	Drop-Off Center Revenue	9852607	76.50	76.50	90	144122 3/6/04
							TOTAL	31.00	31.00	90	
		000008643	DIONNE, GERARD	04/02/27	50229	Worker's Comp Overpayment	9852501	154.11	154.11	90	Date of Injury: 10/15/03
							TOTAL	154.11	154.11	90	
		000008645	CLANCY, JOHN C JR	04/03/03	50229	Worker's Comp Overpayment	9852612	705.78	705.78	90	Date of Injury: 8/27/03
							TOTAL	705.78	705.78	90	
		000005009	GILLIS & ASSOCIATES	04/02/20	A2646	Permits/Pearl St	9852018	45.00	45.00	90	
							TOTAL	14,006.61	12,225.28		
52	000004817	CAMPBELL, DENNIS	98/07/28	5C682	Materials - Signals	9804865	110.48	51.89	90	POLICE DETAIL	
		CAMPBELL, DENNIS	98/07/28	5C682	Materials - Signals	9804865	1,025.00	81.53	90	CABINET / PUBLISHTON	
		CAMPBELL, DENNIS	98/07/28	52921	Repair Traffic Signals	9804865	349.92	349.92	90	LABOR SIGNALS	
							TOTAL	1,485.40	483.34		
		000005747	PARKS, MARK	00/06/06	5C682	Materials - Signals	9814844	925.40	925.40	90	
				00/06/06	52921	Repair Traffic Signals	9814844	1.97.31	1.97.31	90	Traffic - Signs
							TOTAL	1,122.71	1,122.71		

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BY FUND, CUSTOMER TYPE FOR COA

CUSTOMER TYPE	FUND	CUSTOMER ID	CUSTOMER NAME	TRANS DATE	CHARGE CODE	DESCRIPTION	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CONTROL CODES	COMMENT
52	0101	000007320	VIGNOLA, TAMMY VIGNOLA, TAMMY VIGNOLA, TAMMY VIGNOLA, TAMMY VIGNOLA, TAMMY	04/01/20	5A646	Downtown On-Street Permit	9861338	35.00	35.00	90	
		03/12/18	5A646	Downtown On-Street Permit	9849911			35.00	35.00	90	
		03/11/18	5A646	Downtown On-Street Permit	9849029			35.00	35.00	90	
		03/10/18	5A646	Downtown On-Street Permit	9848237			35.00	35.00	90	
		03/09/22	5A646	Downtown On-Street Permit	9847264			35.00	35.00	90	
				TOTAL				210.00	210.00		
000007451	DEVINE, ALAINE	04/02/20	52646	Permits/Hartnett	9852179			45.00	41.00	90	
				TOTAL				45.00	41.00		
000007517	TONIS GRINDERS	04/02/20	5A646	Downtown On-Street Permit	9852185			35.00	35.00	90	
				TOTAL				35.00	35.00		
000007595	NETRO CITY	04/01/20	H2646	Permits/Millyard	9851356			70.00	70.00	90	
				TOTAL				70.00	70.00		
000007624	PAQUIN, MELISSA PAQUIN, MELISSA PAQUIN, MELISSA PAQUIN, MELISSA	03/02/24	5A646	Downtown On-Street Permit	9841408			31.00	31.00	90	
		03/01/21	5A646	Downtown On-Street Permit	9840622			31.00	31.00	90	
		02/12/19	5A646	Downtown On-Street Permit	9839992			31.00	31.00	90	
		02/11/19	5A646	Downtown On-Street Permit	9839858			31.00	31.00	90	
				TOTAL				124.00	124.00		
000007697	BENHKE, MARY BENHKE, MARY	03/06/19	H2646	Permits/Millyard	9844583			31.00	31.00	90	
		03/05/19	H2646	Permits/Millyard	9844325			31.00	31.00	90	
				TOTAL				62.00	62.00		
000007701	BLOCK, ROSALYN	04/02/20	5A646	Downtown On-Street Permit	9852206			35.00	35.00	90	
				TOTAL				35.00	35.00		
000007718	GOTT, ANDREA GOTT, ANDREA GOTT, ANDREA GOTT, ANDREA	04/02/20	5A646	Downtown On-Street Permit	9852208			35.00	35.00	90	
		04/01/20	5A646	Downtown On-Street Permit	9851374			35.00	35.00	90	
		03/12/18	5A646	Downtown On-Street Permit	9849349			35.00	35.00	90	
		03/11/18	5A646	Downtown On-Street Permit	9849070			35.00	35.00	90	
		03/10/24	5A646	Downtown On-Street Permit	984879			35.00	22.00	90	
				TOTAL				175.00	162.00		
000007722	FRENCH, SUSAN FRENCH, SUSAN FRENCH, SUSAN	04/02/20	H2646	Permits/Millyard	9852209			35.00	35.00	90	
		04/01/20	H2646	Permits/Millyard	9851375			35.00	35.00	90	
		03/12/18	H2646	Permits/Millyard	9849350			35.00	35.00	90	

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TRANS DATE	CHARGE CODE	TRANSACTION DESCRIPTION	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING	COMMENT
CUSTOMER ID	CUSTOMER NAME					CONTROL CODE	
03/11/18 H2646		Permits/Milliyard	9849071	35.00		35.00	90
03/10/24 H2646		Permits/Milliyard	984280	35.00		35.00	90
03/09/22 H2646		Permits/Milliyard	9847309	35.00		35.00	90
03/08/25 H2646		Permits/Milliyard	9846481	35.00		35.00	90
		TOTAL		245.00		245.00	
04/02/20 D2646		Permits/Bedford	9852210	40.00		40.00	90
		TOTAL		40.00		40.00	
04/02/20 H2646		Permits/Milliyard	9852217	35.00		35.00	90
04/01/20 H2646		Permits/Milliyard	9851183	35.00		35.00	90
		TOTAL		70.00		70.00	
03/04/21 SA646		Downtown On-Street Permit	9842924	31.00		31.00	90
03/03/18 SA646		Downtown On-Street Permit	9842111	31.00		31.00	90
03/02/24 SA646		Downtown On-Street Permit	9841553	31.00		31.00	90
03/01/21 SA646		Downtown On-Street Permit	9840667	31.00		31.00	90
02/12/19 SA646		Downtown On-Street Permit	9839939	31.00		31.00	90
		TOTAL		155.00		155.00	
04/02/20 52646		Permits/Harnett	9852234	45.00		45.00	90
04/01/20 52646		Permits/Harnett	9851401	45.00		45.00	90
03/12/18 52646		Permits/Harnett	9849974	45.00		27.00	90
		TOTAL		135.00		117.00	
03/02/19 5C682		Materials - Signals	9841050	333.60		333.60	90
03/02/19 5Z921		Repair Traffic Signals	9841050	114.45		114.45	90
		TOTAL		448.05		448.05	
03/02/19 5C682		Materials - Signals	9841488	2,066.98		2,066.98	90
03/02/26 5Z921		Repair Traffic Signals	9841488	699.36		699.36	90
		TOTAL		2,766.34		2,766.34	
04/02/20 5A646		Downtown On-Street Permit	9852240	35.00		35.00	90
		TOTAL		35.00		35.00	
03/00/07887 FOURNIER, DIAN							
FOURNIER, DIAN							
0000007951 SMITH, JACQUELINE							
BRUNN, JOSEPH							
0000007971 FISHERAUER, JEFFREY							
03/11/18 52646		Permits/Harnett	9849108	45.00		45.00	90
		TOTAL		45.00		45.00	

CUSTOMER TYPE	FUND	CUSTOMER ID	CUSTOMER NAME	TRANS DATE	CHARGE CODE	TRANSACTION DESCRIPTION	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CONTROL	COMMENT CODE
52	0101	000008009	IVERSON, MARY C	03/06/09	5G682	Materials - Signals	9844058	66.47	88.47	90	Traffic - Signs
		03/06/09	52921	Repair Traffic Signals				279.39	279.69	90	
											TOTAL:
								368.16	368.16		
000008062	BEZIO, CHRISTINE	04/02/20	5A646	Downtown On-Street Permit	9852251			35.00	35.00	90	
		04/01/20	5A646	Downtown On-Street Permit	9851419			35.00	35.00	90	
BEZIO, CHRISTINE	03/12/18	5A646	Downtown On-Street Permit	9849995				35.00	35.00	90	
BEZIO, CHRISTINE	03/11/18	5A646	Downtown On-Street Permit	9849120				35.00	35.00	90	
BEZIO, CHRISTINE	03/10/24	5A646	Downtown On-Street Permit	9848329				35.00	30.00	90	
											TOTAL:
								175.00	170.00		
000008123	SHEEHAN, JENNIFER	04/02/20	H2646	Permits/Milliyard	9852261			35.00	35.00	90	
	SHEEHAN, JENNIFER	04/01/20	H2646	Permits/Milliyard	9851431			35.00	35.00	90	
SHEEHAN, JENNIFER	03/12/18	H2646	Permits/Milliyard	9850007				35.00	34.00	90	
SHEEHAN, JENNIFER	03/11/18	H2646	Permits/Milliyard	9849135				35.00	35.00	90	
SHEEHAN, JENNIFER	03/10/24	H2646	Permits/Milliyard	9848344				35.00	35.00	90	
SHEEHAN, JENNIFER	03/09/22	H2646	Permits/Milliyard	9847376				35.00	35.00	90	
SHEEHAN, JENNIFER	03/08/25	H2646	Permits/Milliyard	9846545				35.00	35.00	90	
SHEEHAN, JENNIFER	03/07/18	H2646	Permits/Milliyard	9845627				35.00	35.00	90	
											TOTAL:
								280.00	280.00		
000008156	EDWARDS, KELLY	04/02/20	5A646	Downtown On-Street Permit	9852265			35.00	35.00	90	
	EDWARDS, KELLY	04/01/20	5A646	Downtown On-Street Permit	9851435			35.00	35.00	90	
											TOTAL:
								70.00	70.00		
000008243	ROLLO, MIKE	04/02/20	5A646	Downtown On-Street Permit	9852275			35.00	35.00	90	
	ROLLO, MIKE	04/01/20	5A646	Downtown On-Street Permit	9851446			35.00	35.00	90	
ROLLO, MIKE	03/12/18	5A646	Downtown On-Street Permit	9850023				35.00	35.00	90	
ROLLO, MIKE	03/11/18	5A646	Downtown On-Street Permit	9849152				35.00	35.00	90	
ROLLO, MIKE	03/10/24	5A646	Downtown On-Street Permit	9848361				35.00	35.00	90	
ROLLO, MIKE	03/09/22	5A646	Downtown On-Street Permit	9847393				35.00	35.00	90	
ROLLO, MIKE	03/08/25	5A646	Downtown On-Street Permit	9846562				35.00	35.00	90	
											TOTAL:
								245.00	245.00		
000008244	QUTNNN, BOB	04/02/20	5A646	Downtown On-Street Permit	9852276			35.00	35.00	90	
											TOTAL:
								35.00	35.00		
000008246	PETRILLO, TOM	04/02/20	5A646	Downtown On-Street Permit	9852277						
	PETRILLO, TOM	04/01/20	5A646	Downtown On-Street Permit	9851449						
PETRILLO, TOM	03/12/18	5A646	Downtown On-Street Permit	9850026							
PETRILLO, TOM	03/11/18	5A646	Downtown On-Street Permit	9849155							

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52	0101	000008246	PETRILLO, TOM PETRILLO, TOM PETRILLO, TOM	03/10/24	5A646	Downtown On-Street Permit	9848364	35.00	35.00	90	
		03/09/22	5A646	Downtown On-Street Permit	984796			35.00	35.00	90	
		03/08/25	5A646	Downtown On-Street Permit	9845655			35.00	35.00	90	
				TOTAL				245.00	245.00		
		000008257	PUZHAKKAL, PRASON	03/12/18	H2646	Permits/Millyard	9850031	35.00	35.00	90	
				TOTAL				35.00	35.00		
		000008302	FLYNN, PRISCILLA FLYNN, PRISCILLA	04/02/20	5A646	Downtown On-Street Permit	9852287	35.00	35.00	90	
				04/01/20	5A646	Downtown On-Street Permit	9851459	35.00	35.00	90	
				TOTAL				70.00	70.00		
		000008304	LANGTON, DEBBIE LANGTON, DEBBIE LANGTON, DEBBIE	04/02/20	52646	Permits/Hartnett	9852289	45.00	45.00	90	
				04/01/20	52646	Permits/Hartnett	9851461	45.00	45.00	90	
				03/12/18	52646	Permits/Hartnett	9850041	45.00	45.00	90	
				03/11/18	52646	Permits/Hartnett	9849170	45.00	45.00	90	
				03/10/24	52646	Permits/Hartnett	9848183	45.00	45.00	90	
				03/09/22	52646	Permits/Hartnett	984717	45.00	45.00	90	
				TOTAL				270.00	270.00		
		000008321	COLON, INES	04/02/20	52646	Permits/Hartnett	9852293	45.00	45.00	90	
				TOTAL				45.00	45.00		
		000008325	TAYLOR, CHRISTINE	04/02/20	5A646	Downtown On-Street Permit	9852298	35.00	35.00	90	
				TOTAL				35.00	35.00		
		000008329	SWEENEY, BILLIE JO SWEENEY, BILLIE JO	04/02/20	5A646	Downtown On-Street Permit	9852301	35.00	35.00	90	
				04/01/20	5A646	Downtown On-Street Permit	9851473	35.00	35.00	90	
				TOTAL				70.00	70.00		
		000008344	WEEKS-DORJI, PAMELA WEEKS-DORJI, PAMELA WEEKS-DORJI, PAMELA	04/02/20	5A646	Downtown On-Street Permit	9852303	35.00	35.00	90	
				04/01/20	5A646	Downtown On-Street Permit	9851477	35.00	35.00	90	
				03/12/18	5A646	Downtown On-Street Permit	9850057	35.00	35.00	90	
				03/11/18	5A646	Downtown On-Street Permit	9849187	35.00	35.00	90	
				03/10/24	5A646	Downtown On-Street Permit	9848100	35.00	35.00	90	
				TOTAL				175.00	175.00		
		000008354	AUBIN, KARA AUBIN, KARA	04/02/20	5A646	Downtown On-Street Permit	9852305	35.00	35.00	90	
				04/01/20	5A646	Downtown On-Street Permit	9851479	35.00	35.00	90	

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CUSTOMER TYPE	FUND ID	CUSTOMER NAME	CUSTOMER CODE	TRANS DATE	CHARGE TRANSACTION CODE	DESCRIPTION	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING	COMMENT CONTROL CODE
52	0101	000008354 AUBIN, KARA	AUBIN, KARA	03/12/18	5A646	Downtown On-Street Permit	9850059	35.00	35.00	90	
			AUBIN, KARA	03/11/18	5A646	Downtown On-Street Permit	9849190	35.00	35.00	90	
			AUBIN, KARA	02/16/24	5A646	Downtown On-Street Permit	9849403	35.00	35.00	90	
						TOTAL		175.00	175.00		
		000008379 NAIM, CYNTHIA		04/02/20	H2646	Permits/Milliyard	9852307	35.00	35.00	90	
						TOTAL		35.00	35.00		
		000008382 GAMACHE, CAROL	GAMACHE, CAROL	04/02/20	12646	Permits/Fleet	9852309	65.00	65.00	90	
			GAMACHE, CAROL	04/01/21	12646	Permits/Fleet	9851553	5.00	5.00	90	
			GAMACHE, CAROL	04/01/20	12646	Permits/Fleet	9851483	60.00	60.00	90	
			GAMACHE, CAROL	03/12/18	12646	Permits/Fleet	9850064	60.00	60.00	90	
			GAMACHE, CAROL	03/11/18	12646	Permits/Fleet	9849195	60.00	60.00	90	
			GAMACHE, CAROL	03/10/24	12646	Permits/Fleet	9848408	60.00	60.00	90	
						TOTAL		310.00	310.00		
		000008402 STASHEWSKI, VALERIE		04/02/20	5A646	Downtown On-Street Permit	9852313	35.00	35.00	90	
						TOTAL		35.00	35.00		
		000008403 GATE, TEISHA		04/02/20	5A646	Downtown On-Street Permit	9852314	35.00	35.00	90	
						TOTAL		35.00	35.00		
		000008415 ELEARNGTOYS.COM		04/02/20	H2646	Permits/Milliyard	9852322	70.00	70.00	90	
						TOTAL		70.00	70.00		
		000008441 OKEEFE, JEANNE		04/02/20	H2646	Permits/Milliyard	9852329	35.00	35.00	90	
						TOTAL		35.00	35.00		
		000008489 SCHIPLILIT, KRISTY	SCHIPLILIT, KRISTY	03/12/08	5C682	Materials - Signals	9849459	330.00	330.00	90	
			SCHIPLILIT, KRISTY	03/12/08	52921	Repair Traffic Signals	9849459	163.32	163.32	90	Traffic - Signs
						TOTAL		493.32	493.32		
		000008491 VAUGHAN, SHARON		03/12/08	5C682	Materials - Signals	9849461	444.00	444.00	90	
						TOTAL		444.00	444.00		
		000008493 DUNNA, STEPHEN		03/12/08	5D682	Materials - Meters	9849458	337.20	337.20	90	
						TOTAL		337.20	337.20		



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CUSTOMER TYPE	FUND	CUSTOMER ID	CUSTOMER NAME	TRANS DATE	CHARGE TRANSACTION CODE	DESCRIPTION	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CONTROL CODE	COMMENT
52	0101	000008505	BURNS, LEEANN	04/02/20	5A646	Downtown On-Street Permit	9852343	35.00	35.00	90	
				04/01/20	5A646	Downtown On-Street Permit	9851520	35.00	35.00	90	
				TOTAL				70.00	70.00		
				04/01/09	5C682	Materials - Signals	9851006	1,299.25	1,299.25	90	
				TOTAL				1,299.25	1,299.25		
				04/01/22	5A921	Repair Labor - Signs	9851608	147.48	147.48	90	
				04/01/22	5B682	Materials - Signs	9851608	9.82	9.82	90	
				TOTAL				157.30	157.30		
				04/02/20	5A646	Downtown On-Street Permit	9852361	35.00	35.00	90	
				04/01/20	5A646	Downtown On-Street Permit	9851540	35.00	35.00	90	
				TOTAL				70.00	70.00		
				04/0008564	BILL, JAIME	Downtown On-Street Permit	9852362	35.00	35.00	90	
				TOTAL				35.00	35.00		
				04/0008575	GUSTI, KARLENE	Downtown On-Street Permit	9852363	35.00	35.00	90	
				TOTAL				35.00	35.00		
				000008577	BREDA, JOHN	Downtown On-Street Permit	9852365	35.00	35.00	90	
				TOTAL				35.00	35.00		
				000008583	ALDER, NICOLE	Downtown On-Street Permit	9852368	35.00	35.00	90	
				TOTAL				35.00	35.00		
				000008606	DONOHUE, KATHRYN	Materials - Signals	9851769	619.00	619.00	90	Traffic - Signs
				04/02/05	5C682	Repair Traffic Signals	9851769	182.10	182.10	90	
				04/03/05	52921						
				TOTAL				801.10	801.10		
				04/02/26	5C682	Materials - Signals	9852464	87.09	87.09	90	Traffic - Signs
				04/02/26	52921	Repair Traffic Signals	9852464	689.86	689.86	90	
				TOTAL				776.95	776.95		
				CUSTOMER TYPE				19,538.91	18,253.88		
				TOTAL							

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							AMOUNT UNPAID	AGING CONTROL CODE
65	0101 000006561	NATIONAL MUSIC WORKSHOP, THE	02/06/12	6B927	P&R Salary Reimbursement	9833654	225.00	75.00 90
					TOTAL		225.00	75.00
	000007212	GRANITE STATE OPERA	02/03/12	6A130	Parks OR Reimbursement	9830942	183.47	183.47 90
		GRANITE STATE OPERA	02/03/12	65130	CT Salary Reimbursement	9830942	57.49	57.49 90
		GRANITE STATE OPERA	02/03/12	65230	Fica Reimbursement	9830942	14.04	14.04 90
					TOTAL		255.00	255.00
					CUSTOMER TYPE			
					TOTAL		480.00	330.00
					FUND			
					TOTAL		193,145.98	150,357.06
41	0205 000003056	NH DIV OF PUBLIC HEALTH SVCS	04/01/31	41996	JAN04 NH1LPHP	9851891	3,631.14	.02 90
					TOTAL		3,631.14	.02
	000004298	FEDERAL GOVERNMENT	02/11/15	41039	Health Care Grant	9838243	15,000.00	.94 90
					TOTAL		15,000.00	.94
	000006776	NH DEPT HEALTH & HUMAN SVCS	02/10/01	41113	Tobacco Prevention	9838766	4,393.59	4,393.59 90
					TOTAL		4,393.59	4,393.59
					CUSTOMER TYPE			
					TOTAL		23,024.73	4,394.55
65	000007671	CASSIDY, JAMES	02/10/04	65461	Donations - Other	9837278	780.00	780.00 90
					TOTAL		780.00	780.00
					CUSTOMER TYPE			
					TOTAL		780.00	780.00
11	9301 000000035	MANCHESTER HEALTH DEPT	03/12/29	10968	AggregationEnergyMeasures	9850245	43,777.00	38,627.00 90
					TOTAL		43,777.00	38,627.00
	000002521	MANCHESTER POLICE DEPT	03/12/29	10968	AggregationEnergyMeasures	9850246	5,718.40	5,718.40 90
					TOTAL		5,718.40	5,718.40

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11	0301	0000007571	SMG / VERIZON WIRELESS ARENA	03/12/29	10968	AggregationEnergyMeasures	9850248	85,000.00	85,000.00	90	Variable Speed Drive
							TOTAL	85,000.00	85,000.00		
							CUSTOMER TYPE				
							TOTAL	134,495.40	129,345.40		
27	0801	0000005684	CASEYS SEPTIC SERVICES	01/05/14	27137	SEPTAGE PERMITS	9822519	20.00	20.00	90	Trucks #12 & #13 Late Fee
			CASEYS SEPTIC SERVICES	01/04/30	27137	EPD Septage	9822232	19.13	19.13	90	Late Charge
			CASEYS SEPTIC SERVICES	01/03/31	27137	EPD Septage	9821534	19.33	19.33	90	Late Fee
			CASEYS SEPTIC SERVICES	01/02/28	27137	EPD Septage	9820870	18.94	18.94	90	Late Fee
			CASEYS SEPTIC SERVICES	01/01/31	27137	EPD Septage	9820291	18.76	18.76	90	Late Fee
			CASEYS SEPTIC SERVICES	00/12/31	27137	EPD Septage	9819653	18.57	18.57	90	Late Fee
			CASEYS SEPTIC SERVICES	00/11/30	27137	EPD Septage	981883	18.39	18.39	90	Late Fee
			CASEYS SEPTIC SERVICES	00/10/31	27137	EPD Septage	9818016	18.20	18.20	90	Late Charge
			CASEYS SEPTIC SERVICES	00/09/30	27137	EPD Septage	9817441	18.02	18.02	90	Late Charges
			CASEYS SEPTIC SERVICES	00/08/31	27137	EPD Septage	9816754	10.52	10.52	90	Late Charge
			CASEYS SEPTIC SERVICES	00/08/31	27137	EPD Septage	9816754	740.29	740.29	90	Truck #12 : TIX 2019-2085
			CASEYS SEPTIC SERVICES	00/07/31	27137	EPD Septage	9816172	1,052.02	937.29	90	Truck #: 12 various
							TOTAL	1,972.17	1,857.44		
							CUSTOMER TYPE				
							TOTAL	1,972.17	1,857.44		
25	0805	000003476	ALLEGHENY AIRLINES INC	03/11/30	25156	Landing Fees	02504125	12,289.43	12,289.43	90	
			ALLEGHENY AIRLINES INC	03/08/31	25156	Landing Fees	02500833	8,521.44	2,840.48	90	
			ALLEGHENY AIRLINES INC	02/08/23	25154	Apron Rents	02505998	25.00	25.00	90	
			ALLEGHENY AIRLINES INC	02/07/31	25156	Landing Fees	02500252	8,521.44	6,817.15	90	
							TOTAL	29,357.31	21,972.06		
			000003797 L & M VENDING & AMUSEMENT CO	04/02/27	25154	Vending Machines	02504155	3,016.10	1,349.43	90	
			L & M VENDING & AMUSEMENT CO	04/01/31	25154	Vending Machines	02504572	147.40	147.40	90	
			L & M VENDING & AMUSEMENT CO	04/01/31	25154	Vending Machines	02504572	2,040.22	373.55	90	
			L & M VENDING & AMUSEMENT CO	03/12/31	25154	Vending Machines	02504398	178.20	178.20	90	
			L & M VENDING & AMUSEMENT CO	03/12/31	25154	Vending Machines	02504398	2,497.38	830.71	90	
			L & M VENDING & AMUSEMENT CO	03/11/30	25154	Vending Machines	02504279	2,438.06	771.39	90	

CUSTOMER TYPE	FUND	CUSTOMER ID	CUSTOMER NAME	TRANS DATE	CHARGE CODE	TRANSACTION DESCRIPTION	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CONTROL CODE	COMMENT
25	0805	0100003875	NATIONAL GARAGES INC	03/04/30	25163	Badge Fees	02502509	20.00	20.00	90	
		0000003885	NORTHEAST RAMP HANGER LLC	04/01/21	25163	Badge Fees	02504343	10.00	10.00	90	
		0000004031	THRIFTY CAR RENTAL	02/12/31	25153	Rental Cars	02501660	9,708.30	2,578.39	90	
		THRIFTY CAR RENTAL		02/12/31	25161	Customer Facility Charge	02501660	7,987.50	7,987.50	90	
		0000004053	UNITED AIRLINES	02/12/01	25152	Terminal Rent/Display	02501408	817.65	817.65	90	
		UNITED AIRLINES		02/12/01	25152	Terminal Rent/Display	02501408	7,335.03	7,335.03	90	
		UNITED AIRLINES		02/12/01	25152	Terminal Rent/Display	02501408	11,445.58	11,445.58	90	
		UNITED AIRLINES		02/12/01	25152	Terminal Rent/Display	02501408	18,355.73	3,391.30	90	
		0000004059	USAIRWAYS EXPRESS	03/03/31	25152	Terminal Rent/Display	02502317	1,467.29	1,354.42	90	
		USAIRWAYS EXPRESS		02/08/31	25847	Aviation - Reimbursements	02500872	499.08	183.00	90	
		USAIRWAYS EXPRESS		02/07/31	25847	Aviation - Reimbursements	02500593	670.33	670.33	90	
		USAIRWAYS EXPRESS		02/06/30	25847	Aviation - Reimbursements	02505286	520.41	38.98	90	
		USAIRWAYS EXPRESS		02/06/30	25847	Aviation - Reimbursements	02503554	571.70	571.70	90	
		000004474	AVEX FLIGHT SUPPORT INC				TOTAL	38,353.99	23,389.56		
		AVEX FLIGHT SUPPORT INC		04/03/10	25200	Security Deposits	02504664	40.00	40.00	90	
		AVEX FLIGHT SUPPORT INC		04/03/10	25446	Parking Permits	02504654	10.00	10.00	90	
		AVEX FLIGHT SUPPORT INC		04/02/27	25159	Percentage of Gross	02504741	1,519.18	1,519.18	90	
		AVEX FLIGHT SUPPORT INC		04/02/09	25200	Security Deposits	02504488	80.00	80.00	90	
		AVEX FLIGHT SUPPORT INC		04/02/09	25446	Parking Permits	02504488	20.00	20.00	90	
		AVEX FLIGHT SUPPORT INC		03/12/31	25159	Percentage of Gross	02504384	1,761.85	1,761.85	90	
		AVEX FLIGHT SUPPORT INC		03/11/30	25159	Percentage of Gross	02504265	1,406.20	1,406.20	90	
		AVEX FLIGHT SUPPORT INC		03/01/31	25159	Percentage of Gross	02501781	6,055.38	3,063.55	90	
		000004807	DAVIDSON, WILLIAM P	03/10/01	25142	Aircraft Parking	02503624	11,092.61	8,099.78		
		000005143	FEDERAL GRANTS 1999	04/03/10	25030	FAA Reimbursements - Fed	02504661	135.00	135.00	90	
		FEDERAL GRANTS 1999		04/03/10	25117	FAA Reimbursements - State	02504661	246,002.00	246,002.00	90	
								13,666.85	13,666.85	90	



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25	0805	000005143	FEDERAL GRANTS 1999	03/12/30	25030	FAA Reimbursements - Fed	02504179	154,496.00	46,363.00	90	
			FEDERAL GRANTS 1999	03/12/30	25117	FAA Reimbursements - State	02504179	8,583.22	2,575.72	90	
			FEDERAL GRANTS 1999	03/07/25	25030	FAA Reimbursements - Fed	02503190	51,713.00	51,713.00	90	
			FEDERAL GRANTS 1999	03/07/25	25030	FAA Reimbursements - Fed	02503190	259,245.00	111,844.06	90	
			FEDERAL GRANTS 1999	03/07/25	25117	FAA Reimbursements - State	02503190	2,872.95	2,872.95	90	
			FEDERAL GRANTS 1999	03/07/25	25117	FAA Reimbursements - State	02503190	14,402.24	14,402.23	90	
			FEDERAL GRANTS 1999	03/06/24	25117	FAA Reimbursements - State	02502987	699,502.56	113,332.56	90	
			FEDERAL GRANTS 1999	03/06/16	25030	FAA Reimbursements - Fed	02502936	351,754.00	1,952.22	90	
			FEDERAL GRANTS 1999	03/06/16	25117	FAA Reimbursements - State	02502936	19,541.85	19,541.85	90	
			FEDERAL GRANTS 1999	03/04/22	25030	FAA Reimbursements - Fed	02502363	269,660.00	269,660.00	90	
			FEDERAL GRANTS 1999	03/04/22	25117	FAA Reimbursements - State	02502363	14,981.08	14,981.08	90	
			FEDERAL GRANTS 1999	03/02/28	25030	FAA Reimbursements - Fed	02501322	520.40	520.40	90	
			FEDERAL GRANTS 1999	02/10/31	25230	FAA Reimbursements - Fed	02501224	984,541.00	15,262.51	90	
			FEDERAL GRANTS 1999	02/10/31	25117	FAA Reimbursements - State	02501225	54,697.15	54,697.15	90	
			FEDERAL GRANTS 1999	02/08/28	25030	FAA Reimbursements - Fed	02500875	126,967.00	126,967.00	90	
			FEDERAL GRANTS 1999	02/08/28	25117	FAA Reimbursements - State	02500875	7,053.73	7,053.73	90	
			FEDERAL GRANTS 1999	02/04/05	25030	FAA Reimbursements - Fed	9832490	347,920.00	123,033.00	90	3-33-0011-42 #07 FED
			FEDERAL GRANTS 1999	02/04/05	25117	FAA Reimbursements - State	9832490	19,328.89	6,835.17	90	3-33-0011-42 #07 STATE
							TOTAL	3,706,313.52	1,243,076.48		
000005157			RMSHOST CORPORATION	04/02/20	25260	Security Deposits	02504525	160.00	160.00	90	
			RMSHOST CORPORATION	04/02/20	25646	Parking Permits	02504525	40.00	40.00	90	
			RMSHOST CORPORATION	04/02/09	25220	Security Deposits	02504484	20.00	20.00	90	
			RMSHOST CORPORATION	04/02/09	25646	Parking Permits	02504484	5.00	5.00	90	
			RMSHOST CORPORATION	03/12/30	25200	Security Deposits	02504173	20.00	20.00	90	
			RMSHOST CORPORATION	03/12/30	25646	Parking Permits	02504173	5.00	5.00	90	
			RMSHOST CORPORATION	03/12/19	25200	Security Deposits	02504120	20.00	20.00	90	
			RMSHOST CORPORATION	03/12/19	25646	Parking Permits	02504120	5.00	5.00	90	
			RMSHOST CORPORATION	03/12/18	25200	Security Deposits	02504103	20.00	20.00	90	
			RMSHOST CORPORATION	03/12/18	25646	Parking Permits	02504103	5.00	5.00	90	
			RMSHOST CORPORATION	03/12/10	25163	Badge Fees	02504054	20.00	20.00	90	
			RMSHOST CORPORATION	03/12/10	25115	Fingerprinting Fees	02504080	87.00	87.00	90	
			RMSHOST CORPORATION	03/12/10	25646	Parking Permits	02504080	45.00	45.00	90	
			RMSHOST CORPORATION	03/12/05	25200	Security Deposits	02504045	40.00	40.00	90	
			RMSHOST CORPORATION	03/12/05	25646	Parking Permits	02504045	10.00	10.00	90	
			RMSHOST CORPORATION	03/04/30	25149	Food & Beverages	02502999	1,239.51	1,239.51	90	
			RMSHOST CORPORATION	03/04/30	25149	Food & Beverages	02502999	5,831.84	1,968.85	90	
							TOTAL	7,593.35	3,710.36		
000005335			HUDSON - MANCHESTER, LLC	03/12/30	25150	News & Gifts	02504178	3,061.25	3,061.25	90	
							TOTAL	3,061.25	3,061.25		
000005348			ARAMARK SERVICEMASTER	04/02/27	25159	Percentage of Gross	02504764	1,605.93	1,605.93	90	
			ARAMARK SERVICEMASTER	04/01/31	25159	Percentage of Gross	02504581	1,692.95	1,692.95	90	

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25	0805	000005348 ARMARK SERVICEMASTER	03/12/31	25159	Percentage of Gross	02504407	1,558.47	1,558.47	90	
						TOTAL	4,857.35	4,857.35		
000005991	VERIZON	Telephone	04/02/27	25151	Telephone	02504767	236.98	236.98	90	
VERIZON	VERIZON	Telephone	04/01/31	25151	Telephone	02504584	342.50	342.50	90	
VERIZON	VERIZON	Telephone	04/01/31	25151	Telephone	02504584	362.77	15.27	90	
VERIZON	VERIZON	Telephone	03/12/31	25151	Telephone	02504410	415.00	413.08	90	
VERIZON	VERIZON	Telephone	03/11/30	25151	Telephone	02504289	389.94	314.12	90	
VERIZON	VERIZON	Telephone	03/11/30	25151	Telephone	02504289	567.50	75.82	90	
VERIZON	VERIZON	Telephone	03/10/31	25151	Telephone	02504032	455.00	60.25	90	
VERIZON	VERIZON	Telephone	03/08/29	25151	Telephone	02505333	402.12	50.93	90	
VERIZON	VERIZON	Telephone	03/08/29	25151	Telephone	02505333	796.00	36.44	90	
VERIZON	VERIZON	Fingerprinting Fees	03/04/04	25165	Fingerprinting Fees	02502204	29.00	29.00	90	
VERIZON	VERIZON	Parking Permits	03/04/04	25646	Parking Permits	02502204	15.00	15.00	90	
						TOTAL	4,005.81	1,589.39		
000006006	AIR CANADA REGIONAL INC	Terminal Rent/Display	04/03/01	25152	Terminal Rent/Display	02504590	326.81	326.81	90	
AIR CANADA REGIONAL INC	AIR CANADA REGIONAL INC	Terminal Rent/Display	04/03/01	25152	Terminal Rent/Display	02504590	1,017.38	1,017.38	90	
AIR CANADA REGIONAL INC	AIR CANADA REGIONAL INC	Apron Rents	04/03/01	25841	Apron Rents	02504590	1,217.82	1,217.82	90	
AIR CANADA REGIONAL INC	AIR CANADA REGIONAL INC	Landing Fees	04/02/27	25156	Landing Fees	02504680	2,100.56	2,100.56	90	
AIR CANADA REGIONAL INC	AIR CANADA REGIONAL INC	Aviation - Reimbursements	04/02/27	25147	Aviation - Reimbursements	02504703	104.69	104.69	90	
AIR CANADA REGIONAL INC	AIR CANADA REGIONAL INC	Terminal Rent/Display	04/02/01	25152	Terminal Rent/Display	02504413	333.42	333.42	90	
AIR CANADA REGIONAL INC	AIR CANADA REGIONAL INC	Terminal Rent/Display	04/02/01	25152	Terminal Rent/Display	02504413	1,017.38	1,017.38	90	
AIR CANADA REGIONAL INC	AIR CANADA REGIONAL INC	Apron Rents	04/02/01	25841	Apron Rents	02504413	1,217.82	1,217.82	90	
AIR CANADA REGIONAL INC	AIR CANADA REGIONAL INC	Terminal Rent/Display	03/03/31	25152	Terminal Rent/Display	02502295	1,467.29	1,467.29	90	
AIR CANADA REGIONAL INC	AIR CANADA REGIONAL INC	Terminal Rent/Display	03/03/31	25152	Terminal Rent/Display	02502307	1,467.29	1,467.29	90	
AIR CANADA REGIONAL INC	AIR CANADA REGIONAL INC	Landing Fees	03/03/31	25156	Landing Fees	02502319	2,639.90	2,639.90	90	
AIR CANADA REGIONAL INC	AIR CANADA REGIONAL INC	Aviation - Reimbursements	03/03/31	25847	Aviation - Reimbursements	02502400	122.61	122.61	90	
AIR CANADA REGIONAL INC	AIR CANADA REGIONAL INC	Apron Rents	03/03/12	25841	Apron Rents	02501973	1,305.85	1,305.85	90	
AIR CANADA REGIONAL INC	AIR CANADA REGIONAL INC	Landing Fees	03/02/28	25156	Landing Fees	02502003	1,305.85	1,305.85	90	
AIR CANADA REGIONAL INC	AIR CANADA REGIONAL INC	Aviation - Reimbursements	03/02/28	25847	Aviation - Reimbursements	02502061	2,441.20	1,648.88	90	
						TOTAL	19,675.74	17,754.74		
000007154	PIEMONTE AIRLINES	Landing Fees	02/08/31	25156	Landing Fees	02500842	5,116.32	1,815.47	90	
PIEMONTE AIRLINES	PIEMONTE AIRLINES	Terminal Rent/Display	02/08/01	25152	Terminal Rent/Display	02500187	1,254.42	4,96.62	90	
PIEMONTE AIRLINES	PIEMONTE AIRLINES	Landing Fees	02/07/31	25156	Landing Fees	02500261	4,923.06	4,823.06	90	
PIEMONTE AIRLINES	PIEMONTE AIRLINES	Terminal Rent/Display	02/07/01	25152	Terminal Rent/Display	02071195	1,055.18	1,055.18	90	
PIEMONTE AIRLINES	PIEMONTE AIRLINES	Landing Fees	02/06/30	25156	Landing Fees	02071225	1,354.42	1,354.42	90	
PIEMONTE AIRLINES	PIEMONTE AIRLINES	Terminal Rent/Display	02/05/01	25152	Terminal Rent/Display	02049103	4,654.62	4,654.62	90	
PIEMONTE AIRLINES	PIEMONTE AIRLINES	Terminal Rent/Display	02/04/01	25152	Terminal Rent/Display	02032132	1,200.87	1,200.87	90	
PIEMONTE AIRLINES	PIEMONTE AIRLINES	Terminal Rent/Display	02/03/01	25152	Terminal Rent/Display	02031970	477.41	477.41	90	

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25	0805	000007594	MISCELLANEOUS CUSTOMER	04/01/21	25163	Badge Fees	02504329	10.00	10.00	90	
			MISCELLANEOUS CUSTOMER	04/01/21	25163	Badge Fees	02504338	20.00	20.00	90	
			MISCELLANEOUS CUSTOMER	04/01/21	25165	Fingerprinting Fees	02504221	29.00	29.00	90	
			MISCELLANEOUS CUSTOMER	04/01/21	25165	Fingerprinting Fees	02504338	58.00	58.00	90	
			MISCELLANEOUS CUSTOMER	04/01/21	25646	Parking Permits	02504221	5.00	5.00	90	
			MISCELLANEOUS CUSTOMER	04/01/21	25646	Parking Permits	02504338	10.00	10.00	90	
			MISCELLANEOUS CUSTOMER	03/12/10	25163	Badge Fees	02504067	10.00	10.00	90	
			MISCELLANEOUS CUSTOMER	03/10/22	25163	Badge Fees	02503220	20.00	20.00	90	
			MISCELLANEOUS CUSTOMER	03/10/22	25165	Fingerprinting Fees	02503755	29.00	29.00	90	
			MISCELLANEOUS CUSTOMER	03/10/22	25646	Parking Permits	02503755	15.00	15.00	90	
			MISCELLANEOUS CUSTOMER	03/10/21	25163	Badge Fees	02503641	10.00	10.00	90	
			MISCELLANEOUS CUSTOMER	03/10/21	25163	Badge Fees	02503695	20.00	20.00	90	
			MISCELLANEOUS CUSTOMER	03/07/09	25165	Fingerprinting Fees	02503111	29.00	29.00	90	
			MISCELLANEOUS CUSTOMER	03/07/09	25646	Parking Permits	02503111	5.00	5.00	90	
			MISCELLANEOUS CUSTOMER	03/04/30	25163	Badge Fees	02502505	10.00	10.00	90	
			MISCELLANEOUS CUSTOMER	03/04/30	25165	Fingerprinting Fees	02502516	29.00	29.00	90	
			MISCELLANEOUS CUSTOMER	03/04/30	25646	Parking Permits	02502516	15.00	15.00	90	
			MISCELLANEOUS CUSTOMER	03/04/04	25163	Badge Fees	02502144	80.00	80.00	90	
			MISCELLANEOUS CUSTOMER	03/04/04	25163	Badge Fees	02502174	30.00	30.00	90	
			MISCELLANEOUS CUSTOMER	03/04/04	25163	Badge Fees	02502181	375.00	375.00	90	
			MISCELLANEOUS CUSTOMER	03/04/04	25165	Fingerprinting Fees	02502213	40.00	40.00	90	
			MISCELLANEOUS CUSTOMER	03/04/04	25646	Parking Permits	02502144	280.00	280.00	90	
			MISCELLANEOUS CUSTOMER	03/04/04	25163	Badge Fees	02502147	29.00	29.00	90	
			MISCELLANEOUS CUSTOMER	03/04/04	25165	Fingerprinting Fees	02502162	29.00	29.00	90	
			MISCELLANEOUS CUSTOMER	03/04/04	25646	Parking Permits	02502174	58.00	58.00	90	
			MISCELLANEOUS CUSTOMER	03/04/04	25165	Fingerprinting Fees	02502190	29.00	29.00	90	
			MISCELLANEOUS CUSTOMER	03/04/04	25165	Parking Permits	02502219	58.00	58.00	90	
			MISCELLANEOUS CUSTOMER	03/04/04	25646	Parking Permits	02502144	50.00	50.00	90	
			MISCELLANEOUS CUSTOMER	03/04/04	25163	Badge Fees	02502147	5.00	5.00	90	
			MISCELLANEOUS CUSTOMER	03/04/04	25646	Parking Permits	02502162	15.00	15.00	90	
			MISCELLANEOUS CUSTOMER	03/04/04	25646	Parking Permits	02502174	30.00	30.00	90	
			MISCELLANEOUS CUSTOMER	03/04/04	25646	Parking Permits	02502190	15.00	15.00	90	
			MISCELLANEOUS CUSTOMER	03/04/04	25163	Badge Fees	02502219	20.00	20.00	90	
			MISCELLANEOUS CUSTOMER	03/04/04	25165	Fingerprinting Fees	02502429	10.00	10.00	90	
			MISCELLANEOUS CUSTOMER	03/04/04	25163	Badge Fees	02502253	10.00	10.00	90	
			MISCELLANEOUS CUSTOMER	03/04/31	25163	Badge Fees	02502361	10.00	10.00	90	
			MISCELLANEOUS CUSTOMER	03/04/31	25165	Fingerprinting Fees	02502261	145.00	145.00	90	
			MISCELLANEOUS CUSTOMER	03/04/31	25646	Parking Permits	02502249	70.00	70.00	90	
			MISCELLANEOUS CUSTOMER	03/03/31	25163	Badge Fees	02502261	75.00	75.00	90	
			MISCELLANEOUS CUSTOMER	03/03/31	25165	Fingerprinting Fees	02502301	58.00	58.00	90	
			MISCELLANEOUS CUSTOMER	03/03/31	25646	Parking Permits	02502301	10.00	10.00	90	
			MISCELLANEOUS CUSTOMER	03/03/10	25163	Badge Fees	02501967	80.00	80.00	90	
			MISCELLANEOUS CUSTOMER	03/03/10	25165	Fingerprinting Fees	02501967	58.00	58.00	90	
			MISCELLANEOUS CUSTOMER	03/03/10	25646	Parking Permits	02501963	30.00	30.00	90	
			MISCELLANEOUS CUSTOMER	03/03/10	25646	Parking Permits	02501964	30.00	30.00	90	

TRANSACTION DATE	CHARGE CODE	DESCRIPTION	TRANS CODE	TRANSACTION AMOUNT	INVOICE NUMBER	COMMENT	AMOUNT UNPAID	AGING	CONTROL CODE
							TRANSACTION AMOUNT	UNPAID	AGING
03/03/07 25163		Badge Fees	02501918	10.00			10.00	90	
03/03/07 25165		Fingerprinting Fees	02501917	29.00			29.00	90	
03/03/07 25165		Fingerprinting Fees	02501917	29.00			29.00	90	
03/03/07 25165		Fingerprinting Fees	02501931	87.00			87.00	90	
03/03/07 25165		Fingerprinting Fees	02501931	87.00			87.00	90	
03/03/07 25165		Fingerprinting Fees	02501931	116.00			68.00	90	
03/03/07 25165		Fingerprinting Fees	02501931	116.00			58.00	90	
03/03/07 25646		Parking Permits	02501934	56.00			56.00	90	
03/03/07 25646		Parking Permits	02501911	15.00			15.00	90	
03/03/07 25646		Parking Permits	02501917	5.00			5.00	90	
03/03/07 25646		Parking Permits	02501931	35.00			35.00	90	
03/03/07 25646		Parking Permits	02501933	440.00			440.00	90	
03/03/07 25646		Parking Permits	02501933	440.00			30.00	90	
03/03/07 25646		Parking Permits	02501939	30.00			30.00	90	
03/03/07 25646		Parking Permits	02501934	20.00			20.00	90	
02/10/31 25163		Badge Fees	02501327	10.00			10.00	90	
02/10/31 25165		Fingerprinting Fees	02501349	232.00			232.00	90	
02/10/31 25646		Parking Permits	02501323	30.00			15.00	90	
02/10/31 25646		Parking Permits	02501149	120.00			120.00	90	
02/08/31 25163		Badge Fees	02500211	20.00			20.00	90	
02/08/31 25165		Fingerprinting Fees	02500847	29.00			29.00	90	
02/08/31 25165		Fingerprinting Fees	02500911	319.00			319.00	90	
02/08/31 25165		Fingerprinting Fees	02501019	29.00			29.00	90	
02/08/31 25646		Parking Permits	02500887	5.00			5.00	90	
02/08/31 25646		Parking Permits	02500911	75.00			75.00	90	
02/08/31 25646		Parking Permits	02501018	5.00			5.00	90	
02/08/31 25646		Parking Permits	02501019	5.00			5.00	90	
02/07/31 25646		Parking Permits	02500742	15.00			15.00	90	

.67	15.67	90
.67	15.67	90
.20	1,365,481.16	
.20	1,365,481.16	
.42	63,000.00	90
.42	63,000.00	
.00	30.00	90
.00	30.00	

April - June 2002

65 0803 000000064 SCHOOL ADMINISTRATIVE UNIT

CUSTOMER FUND CUST ID  
TYPE CODE

INVOICE  
NUMBER

CUSTOMER ID	CUSTOMER NAME	TRANS DATE	CHARGE TRANSACTION CODE	DESCRIPTION	INVOICE NUMBER	TRANSACTION AMOUNT	AGING UNPAID	COMMENT CODE
0000008596 COVEY, MATTHEW C	04/01/30 6A216 NSP Charge - Admin-Enterp	9851673	30.00	30.00				
COVEY, MATTHEW C	04/01/30 65409 Ski - Chair Lift Weekday	9851672	15.00	15.00				
COVEY, MATTHEW C	04/01/30 65409 Ski - Chair Lift Weekday	9851673	20.00	20.00				
	TOTAL		95.00	95.00				
	CUSTOMER TYPE							
	TOTAL		141,498.42	63,125.00				
	FUND							
	TOTAL		141,498.42	63,125.00				
000000035 MANCHESTER HEALTH DEPT	03/12/29 10461 Aggregation Fee - EEM	9850245	3,267.00	3,267.00				
	TOTAL		3,267.00	3,267.00				
000002521 MANCHESTER POLICE DEPT	03/12/29 10461 Aggregation Fee - EEM	9850246	897.54	897.54				
	TOTAL		897.54	897.54				
0000007571 SMG / VERIZON WIRELESS ARENA	03/12/29 10461 Aggregation Fee - EEM	9850248	4,500.00	4,500.00				
	TOTAL		4,500.00	4,500.00				
	CUSTOMER TYPE							
	TOTAL		8,664.54	5,511.54				
	FUND							
	TOTAL		8,664.54	5,511.54				
	FINAL TOTAL							
	TOTAL		4,388,607.32	1,723,701.95				

\*\*\* END OF BIBLIOGRAPHY \*\*\*

CUSTOMER TYPE	FUND	CUSTOMER ID	CUSTOMER NAME	TRANS DATE	CHARGE CODE	TRANSACTION DESCRIPTION	COMMENT	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CODE	
10 0101 000000013	MANCHESTER FINANCE DEPARTMENT	0101	MANCHESTER FINANCE DEPARTMENT	04/06/30 10770	Fleet Inc from Invest			9856226	122.84	122.84	C	
				04/06/30 10770	Citizens Inc from Invest			9856226	3,329.61	3,329.61		
							TOTAL		3,452.45	3,452.45		
13 0101 000000022	MANCHESTER ASSESSORS DEPT	0101	MANCHESTER ASSESSORS DEPT	04/06/18 13740	HPS50n	OPTIPLEX GX 2700	ASSESSOR PO#:	426954	3,278.00	3,278.00		
				04/06/18 13740	OPTIPLEX GX 2700		ASSESSOR PO#:	426954	1,213.20	1,213.20		
							TOTAL		4,491.20	4,491.20		
0101 000000024	MANCHESTER FIRE DEPARTMENT	0101	MANCHESTER FIRE DEPARTMENT	04/06/18 13740	ADD'L NEED FOR CONVRTRS		FIRE PO#:	42712 & 322357	5,089.77	5,089.77		
				04/06/18 13740	OPTIPLEX GX 2700		FIRE PO#:	426200	9855813	1,311.16		
							TOTAL		6,400.93	6,400.93		
0101 000000035	MANCHESTER HEALTH DEPT	0101	MANCHESTER HEALTH DEPT	04/06/30 13740	TOSHIBA PORTGE M200		HEALTH PO#:	428865	2,360.00	2,360.00		
				04/06/30 13740	NEC MULTISYNC LCD		HEALTH PO#:	428865	450.00	450.00		
				04/06/30 13740	PROJECTOR & MOUNT		HEALTH PO#:	428148	2,371.26	2,371.26		
				04/06/30 13740	HP 450CB1 MOBILE PRNTR		HEALTH PO#:	428865	275.00	275.00		
				04/06/30 13740	OPTIPLEX GX 2700		HEALTH PO#:	428865	835.93	835.93		
				04/06/30 13740	MS OFFICE 2003 PRO, ETC		HEALTH PO#:	428865	744.00	744.00		
				04/06/30 13740	TARGUS CASE		HEALTH PO#:	428865	28.05	28.05		
				04/06/18 13740	OPTIPLEX GX 2700		HEALTH PO#:	426069	5,244.64	5,244.64		
				04/06/18 13740	HP OFFICEJET 9130		HEALTH PO#:	427455	929.00	929.00		
				04/06/18 13740	MS SWS CAL PRO, ETC		HEALTH PO#:	428009	1,428.00	1,428.00		
				04/06/18 13740	TELEPHONES/STATION CRD		HEALTH PO#:	424228	9855826	1,961.72		
				04/06/18 13740	FUJITSU PI 4120C		HEALTH PO#:	404645	799.00	799.00		
							TOTAL		17,426.60	17,426.60		
0101 000000055	MANCHESTER OFFICE OF YOUTH SVS	0101	MANCHESTER OFFICE OF YOUTH SVS	04/06/18 13740	CARRYING CASE		OYS PO#:	422137	9855815	41.28		
				04/05/21 13740	Toshiba Laptop		OYS PO#:	423137	9854961	140.00		
				04/05/20 13740	Keyboard USB		OYS PO#:	423137	9854957	24.03		
				04/05/20 13740	Toshiba Laptop		OYS PO#:	423137	9854957	1,403.25		
				04/05/20 13740	MS Office Pro		OYS PO#:	423137	357.00	357.00		
				04/05/20 13740	NEC AS700 Monitor		OYS PO#:	423137	129.27	129.27		
				04/05/20 13740	HP 1100 Laser Printer		OYS PO#:	423137	369.95	369.95		
				04/05/20 13740	DCRW Internal		OYS PO#:	423137	99.95	99.95		
				04/05/20 13740	Warranty		OYS PO#:	423137	144.99	144.99		
							TOTAL		2,709.72	2,709.72		
0101 000000065	MANCHESTER WELFARE DEPT	0101	MANCHESTER WELFARE DEPT	04/06/30 13740	FUJITSU SCANNERS		WELFARE PO#:	429318	9856076	13,189.00	13,189.00	

CITY OF MANCHESTER, NH  
OPEN INVOICE REPORT BY AGING  
INTERDEPARTMENTAL BY CUSTOMER TYPE

CUSTOMER TYPE	FUND ID	CUSTOMER NAME	TRANSACTION DATE	CHARGE TRANSACTION CODE	DESCRIPTION	COMMENT	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CONTROL CODE
									13,189.00	
13	0101 000002521	MANCHESTER POLICE DEPT	04/06/20 13740	WIRELESS SERVICES	POLICE PO#:	426511	9856074	77,940.00	77,940.00	C
	0101	MANCHESTER POLICE DEPT	04/06/20 13740	SPEAKERS	POLICE PO#:	409658	9856169	38.16	38.16	
	0101	MANCHESTER POLICE DEPT	04/06/18 13740	POWEREDGE 2650 SRVR	POLICE PO#:	411201	9855516	3,985.44	3,985.44	
	0101	MANCHESTER POLICE DEPT	04/06/18 13740	COMMINGSOFT MYTNE	POLICE PO#:	411201	9855516	2,237.00	2,237.00	
	0101	MANCHESTER POLICE DEPT	04/06/18 13740	TELEPHONE	POLICE PO#:	411201	9855516	220.00	220.00	
	0101	MANCHESTER POLICE DEPT	04/06/18 13740	UPS NETWORK CARD	POLICE PO#:	411201	9855516	219.95	219.95	
	0101	MANCHESTER POLICE DEPT	04/06/18 13740	HP 300X FPN SRVR, ETC	POLICE PO#:	411201	9855516	1,271.10	1,271.10	
	0101	MANCHESTER POLICE DEPT	04/06/18 13740	FIBER PATCH CABLE	POLICE PO#:	411201	9855516	154.15	154.15	
	0101	MANCHESTER POLICE DEPT	04/06/18 13740	RACK SHELF, ETC	POLICE PO#:	411201	9855516	835.05	835.05	
	0101	MANCHESTER POLICE DEPT	04/06/18 13740	17" MONITOR NEC	POLICE PO#:	411201	9855516	129.27	129.27	
	0101	MANCHESTER POLICE DEPT	04/06/18 13740	OPTIPLEX GX 270	POLICE PO#:	411201	9855516	856.20	856.20	
	0101	MANCHESTER POLICE DEPT	04/06/18 13740	EQUIPMENT RACK/KIT	POLICE PO#:	411201	9855516	827.74	827.74	
	0101	MANCHESTER POLICE DEPT	04/06/18 13740	EQUIPMENT RACK/KIT	POLICE PO#:	411201	9855516	927.74	927.74	
	0101	MANCHESTER POLICE DEPT	04/06/18 13740	HP 2300 DTN	POLICE PO#:	422947	9855229	1,149.95	1,149.95	
	0101	MANCHESTER POLICE DEPT	04/06/18 13740	TOUGHBOOK, ETC	POLICE PO#:	425643	9855524	17,510.00	17,510.00	
	0101	MANCHESTER POLICE DEPT	04/06/18 13740	19" LCD MONITOR	POLICE PO#:	425192	9855531	660.00	660.00	
	0101	MANCHESTER POLICE DEPT	04/06/18 13740	VIDEO CARD	POLICE PO#:	FB-2094	9855527	188.85	188.85	
	0101	MANCHESTER POLICE DEPT	04/06/18 13740	CISCO FIREWALL	POLICE PO#:	411201	9855516	11,784.00	11,784.00	
	0101	MANCHESTER POLICE DEPT	04/05/20 13740	Optiplex w/17" Monitor	POLICE PO#:	422947	9854558	1,816.00	1,816.00	
	0101	MANCHESTER POLICE DEPT	04/05/20 13740	MS Windows 2003 Srvr Cal	POLICE PO#:	422947	9854558	712.00	712.00	
	0101	MANCHESTER POLICE DEPT	04/05/20 13740	HP Laserjet 2300 DTN	POLICE PO#:	422947	9854558	854.05	854.05	
	0101	MANCHESTER POLICE DEPT	04/05/20 13740	8 Port Video Splitter	POLICE PO#:	423830	9854552	75.44	75.44	
								TOTAL	124,291.99	
0101 000002535	MANCHESTER BUILDING DEPT	04/06/18 13740	USB HUB	BUILDING PO#:	424405	9855617	48.56	48.56		
0101	MANCHESTER BUILDING DEPT	04/05/20 13740	17" LCD Monitor	BUILDING PO#:	424405	9854559	430.00	430.00		
								TOTAL	478.66	
0101 000002539	MANCHESTER HIGHWAY DEPT	04/06/20 13740	OPTIPLEX GX 270	HIGHWAY PO#:	428878	9856066	835.93	835.93		
0101	MANCHESTER HIGHWAY DEPT	04/06/20 13740	MONITOR ARM	HIGHWAY PO#:	428878	9856066	220.00	220.00		
0101	MANCHESTER HIGHWAY DEPT	04/06/20 13740	WIRING HWY GENERATOR	HIGHWAY PO#:	225210	9856070	1,100.00	1,100.00		
0101	MANCHESTER HIGHWAY DEPT	04/06/18 13740	OPTIPLEX GX 270	HIGHWAY PO#:	427411	9855525	1,669.20	1,669.20		
0101	MANCHESTER HIGHWAY DEPT	04/06/18 13740	PANASONIC CORLESS	HIGHWAY PO#:	225210	9855518	274.98	274.98		
0101	MANCHESTER HIGHWAY DEPT	04/05/20 13740	PCAnywhere v11. Host	HIGHWAY PO#:	225210	9854560	728.44	728.44		
								TOTAL	4,828.55	
0101 000002545	MANCHESTER BUILDING MAINTENANC	04/06/20 13740	NEC LCD 17" MONITOR	BMD PO#:	428908	9856075	450.00	450.00		
0101	MANCHESTER BUILDING MAINTENANC	04/06/18 13740	OPTIPLEX GX 270	BMD PO#:	426354	9855519	785.81	785.81		
								TOTAL	1,235.81	
0101 000002557	MANCHESTER WATER WORKS	04/06/25 13740	CISCO Catalyst 35550-48	WATER PO#:	364556	9855558	3,155.00	3,155.00		

CITY OF MANCHESTER, NH  
OPEN INVOICE REPORT BY AGING  
INTERDEPARTMENTAL BY CUSTOMER TYPE

CUSTOMER TYPE	FUND	CUSTOMER ID	CUSTOMER NAME	TRANS DATE	CHARGE TRANSACTION CODE	DESCRIPTION	COMMENT	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CONTROL CODE
13	0101	000002557	MANCHESTER WATER WORKS	04/06/25 13926	Fringe Benefits-Info Sys	WF0057021		9855955	40.34	40.34	C
	0101		MANCHESTER WATER WORKS	04/06/25 13926	Labor-Info Sys	WF0057021		9855955	157.52	157.52	
	0101		MANCHESTER WATER WORKS	04/06/18 13926	Computer Processing Time	PROCESSING/LABOR/FRINGE		9855820	5,982.88	5,982.88	
	0101		MANCHESTER WATER WORKS	04/06/18 13926	Computer Processing Time	HTB Software License-CX		9855820	6,300.00	6,300.00	
	0101		MANCHESTER WATER WORKS	04/06/18 13926	Computer Processing Time	10 HTE GUI LICENSES		9855820	790.00	790.00	
							TOTAL		16,425.74	16,425.74	
0101	000002561	MANCHESTER AIRPORT	MANCHESTER AIRPORT	04/06/25 13929	Fringe Benefits-Info Sys	WF0057024		9855956	1.83	1.83	
	0101			04/06/25 13929	Labor-Info Systems	WF0057024		9855956	6.84	6.84	
							TOTAL		8.67	8.67	
0101	000002573	MANCHESTER EPD	MANCHESTER EPD	04/06/30 13740	PESTPATROL 5.0	EPD PO#:	427402	9855063	240.00	240.00	
	0101		MANCHESTER EPD	04/06/30 13740	HP LASERJETMNC KIT	EPD PO#:	492306	9855064	307.00	307.00	
	0101		MANCHESTER EPD	04/06/30 13740	HP LASERJET 4300N	EPD PO#:	429279	9855071	1,789.00	1,789.00	
	0101		MANCHESTER EPD	04/06/30 13740	HP DUPLEX ASSEMBLY	EPD PO#:	428682	9855067	419.00	419.00	
	0101		MANCHESTER EPD	04/06/25 13929	Fringe Benefits-Info Sys	WF0057006		9855957	37.65	37.65	
	0101		MANCHESTER EPD	04/06/25 13926	Labor-Info Sys	WF0057006		9855957	235.05	235.05	
	0101		MANCHESTER EPD	04/06/18 13926	Computer Processing Time	PROCESSING/LABOR/FRINGE		9855821	5,008.29	5,008.29	
	0101		MANCHESTER EPD	04/06/18 13926	Dept Printing & Supplies	PRINTER CARTRIDGE		9855821	204.75	204.75	
	0101		MANCHESTER EPD	04/06/18 13926	Dept Printing & Supplies	60000 LASER FED BILL FORM		9855821	2,028.20	2,028.20	
	0101		MANCHESTER EPD	04/06/18 13926	HTB Software License-CX	1/1/04-6/30/04		9855821	6,300.00	6,300.00	
	0101		MANCHESTER EPD	04/06/18 13926	8 HTE GUI LICENSES	1/1/04-6/30/04		9855821	632.00	632.00	
	0101		MANCHESTER EPD	04/05/20 13740	Excavate 4" Conduit	EPD PO#:	325449	9855956	400.00	400.00	
							TOTAL		17,598.94	17,598.94	
0101	000003433	MANCHESTER TAX COLLECTORS DEPT	MANCHESTER TAX COLLECTORS DEPT	04/06/30 13740	HP 2440L	TAX PO#:	428491	9856072	499.00	499.00	
							TOTAL		499.00	499.00	
19	0101	000002561	MANCHESTER AIRPORT	04/06/17 19929	Airport Cost Reimbursement	Human Resources			4299.00	4299.00	
							TOTAL		4299.00	4299.00	
	0101	000002573	MANCHESTER EPD	04/06/17 19110	Salary Reimbursement	EPD		9855431	1,198.59	1,198.59	
							TOTAL		1,198.59	1,198.59	
	0101	000002568	MANCHESTER RISK MANAGEMENT	04/06/28 2A310	Mechanical Division Wages	5 MO SAFETY AWARDS		9855432	580.51	580.51	
							TOTAL		580.51	580.51	
21.	0101	000002568	MANCHESTER RISK MANAGEMENT	04/06/28 2A310	Mechanical Division Wages	5 MO SAFETY AWARDS		9855993	150.00	150.00	
							TOTAL		150.00	150.00	

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CITY OF MANCHESTER, NH  
OPEN INVOICE REPORT BY AGING  
INTERDEPARTMENTAL BY CUSTOMER TYPE

CUSTOMER TYPE	FUND ID	CUSTOMER NAME	TRANS DATE	CHARGE TRANSACTION CODE	DESCRIPTION	COMMENT	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CONTROL CODE
21	0101 000002568	MANCHESTER RISK MANAGEMENT	04/06/28	2B130	Structural Division Wages	3 MO SAFETY AWARDS	9855993	90.00	90.00	C
	0101	MANCHESTER RISK MANAGEMENT	04/06/28	2C130	Administration Wages	4 MO SAFETY AWARDS	9855993	120.00	120.00	
							TOTAL	360.00	360.00	
0101 000008819	MANCHESTER ANGELS YOUTH SOCCER	04/06/10 21928	Custodial Indirect Cost		ADMINISTRATIVE FEES	9855324		5.20	5.20	
0101	MANCHESTER ANGELS YOUTH SOCCER	04/06/10 21591	Custodial Contract Manpw		CUST SVS 5-8 GREEN ACRES	9855324		40.80	40.80	
						TOTAL	46.00	46.00		
27	0801 000002568	MANCHESTER RISK MANAGEMENT	04/06/25	27999	SAFETY AWARDS		9855959	300.00	300.00	
						TOTAL	300.00	300.00		
						CUSTOMER TYPE				
34	0101 000002539	MANCHESTER HIGHWAY DEPT	04/07/03	32237	Extra Detail Admin Fee	Police Extra Detail	9856192	8.50	8.50	
0101	MANCHESTER HIGHWAY DEPT	04/07/03 33931	Extra Detail Reserve Acct		Police Extra Detail	9856122		14.40	14.40	
0101	MANCHESTER HIGHWAY DEPT	04/07/03 3A140	Regular Rate Officer's		Police Extra Detail	9856192		168.75	168.75	
						TOTAL	191.65	191.65		
0101 000002543	MANCHESTER TRAFFIC DEPT	04/05/29 3A225	Regular Rate Retirement		Police Extra Detail	9855149	11.52	11.52		
0101	MANCHESTER TRAFFIC DEPT	04/05/29 3A140	Regular Rate Officer's		Police Extra Detail	9855149		135.00	135.00	
0101	MANCHESTER TRAFFIC DEPT	04/05/29 33237	Extra Detail Admin Fee		Police Extra Detail	9855149		6.80	6.80	
						TOTAL	191.65	191.65		
0101 000002557	MANCHESTER WATER WORKS	04/07/10 3A140	Regular Rate Officer's		Police Extra Detail	9856251				
0101	MANCHESTER WATER WORKS	04/07/10 3A225	Regular Rate Retirement		Police Extra Detail	9856251				
0101	MANCHESTER WATER WORKS	04/07/10 33237	Extra Detail Admin Fee		Police Extra Detail	9856251				
0101	MANCHESTER WATER WORKS	04/07/03 33931	Extra Detail Admin Fee		Police Extra Detail	9856251				
0101	MANCHESTER WATER WORKS	04/07/03 33237	Extra Detail Admin Fee		Police Extra Detail	9856195				
0101	MANCHESTER WATER WORKS	04/07/03 3A225	Regular Rate Retirement		Police Extra Detail	9856195				
0101	MANCHESTER WATER WORKS	04/07/03 3A140	Regular Rate Officer's		Police Extra Detail	9856195				
0101	MANCHESTER WATER WORKS	04/06/26 3A140	Regular Rate Officer's		Police Extra Detail	9855376				
0101	MANCHESTER WATER WORKS	04/06/26 33237	Extra Detail Admin Fee		Police Extra Detail	9855376				
0101	MANCHESTER WATER WORKS	04/06/26 3A225	Regular Rate Retirement		Police Extra Detail	9855976				
0101	MANCHESTER WATER WORKS	04/06/19 33237	Extra Detail Admin Fee		Police Extra Detail	9855976				
0101	MANCHESTER WATER WORKS	04/06/19 3A140	Regular Rate Officer's		Police Extra Detail	9855957				
0101	MANCHESTER WATER WORKS	04/06/19 3A225	Regular Rate Retirement		Police Extra Detail	9855957				
0101	MANCHESTER WATER WORKS	04/06/12 3A140	Regular Rate Officer's		Police Extra Detail	9855340				
0101	MANCHESTER WATER WORKS	04/06/12 3A225	Regular Rate Retirement		Police Extra Detail	9855340				



CITY OF MANCHESTER, NH  
OPEN INVOICE REPORT BY AGING  
MANUFACTURER/DEPARTMENT BY CUSTOMER TYPE

CUSTOMER FUND	CUSTOMER ID	NAME	TRANS DATE	CHARGE TRANSACTION CODE	DESCRIPTION	COMMENT	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CONTROL CODE
50	0101 000002557	MANCHESTER WATER WORKS	04/06/14 5H682	RECY ASP W/E 6-11-04		139.81 TNS	9855365	290.80	290.80	C
	0101	MANCHESTER WATER WORKS	04/06/14 5G130	W/E 6-5-04 12 HRS	DINE @ LAUREL	9855365	420.00	420.00	420.00	
	0101	MANCHESTER WATER WORKS	04/06/14 5G130	3 HRS W/E 6-5-04	MERRIMACK STREET	9855365	105.00	105.00	105.00	
	0101	MANCHESTER WATER WORKS	04/06/14 5G918	RECY ASHP OVERHEAD	W/E 6-11-04 139.81 TNS	9855365	58.72	58.72	58.72	
	0101	MANCHESTER WATER WORKS	04/06/07 5G918	Recy Ashp ovhd w/e 6/5/04	73.18 tons @ \$42	9855246	30.74	30.74	30.74	
	0101	MANCHESTER WATER WORKS	04/06/07 5G918	49 Recy Asph w/e 6/5/04	73.18 tons @ \$2.08	9855246	152.21	152.21	152.21	
	0101	MANCHESTER WATER WORKS	04/06/01 5G918	Recy Asph ovhd w/e 5/29/04	95.24 tons @ \$42	9855122	40.00	40.00	40.00	
	0101	MANCHESTER WATER WORKS	04/06/01 5G918	Recy Asph w/e 5/29/04	95.24 tons @ \$2.08	9855122	198.10	198.10	198.10	
	0101	MANCHESTER WATER WORKS	04/06/01 5G130	49 Recy Asph w/e 5/29/04	95.24 tons @ \$16.04	9855122	612.50	612.50	612.50	
	0101	MANCHESTER WATER WORKS	04/06/01 5G130	45 Utility Insp OR-17 Shr	Merrimack@Elm St. 5/16/04	9855122	140.00	140.00	140.00	
					Corning Rd w/e 5/22/04	9855122				
					TOTAL		2,941.65	2,941.65	2,941.65	
	0101 000002568	MANCHESTER RISK MANAGEMENT	04/06/25 5G110	Safety Award-FY04	Administration	9855950	150.00	150.00	150.00	
	0101	MANCHESTER RISK MANAGEMENT	04/06/25 5G110	Safety Award-FY04	Drop Off	9855950	60.00	60.00	60.00	
	0101	MANCHESTER RISK MANAGEMENT	04/06/25 5G110	Safety Award-FY04	Garage	9855950	360.00	360.00	360.00	
	0101	MANCHESTER RISK MANAGEMENT	04/06/25 5G110	Safety Award-FY04	Refuse	9855950	90.00	90.00	90.00	
	0101	MANCHESTER RISK MANAGEMENT	04/06/25 5G110	Safety Award-FY04	Highway Construction	9855950	300.00	300.00	300.00	
	0101	MANCHESTER RISK MANAGEMENT	04/06/25 5G110	Safety Award-FY04	Engineering	9855950	210.00	210.00	210.00	
	0101	MANCHESTER RISK MANAGEMENT	04/06/25 5A110	Safety Award-FY04	Sewer	9855950	270.00	270.00	270.00	
					TOTAL		1,440.00	1,440.00	1,440.00	
	0101 000002573	MANCHESTER EFD	04/06/30 5G361	O&M Sewer Reimbursement	June 2004	9856151	456.91	456.91	456.91	
	0101	MANCHESTER EFD	04/06/23 5G740	Charge adjustment	1/2 PIPE LASER	9855366	8.00	8.00	8.00	
	0101	MANCHESTER EFD	04/06/14 5G740	1/2 PIPE LASER	May 2004	9855081	2,550.00	2,550.00	2,550.00	
	0101	MANCHESTER EFD	04/05/27 5G361	O&M Sewer Reimbursement			287.10	287.10	287.10	
					TOTAL		3,302.01	3,302.01	3,302.01	
					CUSTOMER TYPE		8,128.63	8,128.63	8,128.63	
					TOTAL					
52	0807 000002568	MANCHESTER RISK MANAGEMENT	04/06/25 6A110	Safety Awards	9855948	324.00	324.00	324.00	324.00	
	0807	MANCHESTER RISK MANAGEMENT	04/06/25 6A110	Safety Awards	9855948	36.00	36.00	36.00	36.00	
					TOTAL		360.00	360.00	360.00	
	0101 000005976	MANCHESTER HIGHWAY DEPT	04/06/09 5C682	Materials - Signals	9855286	330.80	330.80	330.80	330.80	
					TOTAL		330.80	330.80	330.80	
					CUSTOMER TYPE		690.80	690.80	690.80	
					TOTAL					
					AGING TOTAL		244,155.71	244,155.71	244,155.71	

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CITY OF MANCHESTER, NH  
OPEN INVOICE REPORT BY AGING  
INTERDEPARTMENTAL BY CUSTOMER TYPE

CUSTOMER TYPE	FUND ID	CUSTOMER NAME	TRANS DATE	CHARGE TRANSACTION CODE	DESCRIPTION	COMMENT	L.I.B. PO#:	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CODE	CONTROl CODE	
13	0101 000000044	MANCHESTER LIBRARY	04/04/21	13740	TELEPHONE			9854089	200.00	146.98	30		
												146.98	
9101 000002521		MANCHESTER POLICE DEPT	04/04/23	13740	KEA 420 5.1	POL PO#:	307461	9854140	1,206.00	1,206.00			
0101		MANCHESTER POLICE DEPT	04/04/21	13740	NEC AST 700 MONITORS	POL PO#:	307461	9854107	500.00	368.54			
0101		MANCHESTER POLICE DEPT	04/04/21	13740	COMDIAL 16 PORT LINE CARD	POL PO#:	420172	9854115	1,495.00	1,495.00			
0101		MANCHESTER POLICE DEPT	04/04/21	13740	WESTERN DIGITAL HRD DR	POL PO#:	421130	9854113	150.87	150.87			
0101		MANCHESTER POLICE DEPT	04/04/21	13740	WINDOWS SRVR CAL	POL PO#:	307461	9854111	40.00	40.00			
0101		MANCHESTER POLICE DEPT	04/04/21	13740	SMS 2003 CAL	POL PO#:	307461	9854111	56.00	56.00			
0101		MANCHESTER POLICE DEPT	04/04/21	13740	MS OFFICE 2003	POL PO#:	307461	9854111	618.00	618.00			
												3,934.41	
												4,065.87	
												4,065.87	
												4,081.39	
50	0101 000000029	MANCHESTER CITY SOLICITOR	04/04/23	5H682	LittleLeague Field Repair	PO#	422549	9854171	4,200.00	4,200.00			
												4,200.00	
												4,200.00	
10	0101 000002557	MANCHESTER WATER WORKS	04/03/04	10839	City Admin Costs - NEW			\$38,345.00 Rev Bond Issu	9852567	20,000.00	20,000.00		
												20,000.00	
												20,000.00	
11	0301 000000035	MANCHESTER HEALTH DEPT	03/12/29	10968	AggregationEnergyMeasures	Rines Ctr Boiler		9850245	43,777.00	38,627.00			
0808		MANCHESTER HEALTH DEPT	03/12/29	10461	Aggregation Fee - EEM	Rines Ctr Boiler		9850245	3,267.00	504.00			
												39,531.00	
												39,531.00	
0301 000002521		MANCHESTER POLICE DEPT	03/12/29	10968	AggregationEnergyMeasures	Lighting-Firing range		9850246	5,718.40	5,718.40			
0808		MANCHESTER POLICE DEPT	03/12/29	10461	Aggregation Fee - EEM	Lighting-Firing range		9850246	697.54	107.54			
												5,825.94	
												5,825.94	
												45,356.94	

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CITY OF MANCHESTER, NH  
OPEN INVOICE REPORT BY AGING  
INTERDEPARTMENTAL BY CUSTOMER TYPE

CUSTOMER TYPE CODE	FUND	CUSTOMER ID	CUSTOMER NAME	TRANS DATE	CHARGE TRANSACTION CODE	DESCRIPTION	COMMENT	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CONTROL CODE
13	0101	000002557	MANCHESTER WATER WORKS	03/01/28	13926	Fringe Benefits-Info Sys	7/01/02-12/31/02	9840783	120.63	25.44	90
								TOTAL	120.63	25.44	
0101	000002561	MANCHESTER AIRPORT		03/04/15	13740	SCR #: 2002-203866	Continuation Property	9842549	7,500.00	3,750.00	
								TOTAL	7,500.00	3,750.00	
								CUSTOMER TYPE			
								TOTAL	7,620.63	3,775.44	
								AGING			
								TOTAL	81,280.57	69,132.36	
								FINAL TOTALS			
								TOTAL	333,902.15	321,569.48	

\* \* \* END OF REPORT \* \* \*

CITY OF MANCHESTER, NH  
OPEN INVOICE REPORT BY AGING  
SCHOOL INVOICES BY CUSTOMER TYPE

CUSTOMER TYPE	FUND ID	CUSTOMER NAME	TRANS DATE	CHARGE TRANSACTION CODE	DESCRIPTION	COMMENT	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CONTROL CODE
13	0101 000000064	SCHOOL ADMINISTRATIVE UNIT #37	04/06/25	13926	Pringe Benefits-Info Sys	WF0057018	9855954	3.65	3.65	C
	0101	SCHOOL ADMINISTRATIVE UNIT #37	04/06/25	13926	Labor-Info Systems	WF0057018	9855954	12.16	12.16	
						TOTAL		15.81	15.81	
						CUSTOMER TYPE				
						TOTAL		15.81	15.81	
21	0101 000000064	SCHOOL ADMINISTRATIVE UNIT #37	04/06/30	21591	Custodial Contract Manpw	MUSIC EVENT CHS 6-5	9856062	122.40	122.40	
	0101	SCHOOL ADMINISTRATIVE UNIT #37	04/06/30	21928	Custodial Indirect Cost	Administrative Fees	9856059	23.40	23.40	
	0101	SCHOOL ADMINISTRATIVE UNIT #37	04/06/30	21591	Custodial Contract Manpw	Step up concert 6-5	9856059	183.60	183.60	
	0101	SCHOOL ADMINISTRATIVE UNIT #37	04/06/30	21998	School Charge Backs	CUSTODIAL AND GROUNDS	9856222	79,713.69	79,713.69	
						ADMINISTRATIVE FEES		15.60	15.60	
						Administrative Fees	9856042	41.60	41.60	
	0101	SCHOOL ADMINISTRATIVE UNIT #37	04/06/30	21928	Custodial Indirect Cost	cust svcs music fest 4-17	9855941	326.40	326.40	
	0101	SCHOOL ADMINISTRATIVE UNIT #37	04/06/23	21928	Custodial Contract Manpw	ALARM, SECURITY CALLS	9855312	163.20	163.20	
	0101	SCHOOL ADMINISTRATIVE UNIT #37	04/06/23	21591	School Charge Backs	ALARMS SECURITY CALLS	9855312	448.80	448.80	
	0101	SCHOOL ADMINISTRATIVE UNIT #37	04/06/10	21998	School Charge Backs	Custodial & Grounds,	9855197	580,285.54	580,285.54	
						TOTAL		661,324.23	661,324.23	
0101 000004101	NORTHWEST ELEMENTARY SCHOOL	04/06/10 21591	Custodial Contract Manpw	CUST SVS PARENTS NIGHT	9855315	61.20	61.20	61.20	61.20	
0101	NORTHWEST ELEMENTARY SCHOOL	04/06/10 21928	Custodial Indirect Cost	ADMINISTRATIVE FEES	9855315	7.80	7.80	7.80	7.80	
						TOTAL		69.00	69.00	
0101 000004176	MANCHESTER SCHOOL OF TECH	04/06/30 21928	Custodial Indirect Cost	ADMINISTRATIVE FEES	9856060	10.40	10.40	10.40	10.40	
0101	MANCHESTER SCHOOL OF TECH	04/06/30 21591	Custodial Contract Manpw	CUST SVS 6-13 GRADUATION	9856060	81.60	81.60	81.60	81.60	
						TOTAL		92.00	92.00	
						CUSTOMER TYPE		661,485.23	661,485.23	
						TOTAL				
41	0101 000000064	SCHOOL ADMINISTRATIVE UNIT #37	04/06/23	41998	MAY04 SCH NURSE BENEFITS	9856097	37,104.92	37,104.92	37,104.92	
	0101	SCHOOL ADMINISTRATIVE UNIT #37	04/06/29	41998	MAY04 SCH NURSES SALARIES	9856097	91,630.71	91,630.71	91,630.71	
	0101	SCHOOL ADMINISTRATIVE UNIT #37	04/06/29	41998	MAY04 P.DUMAIS BENEFITS	9856097	363.83	363.83	363.83	
	0101	SCHOOL ADMINISTRATIVE UNIT #37	04/06/23	41998	MAY04 P.DUMAIS ADM STAFF	9856097	1,525.98	1,525.98	1,525.98	
						TOTAL		130,625.44	130,625.44	
0101 000004101	NORTHWEST ELEMENTARY SCHOOL	04/06/28 41230	Pringe Benefits	9855996	11.22	11.22			11.22	
0101	NORTHWEST ELEMENTARY SCHOOL	04/06/28 41110	Labor	9855996	146.56	146.56			146.56	
						TOTAL		157.78	157.78	

CITY OF MANCHESTER, NH  
OPEN INVOICE REPORT BY AGING  
SCHOOL INVOICES BY CUSTOMER TYPE

CUSTOMER TYPE	FUND	CUSTOMER ID	CUSTOMER NAME	TRANS DATE	CHARGE TRANSACTION CODE	DESCRIPTION	COMMENT	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CONTROL CODE
CUSTOMER TYPE											
TOTAL 130,783.22 130,783.22											
50	0101	000000064	SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Labor-Misc Schools	WF0096029	Job 002	9856167		1,073.08	1,073.08	C
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Labor-Misc Schools	WF0096029	Job 179	9856167		4,425.96	4,425.96	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Labor-Misc Schools	WF0096029	Job 179	9856167		502.94	502.94	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Overtime Labor	WF0096015	Job 030	9856231		158.60	158.60	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Materials	WF0096015	Job 030	9856231		98.00	98.00	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Overtime Labor	WF0096020	Job 030	9856231		155.63	155.63	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Materials	WF0096020	Job 030	9856231		122.50	122.50	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Labor-Misc Schools	WF0096029	Job 002	9856231		160.96	160.96	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Sch/Admin dmp p/e 6/26/04	WF0096028	Job 161	9856167		131.46	131.46	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Bixville dmp p/e 6/26/04	WF0096026	Job 161	9856167		131.46	131.46	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Beech dmp p/e 6/26/04	WF0096037	Job 161	9856167		328.65	328.65	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Gossler dmp p/e 6/26/04	WF0096009	Job 161	9856167		131.46	131.46	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Grn Acres dmp p/e 6/26/04	WF0096010	Job 161	9856167		131.46	131.46	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Hillsville dmp p/e 6/26/04	WF0096011	Job 161	9856167		131.46	131.46	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Highland dmp p/e 6/26/04	WF0096012	p/e 6/26/04	9856167		262.92	262.92	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Jewett dmp p/e 6/26/04	WF0096014	Job 161	9856167		131.46	131.46	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	McDonald dmp p/e 6/26/04	WF0096015	Job 161	9856167		197.19	197.19	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Northwest dmp p/e 6/26/04	WF0096018	Job 161	9856167		131.46	131.46	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Pkr Vrry dmp p/e 6/26/04	WF0096019	Job 161	9856167		197.19	197.19	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Smyth Rd dmp p/e 6/26/04	WF0096021	Job 161	9856167		65.73	65.73	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Weber dmp p/e 6/26/04	WF0096027	Job 161	9856167		197.19	197.19	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Weston dmp p/e 6/26/04	WF0096035	Job 161	9856167		131.46	131.46	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Wilson dmp p/e 6/26/04	WF0096026	Job 161	9856167		197.19	197.19	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Hillside dmp p/e 6/26/04	WF0096013	Job 161	9856167		348.65	348.65	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Mcgahn dmp p/e 6/26/04	WF0096023	Job 161	9856167		525.84	525.84	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Parkside dmp p/e 6/26/04	WF0096026	Job 161	9856167		262.92	262.92	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Southside dmp p/e 6/26/04	WF0096022	Job 161	9856167		328.65	328.65	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Central dmp p/e 6/26/04	WF0096008	Job 161	9856167		723.03	723.03	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	West dmp p/e 6/26/04	WF0096024	Job 161	9856167		460.11	460.11	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Memorial dmp p/e 6/26/04	WF0096017	Job 161	9856167		591.57	591.57	
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/30 50998	Sch/Tech dmp p/e 6/26/04	WF0096015	Job 161	9856167		262.92	262.92	
						TOTAL			12,679.10	12,679.10	
							9855926		143.00	143.00	
						TOTAL			143.00	143.00	
						CUSTOMER TYPE					
						TOTAL			12,822.10	12,822.10	
52	0101	000000064	SCHOOL ADMINISTRATIVE UNIT #37 04/06/17 D2646	Permits/Bedford	9855433		40.00				
	0101		SCHOOL ADMINISTRATIVE UNIT #37 04/06/17 H2646	Permits/Millyard	9855433		350.00				

C101 000005290 SCHOOL OF TECHNOLOGY 04/06/18 50363 Drop-Off Center Revenue EKT#150666 6-17-04

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CITY OF MANCHESTER, NH  
OPEN INVOICE REPORT BY AGING  
SCHOOL INVOICES BY CUSTOMER TYPE

CUSTOMER TYPE	FUND ID	CUSTOMER NAME	TRANSACTION CODE	CHARGE TRANSACTION CODE	DESCRIPTION	COMMENT	INVOICE NUMBER	TRANSACTION AMOUNT	AMOUNT UNPAID	AGING CODE
									TOTAL	390.00
65	0101 00000064	SCHOOL ADMINISTRATIVE UNIT #37	04/06/30	65998	School Grounds Q4 FY04	April - June 2004	9856220	12,360.15	12,360.15	C
	0807	SCHOOL ADMINISTRATIVE UNIT #37	04/06/28	65652	JFK Electric Reimbursement		985594	3,616.19	3,616.19	
								TOTAL	15,976.34	15,976.34
								CUSTOMER TYPE	15,976.34	15,976.34
								TOTAL		
								AGING		
								TOTAL	821,472.70	821,472.70
									.01	.01
65	0101 00000064	SCHOOL ADMINISTRATIVE UNIT #37	04/03/31	65998	School Grnd Mtnrc Contract Services Jan-March 2004		9853493	59,774.13		
								TOTAL	59,774.13	.01
								CUSTOMER TYPE	59,774.13	.01
								TOTAL		
								AGING		
								TOTAL	59,774.13	.01
34	0101 00000064	SCHOOL ADMINISTRATIVE UNIT #37	03/08/30	3A225	Regular Rate Retirement	Police Extra Detail	9846841	8.64	8.64	
	0101	SCHOOL ADMINISTRATIVE UNIT #37	03/08/30	3A140	Regular Rate Officer's	Police Extra Detail	9846841	101.25	101.25	
								TOTAL	109.89	109.89
								CUSTOMER TYPE		
								TOTAL	109.89	109.89
41	0101 000004107	HILLSIDE MIDDLE SCHOOL	03/06/30	41110	MAHONEY FIELD TRIP 6/6/03	SCHOOL HEALTH NURSE	9844978	131.44	131.44	
								TOTAL	131.44	131.44
								CUSTOMER TYPE	131.44	131.44
								TOTAL	140,953.42	63,000.00
65	0807 00000064	SCHOOL ADMINISTRATIVE UNIT #37	02/06/30	65462	School Athletics - Q4FY02	April - June 2002	9834779	140,953.42	63,000.00	
								TOTAL	140,953.42	63,000.00
								CUSTOMER TYPE	140,953.42	63,000.00
								TOTAL		

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CITY OF MANCHESTER, NH  
OPEN INVOICE REPORT BY AGING  
SCHOOL INVOICES BY CUSTOMER TYPE

CUSTOMER TYPE	FUND	CUSTOMER ID	CUSTOMER NAME	TRANS DATE	CHARGE TRANSACTION CODE	DESCRIPTION	COMMENT	INVOICE NUMBER	TRANSACTION AMOUNT	AGING	AMOUNT UNPAID	CONTROL CODES
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								AGING TOTAL	141,194.75	63,241.33	
								FINAL TOTALS			
								TOTAL	1,022,441.58	384,714.04	

\* \* \* END OF REPORT \* \* \*

Department of Finance  
Accounts Receivable  
Submissions to Solicitor's Office

Court Proceedings Initiated
Submitted for Write Off
Payment Plan Initiated

Dept	Customer Name	Cust #	Invoice #	Invoice Date	Original Amount	Open Amount	Explanation
fire	C/O Very Narrow Trust Philip Desmarais	2937	9807750	1/26/1999	\$480.00	\$480.00	Judgement for the City
fire	C/O Very Narrow Trust Philip Desmarais	2937	9812557	1/1/2000	\$480.00	\$480.00	Judgement for the City
fire	C/O Very Narrow Trust Philip Desmarais	2937	9806534	3/25/1999	\$850.00	\$850.00	Judgement for the City
fire	Joshua Irrevocable Trust	4431	9807770	1/26/1999	\$480.00	\$480.00	Pymt Plan Initiated
fire	Joshua Irrevocable Trust	4431	9812586	1/1/2000	\$480.00	\$480.00	Pymt Plan Initiated
	above submitted to City Solicitor December 21, 2000					\$2,770.00	
fire	NH Demolition Inc	5867	9815206	6/29/2000	\$1,918.35	\$1,762.10	
traffic	Brian Smith	5973	9816151	8/9/2000	\$859.94	\$859.94	closed AEX 05/28/01
	above submitted to City Solicitor 7/13/01			Total sent to City Solicitor		\$2,622.04	closed SKP 06/29/01
traffic	Mark Paris	5747	9814844	6/6/2000	\$1,369.71	\$1,369.71	
fire	Philip Desmarais	2937	9814829	5/24/2000	\$650.00	\$650.00	Judgement for the City
fire	Joshua Irrevocable Trust	4431	9814633	5/24/2000	\$50.00	\$50.00	Pymt Plan Initiated
	above submitted to City Solicitor 8/14/01			Total sent to City Solicitor		\$2,069.71	
fire	Joshua Irrevocable Trust	4431	9819350	1/1/2001	\$480.00	\$150.00	Pymt Plan Initiated
	above submitted to City Solicitor 11/05/01			Total sent to City Solicitor		\$150.00	
hwy	Chris Chakas - Former Hwy Employee	6172	9818435	11/28/2000	\$63.84	\$63.84	workers compensation reimbursement
	above submitted to City Solicitor 11/23/01			Total sent to City Solicitor		\$63.84	
fire	Philip Desmarais	2937	9819922	1/1/2001	\$480.00	\$480.00	Judgement for the City
hwy	John Kiskinis - Former Hwy Employee	6174	9818437	11/28/2000	\$486.53	\$486.53	workers compensation reimbursement
	above submitted to City Solicitor 12/17/01					\$966.53	
fire	Philip Desmarais	2937	9821223	3/20/2001	\$350.00	\$360.00	Judgement for the City
	above submitted to City Solicitor 12/28/01					\$350.00	
epd	Casey Septic	5684	6172&754	7/31/2000	\$1,857.44	\$1,857.44	
	above submitted to City Solicitor 01/14/02					\$1,857.44	closed AEX 12/30/01
fire	Bernard Stubbs	6622	9823938	6/29/2001	\$1,735.89	\$1,735.89	
hwy	Cold Stone Development	5981	9825286	8/20/2001	\$530.70	\$530.70	closed AEX 05/26/02
hwy	Cold Stone Development	5981	9825476	8/27/2001	\$634.50	\$634.50	closed AEX 05/26/02
hwy	Cold Stone Development	5981	9825663	9/10/2001	\$406.50	\$406.50	closed AEX 05/26/02
hwy	Cold Stone Development	5981	9825794	9/17/2001	\$133.50	\$133.50	closed AEX 05/26/02
hwy	Cold Stone Development	5981	9826156	9/24/2001	\$31.50	\$31.50	closed AEX 05/26/02
hwy	Cold Stone Development	5981	9826396	10/5/2001	\$58.50	\$58.50	closed AEX 05/26/02
hwy	Cold Stone Development	5981	9827382	11/13/2001	\$105.00	\$105.00	closed AEX 05/26/02
	above submitted to City Solicitor 06/13/02					\$3,636.09	
hwy	Mike Healy - Former Hwy Employee	6173	9818436	11/28/2000	\$218.98	\$218.98	workers compensation reimbursement
	above submitted to City Solicitor 08/12/02					\$218.98	
fire	Bridge Bay LLC	6269	9819668	1/9/2001	\$480.00	\$480.00	
fire	Bridge Bay LLC	6269	9829359	1/4/2002	\$480.00	\$480.00	closed AEX 01/01/03
fire	Bridge Bay LLC	6269	9839464	1/1/2003	\$480.00	\$480.00	closed AEX 01/01/03
fire	Philip Desmarais	2937	9829220	1/4/2002	\$480.00	\$480.00	Judgement for the City
fire	Philip Desmarais	2937	9832777	5/15/2002	\$350.00	\$350.00	Judgement for the City
fire	Philip Desmarais	2937	9838329	1/1/2003	\$480.00	\$480.00	Judgement for the City
	above submitted to City Solicitor 01/15/03					\$2,750.00	
traffic	Danielle Garcia	7307	9832429	4/24/2002	\$3,160.29	\$3,160.29	
	above submitted to City Solicitor 07/15/03					\$3,160.29	closed AEX 06/30/03
hwy	Steve Mann - Former Hwy Employee	8005	9843224	5/6/2003	\$417.56	\$417.56	
	above submitted to City Solicitor 10/15/03					\$417.56	closed AEX 09/20/03
hwy	Teac Boucher - Former Hwy Employee	8006	9843225	5/6/2003	\$92.11	\$92.11	
traffic	Teresa Lorenz	6977	9828959	10/22/2001	\$1,327.19	\$1,327.19	
	above submitted to City Solicitor 12/3/03					\$1,419.30	closed AEX 10/25/03
	closed AEX 10/31/03						
fire	Philip Desmarais	2937	9842180	3/20/2003	\$850.00	\$850.00	Judgement for the City
	above submitted to City Solicitor 12/5/03					\$850.00	
hwy	Ryan Fitzgerald - Former Hwy Employee	8115	9844254	6/16/2003	\$36.92	\$36.92	
hwy	Steve Thompson - Former Hwy Employee	8111	9844250	6/16/2003	\$82.97	\$82.97	
	above submitted to City Solicitor 03/9/04					\$119.89	closed AEX 02/21/04
hwy	Timothy Boisvert - Former Hwy Employee	8113	9844252	6/16/2003	\$51.13	\$51.13	
	above submitted to City Solicitor 04/9/04					\$51.13	closed USA 02/14/04
fire	Philip Desmarais	2937	9850693	1/5/2004	\$480.00	\$480.00	Judgement for the City
fire	Bridge Bay LLC	6269	9850820	1/5/2004	\$480.00	\$480.00	
	above submitted to City Solicitor 04/20/04					\$960.00	closed AEX 01/01/03
fire	261 Pine Realty Trust	2972	9829224	1/4/2002	\$480.00	\$480.00	
fire	261 Pine Realty Trust	2972	9839333	1/1/2003	\$480.00	\$480.00	closed AEX 04/10/04
fire	261 Pine Realty Trust	2972	9842181	3/20/2003	\$50.00	\$50.00	closed AEX 04/10/04
fire	261 Pine Realty Trust	2972	9850697	1/5/2004	\$480.00	\$480.00	closed AEX 04/10/04
fire	261 Pine Realty Trust	2972	9853971	4/16/2004	\$50.00	\$50.00	closed AEX 04/10/04
traffic	Joseph Brunn DBA Bird Transportation	7887	9841488	3/26/2003	\$3,374.93	\$3,374.93	
	above submitted to City Solicitor 05/11/04					\$4,914.93	closed AEX 04/24/04
hwy	Steve Thompson - Former Hwy Employee	8111	9845813	7/31/2003	\$598.72	\$518.72	
	above submitted to City Solicitor 04/9/04					\$518.72	closed AEX 02/14/04
						\$29,866.45	

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## **ACCOUNTS RECEIVABLE OVER 90 DAYS SUMMARY**

As of July 14, 2004

### Total Receivables Over 90 Days

\$ 1,723,701.95

Interdepartmental	\$ 69,132.38
School	\$ 63,241.33
Solicitor's Office Submissions	\$ 29,866.45
Airport	\$ 1,365,481.16
Riverfest Inc	\$ 10,413.84
Blue Cross/Blue Shield	\$ 58,325.56
SMG/Verizon Wireless Arena	\$ 85,000.00
Subtotal	\$ 1,681,460.72

Adjusted Receivable Balance From Other Accounts \$ 42,241.23

## Misc Information



**City of Manchester  
Department of Finance**

One City Hall Plaza  
Manchester, New Hampshire 03101  
(603) 624-6460  
Fax: (603) 624-6549

July 14, 2004

Committee on Accounts, Enrollment and Revenue Administration  
C/O Mr. Leo Bernier, City Clerk  
One City Hall Plaza  
Manchester NH 03101

Dear Honorable Committee Members,

Attached is the 4th quarter fiscal year 2004 write off list for the Accounts Receivable module. Most of these items have already been sent to collections and have been determined to be uncollectable. We request authorization to write these receivables off.

Please let me know if you have any questions or require further information.

Respectfully submitted,

Sharon Wickens  
Financial Analyst II  
Enc.

J

Department of Finance  
Accounts Receivable  
Quarter Write Off Submission

Dept	Customer Name	Cust #	Invoice #	Invoice Date	Original Amount	Open Amount
police	Riverfest, Inc.	2812	9836957	9/7/2002	\$8,121.75	\$ 8,121.75
police	Riverfest, Inc.	2812	9836996	9/14/2002	\$2,292.09	\$ 2,292.09
fire	Keith Platt	8283	9846684	8/29/2003	\$152.12	\$ 152.12
hwy	Michael Clancy	7911	9841738	3/14/2003	\$72.00	\$ 72.00
hwy	Marie Vilgrain	7983	9843074	4/28/2003	\$46.50	\$ 46.50
hwy	Mark A. Ferri	8196	9845269	7/15/2003	\$51.00	\$ 51.00
hwy	David Edward Simard	8392	9847851	10/14/2003	\$4.19	\$ 4.19
traffic	Mary Behnke	7697	9843625	5/19/2003	\$31.00	\$ 31.00
traffic	Mary Behnke	7697	9844583	6/19/2003	\$31.00	\$ 31.00
traffic	Liz Germond	7795	9839939	12/19/2002	\$31.00	\$ 31.00
traffic	Liz Germond	7795	9840667	1/21/2003	\$31.00	\$ 31.00
traffic	Liz Germond	7795	9841453	2/24/2003	\$31.00	\$ 31.00
traffic	Liz Germond	7795	9842111	3/18/2003	\$31.00	\$ 31.00
traffic	Liz Germond	7795	9842924	4/21/2003	\$31.00	\$ 31.00
traffic	Mary Iverson	8009	9844058	6/9/2003	\$449.16	\$ 449.16
						\$ 11,405.81

AEX - All Efforts Exhausted

		Explanation	
		no longer in business - no assets	\$ 10,413.84 Total Police
		no longer in business - no assets	\$ 152.12 Total Fire
		closed USA 04/24/04	
		closed AEX 04/30/04	
		closed AEX 04/30/04	
		closed AEX 04/30/04	
		unable to collect collection fee	\$ 173.69 Total Highway
		closed AEX 04/24/04	
		closed AEX 04/24/04	
		closed USA 04/10/04	
			\$ 666.16 Total Traffic
			<u>\$11,405.81</u>

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Community Improvement respectfully recommends, after due and careful consideration, that a policy for Fleet Management/Motorized Equipment, as enclosed herein, be approved.

Respectfully submitted,



Clerk of Committee

IN BOARD OF MAYOR & ALDERMEN

DATE: April 20, 2004

ON MOTION OF ALD. Thibault

SECONDED BY ALD. Smith

VOTED TO refer to Committee on Accounts, Enrollment and Revenue Admin.



*[Signature]*  
CITY CLERK



To the Board of Mayor and Aldermen of the City of Manchester

Gentlemen:

The Committee on CIP respectfully recommends, after due and careful consideration, that:

Consistent with **Chapter 30, Section 32.083** of the Code of Ordinances and former policies of the City, the following up-dated policies and procedures be adopted:

CITY OF MANCHESTER  
POLICIES AND PROCEDURES  
FLEET MANAGEMENT/MOTORIZED EQUIPMENT

1. **Fleet Management** shall be conducted under the supervision of the Community Improvement Committee.
2. **Procurement**
  - A. No vehicle (motorized equipment or trailer) shall be leased, donated or purchased without the approval of the Community Improvement Committee.
  - B. Scheduled Replacement/Annual Requests The Public Works Director shall maintain an equipment replacement schedule. Department Heads shall submit annual requests for motorized vehicular equipment to the Public Works Director on forms in a manner to be determined by the Public Works Director. Annual requests shall coincide with the annual budget process. The Public Works Director shall provide a summary of the annual requests to the Mayor for budgetary approvals.
  - C. Interim Requests for vehicles, emergency or otherwise, shall be made to the Community Improvement Committee in care of the City Clerk who shall forward a copy to the Public Works Director and present the request to the Community Improvement Committee.
  - D. Procurement Code Compliance: Following approval of vehicle/equipment purchase, the Department Head shall consult with the Public Works Director or his designee, who shall advise as may be required for compliance with the procurement code. The Public Works Director shall process encumbrances and payments as may be required in accordance with the Committee's direction. Enterprise departments shall process their own encumbrances and payments.



### **3. Operational control, disposition of vehicles/equipment, allocation of revenues.**

Authority for assignment and utilization of a motor vehicle, shall be with the department for which it was originally purchased subject to meeting conditions of other policy requirements contained herein.

When a department determines for any reason that it no longer requires any motor vehicle,(motorized equipment or trailer), they shall immediately notify the Public Works Director for disposition or reassignment as determined to be appropriate. Whenever a department receives a replacement vehicle for any reason (inclusive of insurance/accident) they shall immediately notify the Public Works Director for disposition purposes of the replaced vehicle. If for any reason the department wishes to keep the vehicle being replaced, a request to the Community Improvement Committee is required. Enterprise Departments will be responsible for enterprise vehicle disposition.

Disposition of vehicles/equipment shall be conducted as is consistent with other ordinances and City policy.

Revenues received, as part of disposition shall be returned to the fund from which the vehicle was purchased.

- A. Vehicle Registration. No vehicle shall be registered without having been authorized by the C.I.P. Committee. Enterprise departments who have purchased approved vehicles shall provide purchase documentation to the Public Works Director prior to applying for registration. The City Clerk shall provide a copy of all registrations to the Public Works Director for inventory maintenance purposes.
- B. Vehicle Trade-In. The department shall provide the Public Works Director trade-in documentation for any vehicle traded in toward the purchase of an approved vehicle replacement.

#### **4. Financial and General Records.**

- A. The Public Works Director shall maintain a statement of all accounts for the C.I.P. Committee, reflecting current budgets, amounts encumbered, and actual expenditures. The City Clerk shall process all Certificates of Origin with the State of New Hampshire and shall hold all original titles and registrations, with copies to departments as needed.
- B. The Public Works Director will be responsible for issuing fixed asset tags for those vehicles purchased through the Motorized Equipment Replacement program. The Public Works Director will be responsible for entering those vehicles into the City's Continuing Property Records. Departments will be required to forward all necessary information regarding location, division, funding source and so forth. Enterprise departments shall process their own vehicles purchased through other funds.
- C. Transferring/Retiring: The Public Works department will be responsible for maintaining the Continuing Property Records Module for Vehicles and Equipment. Departments must notify the Public Works Director when vehicles are disposed of, retired or transferred. Enterprise departments shall maintain their own continuing property records.

#### **5. Use and Storage of City Vehicles**

The City must be assured that the storage and use of vehicles is above reproach. This policy will assure the City a means of reviewing and answering reports of alleged abuse.

##### **A. Responsibility**

###### **1. Department Head**

It is the responsibility of each department head to arrange for adequate control and storage of City vehicles when such arrangements are to the advantage of the City, to investigate any alleged abuses brought to the attention of the department and take appropriate action to correct a situation if it exists.

###### **2. Authorized Driver**

City employees assigned a City vehicle are responsible for garaging or storing the vehicle at night in the City, monitoring its periodic maintenance requirements, keeping the vehicle in a presentable appearance, and bringing it to the office for use during the day at no additional cost to the City. To exercise discreet judgement in the use and operation of City property.

3. Garaging/Storing of City vehicles outside City Limits  
The Department Head may authorize the garaging or storage of City vehicles outside City limits when it is in the best interest of the City to do so.
4. Employees are responsible for detailing all personal use of City Vehicles to the Human Resources Department for reporting on the employees W-2 tax form.

B. Travel

1. Official Travel  
Travel related to the execution of duties and functions of City employees such as inspections, fieldwork and transportation to meetings and working sites.
2. Limited Local Travel  
Participation in approved civic programs.  
In cases of emergency when no other transportation is available. No City employee should depend on any City vehicle exclusively for their private vehicular needs.

C. Vehicle Identification and Operators

1. City Seal  
All City vehicles will bear a permanent City seal on the side doors, with the exception of Welfare vehicles, Chief of Police and Detectives' vehicles, and enterprise Departments may display the enterprise seal in place of the City seal. Department names for recognition purposes should appear below the City seal.
2. Authorized Drivers  
City employees having a valid New Hampshire motor vehicle operator's license. A copy of the operator's license shall be kept in the employee's personnel file.
3. Authorized Passengers  
City employees or those who are engaged in conducting business with the City. The only exceptions to this definition are listed above under "Limited Local Travel" which is a combination of approved travel and personal. Care should be taken in carrying passengers since the City is only liable to the extent of its insurance coverage. On passenger claims exceeding the liability limits of the City policy, the negligent driver is held responsible.

D. Overnight Use

Permitted utilization

1. Department heads whose regular duties require frequent use of a vehicle overnight and whose responsibilities involve evening and weekend public appearances.

A handwritten signature consisting of two loops, likely belonging to the City Clerk or a similar official.

2. Employees whose responsibilities involve emergency services and who are regularly subject to call.
3. To provide safe and secure storage, within the City of Manchester, for the vehicles which cannot otherwise be provided as economically and conveniently.

E. Use

1. Proper Use – Execution of official business of the city. Attending local meetings and conferences related to City business. Out of town travel requires proper approval. Limited local travel which could not be construed as an abuse.
2. Improper Use – Strictly personal use such as vacations or family recreation activities in or out of town such as beach, racetrack, etc. Off duty weekend usage. By unauthorized drivers. Providing transportation to unauthorized passengers. Driving an improperly marked City vehicle. Violation of Federal, State or City laws.

F. Airport Provisions

Because of the Airport's unique operational nature and federal oversight requiring certain Airport employees assigned radio-equipped vehicles to be on 24-hour call status, these employees are authorized limited personal use of these vehicles within a reasonable distance from Manchester Airport. Reasonable distance will be determined by the Airport Director based on Airport response-time requirements.

6. Exceptions

Exceptions to this policy may be made by the Mayor or The Community Improvement Committee when it is in the best interest of the City.